

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

April 4, 2011

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on April 4, 2011, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: **Roll Call.**

MEMBERS PRESENT: Rangar Cline
 Jayne Crumpley
 Anna Eddings
 Chesley Potts
 Neil Robinson
 Anaís Starr
 Scott Williams

MEMBERS ABSENT: Julie Benningfield
 Tara Little

STAFF MEMBERS PRESENT: Susan Atkinson, Historic Preservation Officer
 Jolana McCart, Admin Tech IV

GUESTS: Nancy Curry
 Hawkins Adams
 Councilmember-Elect Dave Spaulding

Item No. 2, being: **Approval of the Agenda.**

Motion by J Crumpley for approval; **Second** by A Starr. All approve.

Item No. 3, being: **Approval of Minutes from the February 7, 2011 Regular Meeting.**
(The March 2011 meeting was cancelled.)

Motion by C Potts for approval; **Second** by R Cline. All approve.

Item No. 4, being: **Staff report on projects approved by Administrative Bypass since February 7, 2011.**

A parking pad and driveway approach replacement at 404 S Peters had been approved by staff.

Item No. 5, **Staff report on proposed CLG projects.**

A public hearing will be held sometime this summer for the nomination of a 13 block area of downtown Norman to the National Register of Historic Places..

Item No. 6, being: **Discussion on proposed 2011-2012 CLG application.**

Motion by A Starr to use the remaining FY11 CLG to send S Atkinson to the state preservation conference and for Part 1 production of the historic downtown Norman video; **Second** by R Cline. All approve.

Motion by A Starr to use the FY12 CLG for a window workshop and for completion of the downtown video; **Second** by J Crumpley. All approve.

Note: The actual amount of the FY12 CLG is unknown at this time. SHPO asked that the amount of \$11,200 be used as a projection.

Item No. 7, being: **Continuation of Certificate of Appropriateness for 633 Chautauqua. (Granted 11-2-09)**

The project continues to move along slowly.

Item No. 8, being: **Continuation of Certificate of Appropriateness at 608 S Lahoma. (Granted 2-1-10) and (5-3-10).**

This project is complete and can be removed from the list.

Item No. 9, being: **Continuation of Certificate of Appropriateness at 412 Chautauqua. (Granted 3-1-10)**

The COA on the project has expired and can be removed from the list.

Item No. 10, being: **Continuation of Certificate of Appropriateness at 533 S Lahoma. (Granted 11-2-10)**

This project has not yet begun.

Item No. 11, being: **Continuation of Certificate of Appropriateness at 517 S Lahoma. (Granted 2-11)**

This project has not yet begun.

Item No. 12, being: **Continuation of Certificate of Appropriateness at 639 S Lahoma.**

A COA was denied for this property and it has since been sold to someone other than the applicant. Any work that is proposed to the exterior will need Commission for approval.

Item No. 13, being: **Request for Certificate of Appropriateness at 541 Lahoma.**

S Atkinson gave the staff report; the applicant, Nancy Curry, was present to answer questions.

Note: This property has received a COA for a wooden railing installation back in 2008. This COA has since expired. The applicant is asking to install an identical railing.

Motion by R Cline for approval as present and per the handout (see attached); **Second** by A Starr. All approve.

Item No. 14, being: **Miscellaneous.**

Councilmember Dave Spaulding was introduced to the Commission.

Item No. 15, being: **Adjournment. 8:10 p.m.**

Passed and approved this 2nd day of May 2011.



Chair Neil Robinson

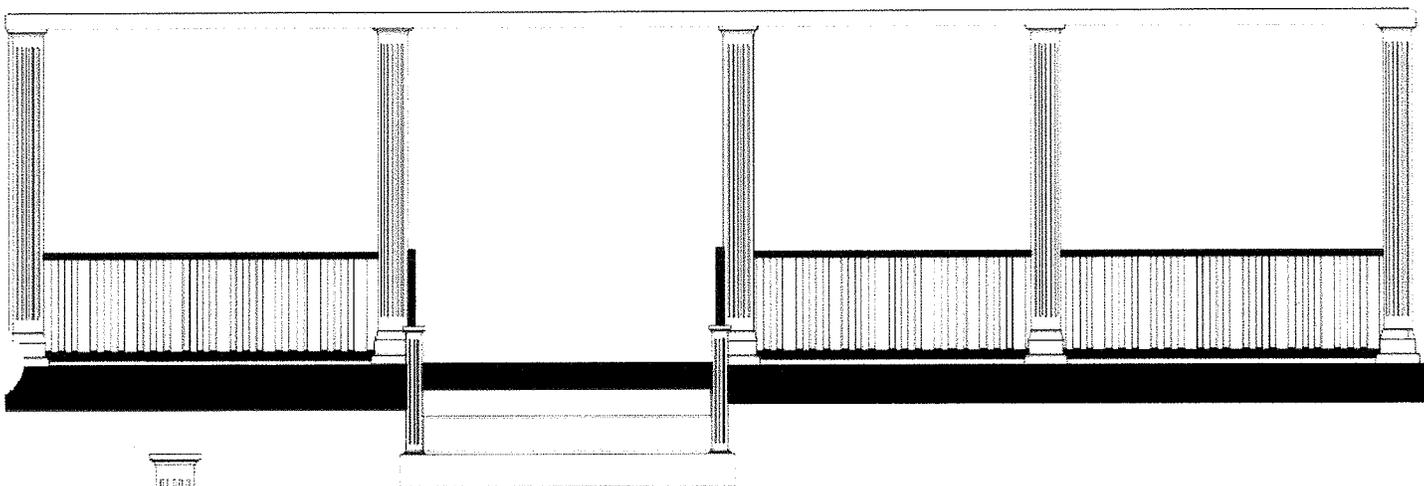
cleoc

From: "Sooter, David S. (HSC)" <David-Sooter@ouhsc.edu>
To: "Susan Atkinson" <Susan.Atkinson@NormanOK.gov>
Cc: "Curry, Nancy A." <nac@ou.edu>; <cleoc@cox.net>
Sent: Thursday, February 28, 2008 1:53 PM
Attach: Front and Side.jpg
Subject: Emailing: Front and Side.jpg

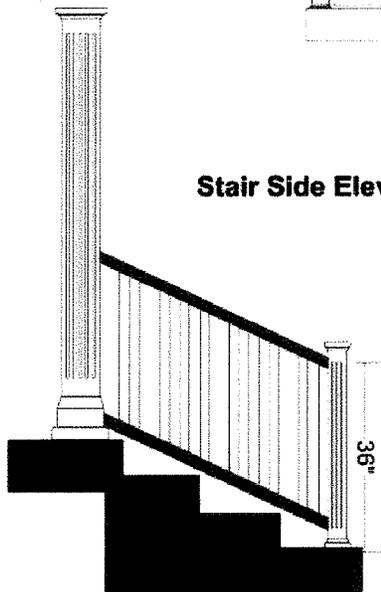
<<Front and Side.jpg>> Hi Susan,

Here is a front elevation and side elevation of the stairs. Let me know if this meets your expectations. The scale is a little off on these compared to the other drawings.

Porch Front Elevation



Stair Side Elevation



Height from bottom of step to top of rail = 36"
Column Height = 40"
Rails - 5'