

**CITY OF NORMAN, OKLAHOMA  
FINANCE COMMITTEE AGENDA**

**MUNICIPAL BUILDING MULTI-PURPOSE ROOM  
201 WEST GRAY**

**THURSDAY, MAY 17, 2018**

**8:30 A.M.**

- 1. SUBMISSION OF THE REVENUE/EXPENDITURE REPORTS.**
- 2. SUBMISSION OF THE REPORT ON OPEN POSITIONS.**
- 3. MISCELLANEOUS COMMENTS.**

# **ITEM 1**

## **FINANCIAL REPORTS**

**SUMMARY OF MAJOR GENERAL FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	40,128,750	33,457,345	3,168,297	32,405,495	-3.14%	31,773,571	1.99%
Use Tax	2,832,500	2,311,773	305,730	3,066,465	32.65%	2,199,846	39.39%
Franchise Taxes/Fees	7,828,000	6,469,341	519,097	5,970,222	-7.72%	5,790,509	3.10%
Licenses and Permits	1,545,300	1,245,155	127,116	943,478	-24.23%	1,010,015	-6.59%
Shared (Other) Taxes	2,537,521	2,114,601	207,388	1,865,767	-11.77%	2,030,996	-8.14%
Fines and Forfeitures	2,188,750	1,823,958	202,956	1,974,703	8.26%	1,864,750	5.90%
Investment/Interest Income	25,000	20,833	15,986	52,514	152.07%	31,434	67.06%
<b>TOTAL: General Fund (Major)</b>	<b>57,085,821</b>	<b>47,443,007</b>	<b>4,546,570</b>	<b>46,278,647</b>	<b>-2.45%</b>	<b>44,701,121</b>	<b>3.53%</b>

**SUMMARY OF MAJOR CAPITAL PROJECT FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	12,469,125	10,396,133	964,264	9,862,542	-5.13%	9,670,217	1.99%
Investment/Interest Income	150,000	125,000	38,134	272,739	118.19%	142,481	91.42%
<b>TOTAL: Capital Fund (Major)</b>	<b>12,619,125</b>	<b>10,521,133</b>	<b>1,002,398</b>	<b>10,135,281</b>	<b>-3.67%</b>	<b>9,812,698</b>	<b>3.29%</b>

**SUMMARY OF MAJOR NORMAN FORWARD FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	9,613,475	8,015,235	733,040	7,614,327	-5.00%	7,677,669	-0.83%
Use Tax	493,225	402,551	50,955	511,078	26.96%	366,641	39.39%
Investment/Interest Income	15,000	12,500	49,182	383,282	2966.26%	59,751	541.47%
<b>TOTAL: Capital Fund (Major)</b>	<b>10,121,700</b>	<b>8,430,285</b>	<b>833,177</b>	<b>8,508,686</b>	<b>0.93%</b>	<b>8,104,061</b>	<b>4.99%</b>

**SUMMARY OF MAJOR ROOM TAX FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Hotel/Motel Room Tax	1,797,350	1,497,792	148,302	1,503,427	0.38%	1,402,107	7.23%
Investment/Interest Income	3,250	2,708	345	2,344	-13.46%	2,714	-13.63%
<b>TOTAL: Room Tax Fund</b>	<b>1,800,600</b>	<b>1,500,500</b>	<b>148,647</b>	<b>1,505,771</b>	<b>0.35%</b>	<b>1,404,821</b>	<b>7.19%</b>

**SUMMARY OF MAJOR UNP TIF FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	5,653,079	4,713,255	265,676	3,417,922	-27.48%	4,622,226	-26.05%
Investment/Interest Income	17,500	14,583	12,231	62,433	328.11%	6,094	924.53%
<b>TOTAL: UNP TIF Fund (Major)</b>	<b>5,670,579</b>	<b>4,727,838</b>	<b>277,907</b>	<b>3,480,355</b>	<b>-26.39%</b>	<b>4,628,320</b>	<b>-24.80%</b>

**SUMMARY OF MAJOR WESTWOOD FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Golf Green	655,613	485,746	33,580	360,571	-25.77%	363,625	-0.84%
Golf Driving Range	116,025	83,532	12,302	76,424	-8.51%	74,569	2.49%
Golf Carts	320,464	238,421	18,237	206,091	-13.56%	214,924	-4.11%
Swimming Pool	217,200	99,865	6,090	12,620	-87.36%	27,520	-54.14%
<b>TOTAL: Westwood Fund (Major)</b>	<b>1,309,302</b>	<b>907,565</b>	<b>70,208</b>	<b>655,707</b>	<b>-27.75%</b>	<b>680,638</b>	<b>-3.66%</b>

**SUMMARY OF MAJOR WATER FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
User Fees-Residential	14,199,300	11,772,767	970,220	13,229,324	12.37%	13,094,529	1.03%
User Fees-Commercial	2,362,335	1,968,613	177,310	2,071,697	5.24%	2,092,442	-0.99%
User Fees-Industrial	332,888	277,407	24,289	280,519	1.12%	329,439	-14.85%
User Fees-Institutional	912,859	760,716	123,221	697,297	-8.34%	707,876	-1.49%
Connection Fees	408,040	340,033	64,336	467,680	37.54%	532,581	-12.19%
Capital Improvement Charges	1,339,391	1,116,159	112,934	1,171,746	4.98%	1,167,979	0.32%
Investment/Interest Income	120,000	100,000	41,008	315,492	215.49%	220,703	42.95%
<b>TOTAL: Water Fund (Major)</b>	<b>19,674,813</b>	<b>16,335,695</b>	<b>1,513,317</b>	<b>18,233,754</b>	<b>11.62%</b>	<b>18,145,549</b>	<b>0.49%</b>

