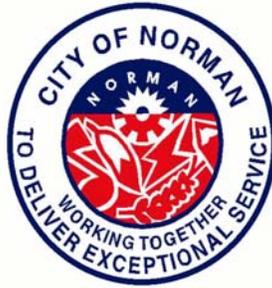


City of Norman, OK

*Municipal Building Council Chambers
201 West Gray Street
Norman, OK 73069*



Meeting Agenda

Tuesday, February 22, 2011

6:30 PM

Municipal Building Council Chambers

City Council

*Mayor Cindy Rosenthal
Council Member Alan Atkins
Council Member Tom Kovach
Council Member Hal Ezzell
Council Member Carol Dillingham
Council Member Rachel Butler
Council Member Jim Griffith
Council Member Doug Cubberley
Council Member Dan Quinn*

*City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax
Increment Finance Authority Agenda*

1 Roll Call**2 Pledge of Allegiance****Awards and Presentations****3 TMP-123 PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO STUDENTS OF KENNEDY ELEMENTARY SCHOOL.**

ACTION NEEDED: Allow the Mayor to present Citizenship Awards to students of Kennedy Elementary School.

ACTION TAKEN: _____

4 Consent Docket*Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 5 through Item 23 be placed on the consent docket.

ACTION NEEDED: Motion to place Item through Item on the Consent Docket by unanimous vote.

ACTION TAKEN:

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

5 GID-1011-17

CONSIDERATION OF APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL FINANCE COMMITTEE MINUTES OF JANUARY 26, 2011

CITY COUNCIL CONFERENCE MINUTES OF FEBRUARY 8, 2011

CITY COUNCIL MINUTES OF FEBRUARY 8, 2011

NORMAN UTILITIES AUTHORITY MINUTES OF FEBRUARY 8, 2011

NORMAN MUNICIPAL AUTHORITY MINUTES OF FEBRUARY 8, 2011

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF FEBRUARY 8, 2011

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Attachments: [January 26 Finance Committee Minutes](#)
 [February 8 Conference Minutes](#)
 [February 8 City Council Minutes](#)

- 6 **AP-1011-19** CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

PUBLIC SAFETY OVERSIGHT COMMITTEE

TERM: 02-10-11 TO 02-10-14: GEORGE HENDERSON, 2616 OSBORNE DRIVE

TERM: 02-10-11 TO 02-10-14: DON ALLEN, 304 60TH AVENUE S.E.

TERM: 02-10-11 TO 02-10-14: W.E. DUFF, 400 ROSEWOOD DRIVE

DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT NO. 2

TERM: 02-08-11 TO 04-10-13: TED SMITH, 613 RIVERWALK COURT

INFORMATION: in accordance with the Mayor's request, the above-described item is submitted for City Council's consideration. Ted Smith will replace Sharon Parker who has resigned and George Henderson, Don Allen, and W.E. Duff are reappointments.

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

- 7 **RPT-1011-30** SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JANUARY 31, 2011, AND DIRECTING THE FILING THEREOF.

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Attachments: [Finance Report January, 2011](#)

- 8 **RPT-1011-31** SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JANUARY, 2011, AND DIRECTING THE FILING THEREOF.

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

9 RPT-1011-32 SUBMISSION OF THE CITIZEN'S PUBLIC SAFETY OVERSIGHT COMMITTEE ANNUAL REPORT.

INFORMATION: The Public Safety Committee was established through Ordinance No. O-0708-32 adopted March 11, 2008. The ordinance provides that the Citizen's Public Safety Oversight Committee shall review the expenditure of revenues collected to determine if such funds are expended for the purposes specified in the Ordinance, monitoring the successful implementation of community policing concepts, and issuing reports to Council. In accordance therewith, the above-described item appears on City Council's agenda as a matter of permanent record.

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Attachments: [Public Safety Oversight Annual Report](#)
[February 10 Public Safety Minutes](#)

- 10 RPT-1011-35 SUBMISSION OF THE DEVELOPMENT OVERSIGHT COMMITTEE FOR DISTRICT NO. TWO ANNUAL REPORT FOR THE PERIOD JULY 1, 2009, THROUGH DECEMBER 31, 2010.

