

## ENVIRONMENTAL CONTROL ADVISORY BOARD

### MINUTES OF October 15, 2014

Item No. 1 being:

#### ROLL CALL

The Environmental Control Advisory Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at the City of Norman, at the Water Reclamation Facility, 3500 S. Jenkins, October 15, 2014 at 5:30 p.m. Notice and Agenda of the meeting were posted at the Norman Municipal Building at 201 West Gray and the Water Reclamation Facility, 3500 S. Jenkins, 24 hours prior to the beginning of the meeting.

MEMBERS PRESENT	Amanda Nairn (Chair) Linda Goeringer (Vice Chair) Patricia Edge James Harp (5:45) Odette Horton Aaron Pilat
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MEMBERS ABSENT	Holly Armstrong
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STAFF MEMBERS PRESENT	Debra Smith, Environmental Svc. Coordinator Charlie Thomas, Capital Projects Engineer Steve Hardeman, Plant Manager of the Water Reclamation Facility
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Item No. 2 being:

#### INTRODUCE GUESTS

GUESTS PRESENT	Joy Hampton, Norman Transcript Reporter
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Item No. 3 being:

#### APPROVAL OF THE MINUTES OF SEPTEMBER 17, 2014 MEETING

Amanda Nairn asked if there were any corrections to the September 17, 2014 minutes. There being none, Pilat made a motion to approve the September 17, 2014 minutes. Horton seconded. There being no further discussion, a vote was taken with the following result:

YEAS	Amanda Nairn (Chair) Linda Goeringer (Vice Chair) Patricia Edge Odette Horton Aaron Pilat
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NAYS	None
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The motion passed by a vote of 5 to 0.

Item No. 4 being:

#### **DISCUSS OPEN MEETING ACT**

Smith informed the Board that Items cannot be discussed through email. If you "reply all" to an email, it is considered to be a quorum and this is a violation of the Open Meeting Act. As long as a discussion between Board members is less than a quorum then it is okay. A quorum is one less than half of the members. Another issue is regarding removal from the Board if you miss three consecutive meetings. In the past, we did not include scheduled meetings that didn't have a quorum. In the future all meetings will be included, even meetings that did not occur because of a lack of quorum. The Agenda will also need to change. If we discuss an item and vote on it, the agenda must include "Action Needed" and "Action Taken" or it cannot be voted on.

Item No. 5 being:

#### **DISCUSS LANDSCAPE AWARD**

No vote was taken for a Landscape Award Winner. ECAB will submit new pictures of past nominees or submit new nominations. One more winner will be selected this fall and the contest will restart in the spring.

Item No. 6 being:

#### **COMMITTEE REPORTS**

No committees

Item No. 7. Being:

#### **MISCELLANEOUS COMMENTS**

Nairn told the Board that Smith submitted an application nominating ECAB for Keep Oklahoma Beautiful 's Environmental Excellence Award for work done this past year. ECAB was selected as a finalist. The winner of the award will be announced at the banquet November 20<sup>th</sup>. Tickets are on sale for \$65. If you are interested in attending, registration is on the Keep Oklahoma Beautiful's website. Smith will find out if the City can pay for this.

Smith mentioned that the household hazardous waste collection event will be November 1, 2014 with a mandatory safety training the night before. Volunteers are needed; contact Smith if you are interested.

Nairn told the Board that her, Harp and Edge have been reappointed.

Pilat said his brother lives in Flower Mound, a suburb of Dallas. His brother told him that when the City puts in new water meters, they put in a type of check valve that the City can control. When they go in conservation mode, they move this valve so you can't run your sprinklers but you would have enough for household needs.

Nairn asked the group if there were any more field trips the Board would like to take. They will let her know if there is something.

Item No. 8 being:

**QUESTIONS FROM THE PUBLIC**

None

Item No.9 being:

**TOUR WATER RECLAMATION FACILITY**

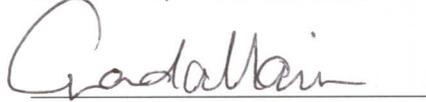
Steve Hardeman gave a tour of the Water Reclamation to the members.

Item No. 10 being:

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:00 p.m.

Passed and approved this 19 day of Nov 2014.

  
Chair, Amanda Nairn