**SUMMARY OF MAJOR WATER RECLAMATION FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
User Fees-Residential	8,266,000	6,888,333	679,766	6,923,237	0.51%	6,820,822	1.50%
User Fees-Commercial	1,377,592	1,147,993	97,979	1,124,399	-2.06%	1,110,006	1.30%
User Fees-Industrial	170,000	141,667	11,999	134,574	-5.01%	151,629	-11.25%
User Fees-Institutional	1,031,900	859,917	66,820	758,989	-11.74%	845,102	-10.19%
Capital Improvement Charges	821,550	684,625	63,874	685,245	0.09%	686,747	-0.22%
Investment/Interest Income	50,000	41,667	6,103	51,811	24.35%	34,760	49.05%
<b>TOTAL: Water Reclamation Fund (Major)</b>	<b>11,717,042</b>	<b>9,764,202</b>	<b>926,541</b>	<b>9,678,256</b>	<b>-0.88%</b>	<b>9,649,067</b>	<b>0.30%</b>

**SUMMARY OF MAJOR SEWER MAINTENANCE FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sewer Maintenance Fee	2,942,828	2,447,050	252,444	2,503,721	2.32%	2,495,178	0.34%
<b>TOTAL: Sewer Maintenance Fund (Major)</b>	<b>2,942,828</b>	<b>2,447,050</b>	<b>252,444</b>	<b>2,503,721</b>	<b>2.32%</b>	<b>2,495,178</b>	<b>0.34%</b>

**SUMMARY OF MAJOR NEW DEVELOPMENT EXCISE FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
WW Excise Tax (Residential)	1,300,000	1,063,408	139,871	955,141	-10.18%	983,074	-2.84%
WW Excise Tax (Commercial)	400,000	333,333	14,146	161,816	-51.46%	325,235	-50.25%
<b>TOTAL: New Development Excise Fund (Major)</b>	<b>1,700,000</b>	<b>1,396,741</b>	<b>154,017</b>	<b>1,116,957</b>	<b>-20.03%</b>	<b>1,308,309</b>	<b>-14.63%</b>

**SUMMARY OF MAJOR SANITATION FUND REVENUE SOURCES  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
User Fees-Residential	7,860,093	6,550,078	646,939	6,424,558	-1.92%	6,346,084	1.24%
User Fees-Commercial	3,544,953	2,954,128	283,009	2,774,493	-6.08%	2,805,338	-1.10%
User Fees-Industrial	161,246	134,372	9,966	95,600	-28.85%	120,004	-20.34%
User Fees-Institutional	469,057	390,881	33,693	353,402	-9.59%	336,001	5.18%
User Fees-Transfer Station	578,269	481,891	55,189	563,851	17.01%	487,014	15.78%
User Fees - Recycling	1,194,705	995,588	95,887	954,664	-4.11%	952,561	0.22%
Recycled Material Sales	215,349	179,458	10,003	160,306	-10.67%	164,680	-2.66%
Investment/Interest Income	100,000	83,333	18,291	146,623	75.95%	102,873	42.53%
<b>TOTAL: Sanitation Fund (Major)</b>	<b>14,123,672</b>	<b>11,769,727</b>	<b>1,152,976</b>	<b>11,473,497</b>	<b>-2.52%</b>	<b>11,314,554</b>	<b>1.40%</b>

**SUMMARY OF MAJOR FUND EXPENDITURES VS. BUDGET  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>FUND</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE *</b>	<b>Current Month Expended</b>	<b>EXPENDED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
General Fund	79,879,853	66,566,544	5,615,896	57,849,883	-13.09%	59,918,394	-3.45%
Capital Fund	58,310,876	48,592,397	1,761,347	17,347,590	-64.30%	16,450,594	5.45%
Norman Forward Fund	81,046,368	67,538,640	1,691,779	19,295,903	-71.43%	7,919,499	143.65%
Westwood Fund	1,516,769	1,263,974	83,173	815,658	-35.47%	899,171	-9.29%
Water Fund	80,857,499	67,381,249	2,404,513	22,636,700	-66.41%	20,300,594	11.51%
Water Reclamation Fund	17,681,350	14,734,458	643,613	12,898,441	-12.46%	16,414,041	-21.42%
Sewer Maintenance Fund	8,270,158	6,891,798	43,617	883,436	-87.18%	1,139,705	-22.49%
New Development Fund	3,771,193	3,142,661	60,657	1,121,006	-64.33%	4,792,905	-76.61%
Sanitation Fund	15,590,685	12,992,238	1,167,696	10,247,490	-21.13%	9,318,496	9.97%
	(Adjusted Budget)						

\* Based on historical collection patterns (where known), or based on proportion of the fiscal year elapsed.

**SUMMARY OF MAJOR GENERAL FUND EXPENDITURES VS. BUDGET  
VS. BUDGET, FYE 2018 - AS OF APRIL 30, 2018**

<b>DEPARTMENT</b>	<b>TOTAL BUDGET (Adjusted Budget)</b>	<b>PROJECTED TO DATE *</b>	<b>EXPENDED TO DATE</b>	<b>% Var. From Proj To Date</b>
<b>City Council</b>				
<i>Salaries &amp; Benefits</i>	11,627	9,689	8,545	-11.81%
<i>Supplies &amp; Materials</i>	19,430	16,192	5,113	-68.42%
<i>Services &amp; Maintenance</i>	2,659,612	2,216,343	948,038	-57.23%
<i>Internal Services</i>	39,281	32,734	12,059	-63.16%
<i>Capital Equipment</i>	23,314	19,428	1,211	-93.76%
<b>Total</b>	<b>2,753,264</b>	<b>2,294,387</b>	<b>974,965</b>	<b>-57.51%</b>
<b>City Manager</b>				
<i>Salaries &amp; Benefits</i>	889,245	741,038	519,273	-29.93%
<i>Supplies &amp; Materials</i>	326,600	272,167	4,904	-98.20%
<i>Services &amp; Maintenance</i>	670,992	559,160	41,628	-92.56%
<i>Internal Services</i>	31,673	26,394	8,362	-68.32%
<i>Capital Equipment</i>	22,059	18,383	11,335	-38.34%
<b>Total</b>	<b>1,940,569</b>	<b>1,617,141</b>	<b>585,502</b>	<b>-63.79%</b>
<b>City Clerk</b>				
<i>Salaries &amp; Benefits</i>	1,103,998	919,998	870,615	-5.37%
<i>Supplies &amp; Materials</i>	112,044	93,370	75,789	-18.83%
<i>Services &amp; Maintenance</i>	402,620	335,517	325,153	-3.09%
<i>Internal Services</i>	197,089	164,241	176,224	7.30%
<i>Capital Equipment</i>	162,391	135,326	112,894	-16.58%
<b>Total</b>	<b>1,978,142</b>	<b>1,648,452</b>	<b>1,560,674</b>	<b>-5.32%</b>
<b>Municipal Court</b>				
<i>Salaries &amp; Benefits</i>	1,036,795	863,996	817,039	-5.43%
<i>Supplies &amp; Materials</i>	13,673	11,394	8,749	-23.22%
<i>Services &amp; Maintenance</i>	42,215	35,179	21,483	-38.93%
<i>Internal Services</i>	29,699	24,749	20,283	-18.04%
<i>Capital Equipment</i>	8,810	7,342	7,707	4.98%
<b>Total</b>	<b>1,131,192</b>	<b>942,660</b>	<b>875,261</b>	<b>-7.15%</b>
<b>Legal</b>				
<i>Salaries &amp; Benefits</i>	956,343	796,953	730,990	-8.28%
<i>Supplies &amp; Materials</i>	7,917	6,598	5,370	-18.61%
<i>Services &amp; Maintenance</i>	270,812	225,677	244,291	8.25%
<i>Internal Services</i>	20,760	17,300	16,724	-3.33%
<i>Capital Equipment</i>	1,937	1,614	1,852	14.74%
<b>Total</b>	<b>1,257,769</b>	<b>1,048,141</b>	<b>999,227</b>	<b>-4.67%</b>



<b>DEPARTMENT</b>	<b>TOTAL BUDGET (Adjusted Budget)</b>	<b>PROJECTED TO DATE *</b>	<b>EXPENDED TO DATE</b>	<b>% Var. From Proj To Date</b>
<b>I.T.</b>				
<i>Salaries &amp; Benefits</i>	1,295,896	1,079,913	982,769	-9.00%
<i>Supplies &amp; Materials</i>	61,051	50,876	26,959	-47.01%
<i>Services &amp; Maintenance</i>	937,909	781,591	734,023	-6.09%
<i>Internal Services</i>	15,150	12,625	10,640	-15.72%
<i>Capital Equipment</i>	301,483	251,236	236,809	-5.74%
<b>Total</b>	<b>2,611,489</b>	<b>2,176,241</b>	<b>1,991,200</b>	<b>-8.50%</b>
<b>Finance</b>				
<i>Salaries &amp; Benefits</i>	2,236,524	1,863,770	1,811,860	-2.79%
<i>Supplies &amp; Materials</i>	61,107	50,923	49,889	-2.03%
<i>Services &amp; Maintenance</i>	829,141	690,951	760,454	10.06%
<i>Internal Services</i>	186,000	155,000	129,809	-16.25%
<i>Capital Equipment</i>	84,565	70,471	64,702	-8.19%
<b>Total</b>	<b>3,397,337</b>	<b>2,831,114</b>	<b>2,816,713</b>	<b>-0.51%</b>
<b>Human Resources</b>				
<i>Salaries &amp; Benefits</i>	591,583	492,986	481,462	-2.34%
<i>Supplies &amp; Materials</i>	33,472	27,893	20,544	-26.35%
<i>Services &amp; Maintenance</i>	318,802	265,668	141,705	-46.66%
<i>Internal Services</i>	38,297	31,914	26,332	-17.49%
<i>Capital Equipment</i>	19,460	16,217	17,409	7.35%
<b>Total</b>	<b>1,001,614</b>	<b>834,678</b>	<b>687,452</b>	<b>-17.64%</b>
<b>Planning</b>				
<i>Salaries &amp; Benefits</i>	3,148,350	2,623,625	2,478,541	-5.53%
<i>Supplies &amp; Materials</i>	54,981	45,818	30,889	-32.58%
<i>Services &amp; Maintenance</i>	224,293	186,911	135,555	-27.48%
<i>Internal Services</i>	105,392	87,827	80,089	-8.81%
<i>Capital Equipment</i>	101,948	84,957	68,324	-19.58%
<b>Total</b>	<b>3,634,964</b>	<b>3,029,137</b>	<b>2,793,398</b>	<b>-7.78%</b>
<b>Public Works</b>				
<i>Salaries &amp; Benefits</i>	8,448,165	7,040,138	6,499,100	-7.69%
<i>Supplies &amp; Materials</i>	4,102,317	3,418,598	2,307,365	-32.51%
<i>Services &amp; Maintenance</i>	2,846,978	2,372,482	1,735,570	-26.85%
<i>Internal Services</i>	402,274	335,228	325,989	-2.76%
<i>Capital Equipment</i>	2,307,581	1,922,984	1,165,127	-39.41%
<b>Total</b>	<b>18,107,315</b>	<b>15,089,429</b>	<b>12,033,152</b>	<b>-20.25%</b>

DEPARTMENT	TOTAL BUDGET (Adjusted Budget)	PROJECTED TO DATE *	EXPENDED TO DATE	% Var. From Proj To Date
<b>Police</b>				
<i>Salaries &amp; Benefits</i>	18,293,432	15,244,527	14,650,057	-3.90%
<i>Supplies &amp; Materials</i>	673,567	561,306	463,388	-17.44%
<i>Services &amp; Maintenance</i>	1,052,379	876,983	720,750	-17.81%
<i>Internal Services</i>	555,588	462,990	407,695	-11.94%
<i>Capital Equipment</i>	708,021	590,018	173,881	-70.53%
Total	21,282,987	17,735,823	16,415,771	-7.44%
<b>Fire</b>				
<i>Salaries &amp; Benefits</i>	13,599,275	11,332,729	11,364,245	0.28%
<i>Supplies &amp; Materials</i>	359,911	299,926	197,496	-34.15%
<i>Services &amp; Maintenance</i>	486,190	405,158	240,775	-40.57%
<i>Internal Services</i>	274,050	228,375	190,316	-16.67%
<i>Capital Equipment</i>	713,995	594,996	382,607	-35.70%
Total	15,433,421	12,861,184	12,375,439	-3.78%
<b>Parks &amp; Recreation**</b>				
<i>Salaries &amp; Benefits</i>	3,582,145	2,985,121	2,565,427	-14.06%
<i>Supplies &amp; Materials</i>	325,043	270,869	160,165	-40.87%
<i>Services &amp; Maintenance</i>	774,863	645,719	550,934	-14.68%
<i>Internal Services</i>	254,625	212,188	179,966	-15.19%
<i>Capital Equipment</i>	133,027	110,856	4,549	-95.90%
Total	5,069,703	4,224,753	3,461,041	-18.08%
<b>General Fund</b>				
<i>Salaries &amp; Benefits</i>	55,193,378	45,994,482	43,779,922	-4.81%
<i>Supplies &amp; Materials</i>	6,151,113	5,125,928	3,356,620	-34.52%
<i>Services &amp; Maintenance</i>	11,516,806	9,597,338	6,600,359	-31.23%
<i>Internal Services</i>	2,149,878	1,791,565	1,584,487	-11.56%
<i>Capital Equipment</i>	4,588,591	3,823,826	2,248,407	-41.20%
<i>Interfund Transfers</i>	280,087	233,406	280,087	20.00%
Total	79,879,853	66,566,544	57,849,883	-13.09%

\* Based on proportion of the fiscal year elapsed.

\*\* Includes Sooner Theatre, Santa Fe Depot, Firehouse Art Center & Historical Museum

Expenses do not include encumbrances

**GENERAL FUND:  
As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	2,209,372	2,424,696	\$ 2,424,696	
<b>REVENUES:</b>				
Revenue	70,623,666	70,943,970	56,233,836	
Transfers In	5,367,287	9,794,804	8,900,257	
Total Revenue	<u>75,990,953</u>	<u>80,738,774</u>	<u>65,134,093</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	55,226,378	55,193,378	43,779,922	11,413,456
Supplies / Materials	5,929,346	6,151,113	3,356,620	2,669,154
Services / Maintenance	10,387,709	11,516,806	6,600,359	3,617,166
Internal Services	2,144,878	2,149,878	1,584,487	565,391
Capital Equipment	3,366,664	4,588,591	2,248,407	1,033,081
Debt Service	-	-	-	-
Transfers Out	-	280,087	280,087	-
Employee Turnover Savings	(800,000)	(800,000)		
Supplies/Materials/Svs/Maint Savings	(297,624)	(297,624)		
Total Expenditures	<u>75,957,351</u>	<u>78,782,229</u>	<u>57,849,882</u>	<u>19,298,248</u>
Net Difference	<u>33,602</u>	<u>1,956,545</u>	<u>7,284,211</u>	
Ending Fund Balance	<u>\$ 2,242,974</u>	<u>\$ 4,381,241</u>	<u>\$ 9,708,907</u>	

**RAINY DAY FUND:  
As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>
Beginning Fund Balance	\$ 3,241,149	\$ 3,329,618	\$ 3,329,618
<b>REVENUES:</b>			
Revenue	15,000	15,000	38,992
Transfers In	-	-	-
Total Revenue	<u>15,000</u>	<u>15,000</u>	<u>38,992</u>
<b>EXPENDITURES:</b>			
Transfers Out	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Net Difference	<u>15,000</u>	<u>15,000</u>	<u>38,992</u>
Ending Fund Balance	<u>\$ 3,256,149</u>	<u>\$ 3,344,618</u>	<u>\$ 3,368,610</u>
Rainy Day Target - 4.5%			3,253,432

**PUBLIC SAFETY SALES TAX FUND:**

As of April 30, 2018

	<u>Original Budget</u> <u>- Annual</u>	<u>Adjusted</u> <u>budget - Annual</u>	<u>YTD Actual -</u> <u>10 Month</u>	<u>Unencumb</u> <u>Balance</u>
Beginning Fund Balance	\$ 3,708,046	\$ 25,257,046	\$ 25,257,046	
<b>REVENUES:</b>				
Revenue	10,773,661	10,773,661	8,755,047	
Transfers In	-	-	-	
Total Revenue	<u>10,773,661</u>	<u>10,773,661</u>	<u>8,755,047</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	8,443,059	8,443,059	7,162,680	1,280,379
Supplies / Materials	347,226	354,244	179,842	162,685
Services / Maintenance	278,380	353,516	190,529	81,960
Internal Services	110,387	110,387	83,232	27,155
Capital Equipment	1,492,827	1,667,113	666,700	176,703
Capital Project	70,000	20,526,054	805,765	8,003,274
Debt Service	2,346,374	2,346,374	2,346,168	206
Transfers Out	-	-	-	-
Total Expenditures	<u>13,088,253</u>	<u>33,800,747</u>	<u>11,434,916</u>	<u>9,732,362</u>
Net Difference	<u>(2,314,592)</u>	<u>(23,027,086)</u>	<u>(2,679,869)</u>	
Ending Fund Balance	<u>\$ 1,393,454</u>	<u>\$ 2,229,960</u>	<u>\$ 22,577,177</u>	

**ROOM TAX FUND:  
As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 24,444	\$ 166,685	\$ 166,685	
<b>REVENUES:</b>				
Revenue	1,800,600	1,800,600	1,505,771	
Transfers In	-	-	-	
Total Revenue	<u>1,800,600</u>	<u>1,800,600</u>	<u>1,505,771</u>	
<b>EXPENDITURES:</b>				
Services / Maintenance	1,282,500	1,282,500	1,211,250	-
Internal Services	72,024	72,024	54,285	17,739
Capital Projects	365,000	601,200	74,512	423,788
Transfers Out	99,827	99,827	83,190	16,637
Total Expenditures	<u>1,819,351</u>	<u>2,055,551</u>	<u>1,423,237</u>	<u>458,164</u>
Net Difference	<u>(18,751)</u>	<u>(254,951)</u>	<u>82,534</u>	
Ending Fund Balance	<u>\$ 5,693</u>	<u>\$ (88,266)</u>	<u>\$ 249,219</u>	

**WESTWOOD FUND:**  
**As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ -	\$ 12,355	\$ 12,355	
<b>REVENUES:</b>				
Revenue	1,377,059	1,377,059	672,020	
Transfers In	181,027	181,027	150,860	
Total Revenue	<u>1,558,086</u>	<u>1,558,086</u>	<u>822,880</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	844,633	844,633	565,463	279,170
Supplies / Materials	138,800	128,009	61,667	57,674
Services / Maintenance	218,155	230,108	143,338	83,228
Internal Services	27,850	27,850	16,877	10,973
Capital Equipment	81,200	81,300	1,191	80,009
Capital Projects	-	-	-	-
Debt Service	204,869	204,869	27,122	177,747
Total Expenditures	<u>1,515,507</u>	<u>1,516,769</u>	<u>815,658</u>	<u>688,801</u>
Net Difference	<u>42,579</u>	<u>41,317</u>	<u>7,222</u>	
Ending Fund Balance	<u>\$ 42,579</u>	<u>\$ 53,672</u>	<u>\$ 19,577</u>	

**WATER FUND:**  
**As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 5,619,745	\$ 23,767,672	\$ 23,767,672	
<b>REVENUES:</b>				
Revenue	33,162,970	53,737,735	27,634,354	
Transfers In	-	-	-	
Total Revenue	<u>33,162,970</u>	<u>53,737,735</u>	<u>27,634,354</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	4,063,695	4,054,688	3,228,509	826,179
Supplies / Materials	2,556,991	2,632,310	1,517,450	941,184
Services / Maintenance	3,100,940	3,456,632	2,000,834	1,318,371
Internal Services	152,071	152,071	122,169	29,902
Cost Allocation	1,882,063	1,882,063	1,483,849	398,214
Capital Equipment	234,376	439,221	215,044	41,047
Capital Projects	18,814,000	63,707,323	9,388,558	28,288,610
Debt Service	3,156,839	3,156,839	423,460	2,733,379
Audit Adjustments	-	-	-	-
Transfers Out	1,038,230	1,376,352	1,203,312	173,040
Employee Turnover Savings	(60,955)	(60,955)		
Total Expenditures	<u>34,938,250</u>	<u>80,796,544</u>	<u>19,583,185</u>	<u>34,749,926</u>
Net Difference	<u>(1,775,280)</u>	<u>(27,058,809)</u>	<u>8,051,169</u>	
Ending Fund Balance	<u>\$ 3,844,465</u>	<u>\$ (3,291,137)</u>	<u>\$ 31,818,841</u>	



**WATER RECLAMATION FUND:**  
**As of April 30, 2018**

	Original Budget - Annual	Adjusted budget - Annual	YTD Actual - 10 Month	Unencumb Balance
Beginning Fund Balance	\$ 3,798,478	\$ 818,108	\$ 818,108	
<b>REVENUES:</b>				
Revenue	13,495,458	23,478,633	13,278,281	
Transfers In	-	-	-	
Total Revenue	<u>13,495,458</u>	<u>23,478,633</u>	<u>13,278,281</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	3,249,587	3,251,287	2,541,975	709,312
Supplies / Materials	617,801	612,875	315,954	285,785
Services / Maintenance	1,455,512	1,688,898	1,005,084	481,764
Internal Services	136,513	136,513	97,945	38,568
Cost Allocation	1,756,550	1,756,550	1,489,225	267,325
Capital Equipment	306,336	360,378	235,022	82,338
Capital Projects	735,000	6,390,802	2,804,114	2,968,701
Debt Service	2,857,400	2,857,400	386,540	2,470,860
Audit Adjustments	-	-	-	-
Transfers Out	626,647	626,647	522,210	104,437
Employee Turnover Savings	(48,744)	(48,744)		
Total Expenditures	<u>11,692,602</u>	<u>17,632,606</u>	<u>9,398,069</u>	<u>7,409,090</u>
Net Difference	<u>1,802,856</u>	<u>5,846,027</u>	<u>3,880,212</u>	
Ending Fund Balance	<u>\$ 5,601,334</u>	<u>\$ 6,664,135</u>	<u>\$ 4,698,320</u>	

**SEWER MAINTENANCE FUND:**  
**As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 1,878,553	\$ 5,714,750	\$ 5,714,750	
<b>REVENUES:</b>				
Revenue	2,942,828	2,942,828	2,569,967	
Transfers In	-	-	-	
Total Revenue	<u>2,942,828</u>	<u>2,942,828</u>	<u>2,569,967</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	57,770	57,770	49,522	8,248
Supplies / Materials	2,671	2,671	2,584	87
Services / Maintenance	1,825	1,825	473	1,352
Internal Services	100	100	2,817	(2,717)
Cost Allocation	-	-	-	-
Capital Equipment	-	-	-	-
Capital Projects	4,300,000	8,207,792	828,039	6,619,576
Audit Adjustments	-	-	-	-
Employee Turnover Savings	(867)	(867)	-	-
Total Expenditures	<u>4,361,499</u>	<u>8,269,291</u>	<u>883,435</u>	<u>6,626,546</u>
Net Difference	<u>(1,418,671)</u>	<u>(5,326,463)</u>	<u>1,686,532</u>	
Ending Fund Balance	<u>\$ 459,882</u>	<u>\$ 388,287</u>	<u>\$ 7,401,282</u>	

**NEW DEVELOPMENT EXCISE FUND:**

As of April 30, 2018

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 7,095,656	\$ 5,402,348	\$ 5,402,348	
<b>REVENUES:</b>				
Revenue	1,900,000	8,751,858	2,996,567	
Transfers In	-	-	-	
Total Revenue	<u>1,900,000</u>	<u>8,751,858</u>	<u>2,996,567</u>	
<b>EXPENDITURES:</b>				
Services / Maintenance	-	-	-	-
Capital Projects	-	1,791,042	740,671	719,248
Debt Service	1,980,151	1,980,151	380,335	1,599,816
Audit Adjustments	-	-	-	-
Total Expenditures	<u>1,980,151</u>	<u>3,771,193</u>	<u>1,121,006</u>	<u>2,319,064</u>
Net Difference	<u>(80,151)</u>	<u>4,980,665</u>	<u>1,875,561</u>	
Ending Fund Balance	<u>\$ 7,015,505</u>	<u>\$ 10,383,013</u>	<u>\$ 7,277,909</u>	

**SANITATION FUND:  
As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 8,415,604	\$ 11,271,753	\$ 11,271,753	
<b>REVENUES:</b>				
Revenue	15,171,553	15,285,657	12,328,638	
Transfers In	-	-	-	
Total Revenue	<u>15,171,553</u>	<u>15,285,657</u>	<u>12,328,638</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	4,135,081	4,135,081	3,470,213	664,868
Supplies / Materials	1,256,784	1,255,681	676,274	578,180
Services / Maintenance	3,109,903	3,144,768	2,288,326	836,194
Internal Services	758,049	758,049	461,292	296,757
Cost Allocation	1,406,995	1,406,995	1,151,428	255,567
Capital Equipment	2,104,855	2,196,189	1,241,183	195,768
Capital Projects	-	1,993,506	27,777	1,944,549
Debt Service	654,416	654,416	76,290	578,126
Transfers Out	46,000	46,000	38,330	7,670
Audit Adjustments	-	-	-	-
Total Expenditures	<u>13,472,083</u>	<u>15,590,685</u>	<u>9,431,113</u>	<u>5,357,679</u>
Net Difference	<u>1,699,470</u>	<u>(305,028)</u>	<u>2,897,525</u>	
Ending Fund Balance	<u>\$ 10,115,074</u>	<u>\$ 10,966,725</u>	<u>\$ 14,169,278</u>	

**CAPITAL FUND:  
As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
	\$ 16,719,999	\$ 36,266,194	\$ 36,266,194	
<b>REVENUES:</b>				
Revenue	12,619,125	19,149,125	16,724,268	
Transfers In	82,500	1,721,864	5,843,845	
Total Revenue	<u>12,701,625</u>	<u>20,870,989</u>	<u>22,568,113</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	1,203,552	1,203,552	918,809	284,743
Supplies / Materials	-	-	-	-
Services / Maintenance	16,499	16,499	1,833	14,666
Internal Services	-	-	36	(36)
Capital Equipment	-	-	-	-
Capital Projects	14,129,717	51,479,676	11,984,787	30,862,346
Debt Service	-	665,762	119,667	546,095
Transfers Out	3,737,610	4,945,387	4,322,457	622,930
Total Expenditures	<u>19,087,378</u>	<u>58,310,876</u>	<u>17,347,589</u>	<u>32,330,744</u>
Net Difference	<u>(6,385,753)</u>	<u>(37,439,887)</u>	<u>5,220,524</u>	
Ending Fund Balance	<u>\$ 10,334,246</u>	<u>\$ (1,173,693)</u>	<u>\$ 41,486,718</u>	

**NORMAN FORWARD SALES TAX FUND:**  
**As of April 30, 2018**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 10 Month</b>	<b>Unencumb Balance</b>
	\$ 22,567,464	\$ 68,812,899	\$ 68,812,899	
<b>REVENUES:</b>				
Revenue	35,961,700	35,961,700	8,517,186	
Transfers In	-	-	-	
Total Revenue	<u>35,961,700</u>	<u>35,961,700</u>	<u>8,517,186</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	-	-	-	-
Supplies / Materials	-	-	-	-
Services / Maintenance	4,000	1,277,052	299,495	4,000
Internal Services	-	-	-	-
Capital Projects	23,640,900	73,776,053	15,937,614	36,670,323
Debt Service	5,993,263	5,993,263	3,058,793	2,934,470
Audit Adjustments	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	<u>29,638,163</u>	<u>81,046,368</u>	<u>19,295,902</u>	<u>39,608,793</u>
Net Difference	<u>6,323,537</u>	<u>(45,084,668)</u>	<u>(10,778,716)</u>	
Ending Fund Balance	<u>\$ 28,891,001</u>	<u>\$ 23,728,231</u>	<u>\$ 58,034,183</u>	

Appropriations from Fund Balance FY18

Fund	Gaining Account	Amount	Agenda Date	Item No.	Project No.	Description
<b>General Fund</b>						
010-0000-365-1373	050-9552-431-6101	296,105.00	8/22/2017	43	TR0191	developers' deposits-for 12th Ave SE Widening project
010-0000-365-1373	010-5025-431-3199	400.00	10/24/2017	14		donation to be used for cleanup of Lake Thunderbird Watershead events
010-0000-365-1373	010-6070-441-4622	1,500.00	11/14/2017	16		donation from Austin Pets Alive to be used at Animal Welfare Center
010-0000-365-1372	010-6442-422-3015	500.00	12/10/2017	13		donation from J.W.Williams Rev Trust for the Fire Dept.
010-0000-365-1372	010-6070-441-3605	550.00	2/13/2018	17		donation from North Shores Animal League America for Norman Animal Welfare Center
010-0000-365-1372	010-6443-422-4210	5,000.00	2/13/2018	16		donation from ADT Security Systems to be used by Norman Fire Dept.
010-0000-253-2000	043-3004-415-4798	80,087.00	2/13/2018	28		to begin repairs on the Parks maintenance building at Griffin destroyed by fire
010-0000-253-2000	058-3099-415-4011	199,100.00	2/13/2018	24		to establish Center City TIF fund to pay outside legal fees
010-0000-253-2000	058-3099-415-4141	810.00	2/13/2018	24		to establish Center City TIF fund to pay advertising legal fees
010-0000-365-1373	010-6010-421-4604	15,000.00	2/27/2018	21		donation from AAA Insurance to be used by the NPD to coordinate a statewide DRE class
010-0000-253-2000	010-7021-451-3111	2,400.00	3/13/2018	25		replacement of equip & supplies destroyed by fire at main Griffin Park maintence building
010-0000-253-2000	010-7021-451-3199	5,104.00	3/13/2018	25		replacement of equip & supplies destroyed by fire at main Griffin Park maintence building
010-0000-253-2000	010-7021-451-3220	6,200.00	3/13/2018	25		replacement of equip & supplies destroyed by fire at main Griffin Park maintence building
010-0000-253-2000	010-7021-451-3601	80.00	3/13/2018	25		replacement of equip & supplies destroyed by fire at main Griffin Park maintence building
010-0000-253-2000	010-7021-451-3604	800.00	3/13/2018	25		replacement of equip & supplies destroyed by fire at main Griffin Park maintence building
010-0000-253-2000	010-7021-451-3699	58,362.00	3/13/2018	25		replacement of equip & supplies destroyed by fire at main Griffin Park maintence building
010-0000-365-1373	010-6070-441-3117	749.00	4/24/2018	21		donation from Annie's Rescue House for Norman Animal Shelter
<b>Special Grants Fund</b>						
022-0000-334-1326	022-4046-464-4009	10,000.00	7/25/2017	15		CLG grant for development & support of local historic programs
022-0000-334-1326	022-4046-464-4604	700.00	7/25/2017	15		CLG grant for development & support of local historic programs
022-0000-334-1326	022-4046-464-4701	200.00	7/25/2017	15		CLG grant for development & support of local historic programs
022-0000-334-1326	022-4046-464-4130	100.00	7/25/2017	15		CLG grant for development & support of local historic programs
022-0000-334-1326	022-4046-464-3001	100.00	7/25/2017	15		CLG grant for development & support of local historic programs
022-0000-334-1326	022-4046-464-4601	150.00	7/25/2017	15		CLG grant for development & support of local historic programs
022-0000-331-1360	022-9508-422-3610	2,080.00	7/25/2017	16		OHS grant to purchase special equip to improve communication w/hearing impaired residents
022-0000-331-1330	022-6037-421-4604	12,000.00	9/26/2017	34		OHS grant to host 2 statewide DRE training classes
022-0000-331-1330	022-6037-421-3013	42,000.00	9/26/2017	34		OHS grant to host 2 statewide DRE training classes
022-0000-331-1340	022-6019-421-2110	67,400.00	9/26/2017	33	GP0119	OHS grant-increase enfrcmnt & educatn-impaired driving/child restraint/pedestrian,bicycle,vehicle traffic ordinances
022-0000-331-1340	022-6019-421-4017	1,800.00	9/26/2017	33	GP0119	OHS grant-increase enfrcmnt & educatn-impaired driving/child restraint/pedestrian,bicycle,vehicle traffic ordinances
022-0000-253-2000	022-5023-429-3212	10,400.00	9/12/2017	27		ACOG contract to collect traffic counts & costs of maintenance and equip replacement to collect data
022-0000-331-1340	022-6019-421-2110	10,000.00	1/23/2018	18	GP0019	OHS increased grant funding for enforcement efforts to reduce underage drinking

**Seizures & Restitution Fund**

025-0000-253-2000	025-6035-421-3013	4,755.00	10/10/2017	22		purchase 100 state ID cards/dr. licenses for homeless & 65 training kits to help officers & civilians communicate effectively
025-0000-253-2000	025-6035-421-3699	12,500.00	1/9/2018	20		funding for evidence collection equipment, safety equip for special team activities & a trained canine team
025-0000-253-2000	025-6035-421-3502	3,200.00	1/9/2018	20		funding for evidence collection equipment, safety equip for special team activities & a trained canine team
025-0000-253-2000	025-6035-421-5120	15,000.00	1/9/2018	20		funding for evidence collection equipment, safety equip for special team activities & a trained canine team
025-0000-253-2000	025-6035-421-4604	15,000.00	3/13/2018	24		to fund executive leadership training and development

**Water Fund**

031-0000-253-0000	031-5534-461-5301	90,000.00	8/22/2017	44		to extend fiber optic line to water treatment plant
031-0000-253-0000	031-9345-462-6201	310,000.00	2/13/2018	21	WA0212	horizontal well feasibility field assessment in association with FYE15 water wells

**Wastewater Fund**

032-0000-253-2000	032-5548-432-4706	15,419.00	12/5/2017	17		return of collected payback fees to Links of Norman for Post Oak lift station payback project to pay back revenue collected from the 36th interceptor payback project & 36th Force Main payback to investors
032-0000-253-2000	032-5548-432-4706	18,774.00	12/5/2017	18		

**Risk Management Fund**

043-0000-367-1264	010-6022-421-4201	8,585.00	10/10/2017	23		to make repairs to 2 police vehicles involved in an accident
043-0000-367-1264	010-5023-429-3212	28,496.00	12/5/2017	19		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
043-0000-367-1264	010-5023-429-3212	26,550.00	4/24/2018	21		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
043-0000-367-1264	010-5023-429-3213	625.00	4/24/2018	21		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
043-0000-367-1264	010-5023-429-3211	518.00	4/24/2018	21		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment

**Capital Fund Balance**

050-0000-253-2000	050-9387-419-6101	36,245.00	7/25/2017	20	SR0103	award bid for Imhoff Creek Channel Repair to RDNJ
050-0000-253-2000	050-9388-431-6201	2,356.00	8/22/2017	46	TR0117	ACOG local match for ACOG allocation study
050-0000-253-2000	050-9387-419-6201	11,554.00	9/12/2017	21	SR0103	add'l engr services for May 2015 storm permanent repair projects
050-0000-253-2000	050-9387-419-6201	28,420.00	9/12/2017	21	SR0110	add'l engr services for May 2015 storm permanent repair projects
050-0000-253-2000	050-9079-431-6201	29,165.00	9/12/2017	32	TR0108	widening & traffic signal improvements at 24th NW and Tecumseh
050-0000-229-2411	050-9079-431-6201	19,935.00	9/12/2017	30	TR0102	engr svcs associated with widening & signal improvements at 36th Ave NW and Crail
050-0000-253-2000	050-9079-431-6201	38,900.00	9/26/2017	35	TR0051	add'l engr services for widening & signal improvements at 12th Ave NE and High Meadows Dr.



050-0000-253-2000	050-9402-431-6701	14,043.00	11/28/2017	17	TR0118	CON's share of widening of Hwy 9 from 72nd SE to 108th SE
050-0000-253-2000	050-9688-431-6201	6,400.00	11/28/2017	16	TR0112	for engineering design svcs for Flood Ave. multimodal path proj from Robinson to Tecumseh contributions from Arbuckle Properties & BellaRose for modification of stream banks for W. Main St. bridge over Ten Mile Flat Creek
050-0000-365-1373	050-9717-431-4101	125,000.00	1/9/2018	21	DR0066	increase contract amount and 100 add'l days added to contract for Imhoff Creek Channel
050-0000-331-1252	050-9387-419-6101	299,403.00	1/23/2018	16	SR0103	Improvements project
050-0000-253-2000	050-9535-431-6101	381,522.86	1/23/2018	20	TR0068	to increase Audit Adj acct to pay CON's 20% share of multiple projects to ODOT
050-0000-253-2000	050-9365-419-6001	203,607.00	3/13/2018	20	BG0072	to purchase land at 710 Asp to be used for parking lot
<b>Norman Forward Sales Tax Capital Fund Balance</b>						
051-0000-253-2000	051-9403-431-6201	28,000.00	7/11/2017	13	NFB008	provide add'l design services for intersection of James Garner & Acres streets
<b>University North Park TIF Fund</b>						
057-0000-253-2000	057-7010-452-5799	20,000.00	8/8/2017	28		holiday decorations & ongoing maintenance for Legacy park
057-0000-253-2000	057-7010-452-3299	20,000.00	8/8/2017	28		holiday decorations & ongoing maintenance for Legacy park
057-0000-253-2000	057-9403-431-6101	13,097.00	8/22/2017	19	UT0012	for construction of traffic signals & intersection improvements at 24th Ave. NW & Radius Way engr svcs for widening & traffic signal improvements of Tecumseh & 24th NW & Tecumseh &
057-0000-253-2000	057-9552-431-6201	320,750.00	9/12/2017	33	UT0015	Flood
057-0000-253-2000	057-9510-431-6101	35,000.00	10/10/2017	15	UT0013	for UNP/Robinson St. entrance sign project
057-0000-253-2000	010-0000-253-2000	4,275,508.00	2/13/2018	25		UNP TIF over-apportionment amount to be allocated to General Fund
057-0000-253-2000	050-0000-253-2000	1,301,242.00	2/13/2018	25		UNP TIF over-apportionment amount to be allocated to Capital Fund Balance

**General Fund Transfers Over \$50,000 between Expenditure Categories - FYE 18**  
**April 2018**

<b>Department</b>	<b>Division</b>	<b>Losing Account</b>	<b>Account Description</b>	<b>Gaining Account</b>	<b>Account Description</b>	<b>Amount</b>
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NONE TO REPORT \*\*\*\*\*

## **ITEM 2**

### **OPEN POSITION REPORT**

**CITY OF NORMAN**  
**Position Vacancy Report**  
**5/2/2018**

POSITIONS AUTHORIZED TO FILL			
Position	Department/Division	Status	
Custodian (PPT) (3)	City Clerk/Custodial Svs	Accepting Applications	
Budget Manager	Finance/Budget	Accepting Applications	
Maintenance Worker I	Public Works/Streets	Accepting Applications	
Administrative Technician III	Public Works/Streets	Conducting Selection Process	
Crew Chief	Public Works/Stormwater	Accepting Applications	
Heavy Equipment Operator	Utilities/Sanitation	Accepting Applications	
Police Records Clerk	Police/Staff Services	Accepting Applications	
Communications Officer I	Police/Emergency Comm.	Accepting Applications	
Communications Officer II	Police/Emergency Comm.	Accepting Applications	
Maintenance Worker I	Parks and Rec/Park Maint.	Accepting Applications	
<b>Total:12</b>			
POSITIONS CURRENTLY ON HOLD			
Position	Department/Division	Date of Vacancy	Notes
<b>General Fund:</b>			
Customer Service Rep I	Finance/Treasury	04/30/18	Pending approval
Maintenance Worker I	Public Works/Streets	03/01/17	Pending approval
Maintenance Worker II	Public Works/Streets	04/13/18	Pending approval
Crew Chief	Public Works/Streets	03/21/18	Pending approval
Police Officer (9)	Police/Patrol	12/21/17,12/27/17,3/8/17, 3/10/18, 4/10/18, 4/12/18, 5/1/18, 5/30/18 6/7/18	Pending approval
Firefighter (5)	Fire/Suppression	10/19/2016,1/24/17, 5/31/17 12/31/17,1/31/18	Pending next recruit
Parks Supervisor	Parks and Rec/Park Maint.	01/04/18	Pending request
<b>Total:19</b>			
<b>Enterprise Fund:</b>			
Maintenance Worker II	Utilities/Water Line Maintenance	05/03/18	Pending approval
Maintenance Worker II	Utilities/Sewer Line Maint	04/18/18	Pending request
Sanitation Worker I	Utilities/Sanitation	05/10/18	Pending request
<b>Total:3</b>			
POSITIONS RECENTLY FILLED			
Position	Department/Division	Action	
Police Records Clerk	Police/Staff Services	DOH 4/9/18	
Recreation Supervisor	Parks and Rec/Recreation	Internal Promotion	
Communications Officer I	Police/Emergency Comm.	DOH 4/12/18	
Recreation Leader I (PPT)	Parks and Rec/Recreation	DOH 4/9/18	
Sanitation Worker I	Utilities/Sanitation	DOH 04/30/18	
Heavy Equipment Operator	Public Works/Streets	Internal Promotion	
Administrative Technician III	Utilities/Sanitation	Internal Promotion	
Public Works Supervisor	Public Works/Stormwater	Internal Promotion	
Traffic Signal Technician	Public Works/Traffic	DOH 5/7/18	
Maintenance Worker I (2)	Utilities/Water Line Maintenance	DOH 5/7/18, 5/14/18	
Recreation Supervisor	Parks and Rec/Recreation	DOH 5/7/18	
Recreation Technician (PPT)	Parks and Rec/Recreation	Internal Promotion	