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

INFORMATION: City Council, in its meeting of May 23, 2006, adopted Ordinance No. O- 0506-66 approving and adopting the Norman University North Park Project Plan including Project Area and Increment District Boundaries and establishing a date for the creation of Increment District No. Two. The Project Plan required that a Development Oversight Committee be appointed by the Mayor and approved by City Council upon adoption of the Project Plan. The Committee's responsibilities were to oversee the implementation of the Project Plan on behalf of the City Council and make recommendations on (1) the use of revenues and expenditures other than traffic, roadway, and utility improvements; (2) material modifications of the master plan; and (3) material changes in the design guidelines. The Committee was required to report to the City Council on at least an annual basis. City Council on April 10, 2007, adopted Resolution No. R-0607-95 determining the composition, terms of membership, procedures appropriate for responsibilities, and authorizing the appointment of a Development Oversight Committee for Tax Increment Finance District No. Two consisting of nine (9) members. The Committee is responsible for evaluating whether the proposed expenditures are consistent with the Project Plan and reporting their findings to City Council. In accordance therewith, the above-described item appears on City Council's agenda in order that acknowledgment of the receipt of the report may be noted in the minutes as a matter of permanent record.

Attachments: [Oversight Committee - UNP - Annual Report FYE 2010](#)
[Comparison of Collected Tax to 2006 Projections 2-4-11](#)
[FY10 TIF Expenditure Summary - Oversight Committee Annual Report](#)
[TIF Oversight Minutes](#)

- 11 E-1011-47 CONSIDERATION OF GRANTING EASEMENT NO. E-1011-47 TO OKLAHOMA NATURAL GAS COMPANY LOCATED IN REAVES PARK AT 2501 JENKINS AVENUE FOR THE PURPOSE OF INSTALLING A GAS LINE TO SERVE THE UNIVERSITY OF OKLAHOMA.

ACTION NEEDED: Motion to grant or deny Easement No. E-1011-47 to Oklahoma Natural Gas Company; and, if granted, direct the execution thereof.

ACTION TAKEN: _____

Attachments: [E-1011-47](#)
 [Letter Agreement from ONG](#)
 [Location Map Reaves Park](#)

- 12 EN-1011-4 CONSIDERATION OF CONSENT TO ENCROACHMENT NO. 1011-4 FOR LOT 8A, BLOCK 8, VINEYARD ADDITION, PHASE III, TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA. (3324 WAUWINET WAY)

ACTION NEEDED: Motion to approve or reject Consent to Encroachment No. 1011-4; and, if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Attachments: [EN-1011-4](#)
 [Memo from Clerk with Original Request](#)
 [Amended Request from Clerk](#)
 [Staff Responses](#)
 [Responses from Utiities](#)

- 13 LL-1011-10 LIMITED LICENSE NO. LL-1011-10: LIMITED LICENSE TO PLACE FIVE (5) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE JAZZ IN JUNE COMMITTEE FOR THE JAZZ IN JUNE "MEET ME ON BOURBON STREET" EVENT TO BE HELD MARCH 5, 2011.

ACTION NEEDED: Motion to approve or reject Limited License No. LL-1011-10 to place five (5) ground banners within the public rights-of-way pursuant to a request from the Jazz in June Committee; and, if approved, authorize the issuance thereof.

ACTION TAKEN: _____

Attachments: [Letter of Request/Application](#)
 [Picture of Sign](#)
 [Jazz in June Bourbon Street](#)

- 14 K-0910-34 CHANGE ORDER NO. ONE TO CONTRACT NO. K-0910-34: BY AND
 Change #1 BETWEEN THE NORMAN UTILITIES AUTHORITY AND WALTERS-
 MORGAN CONSTRUCTION, INC., INCREASING THE CONTRACT
 AMOUNT BY \$65,185.28 AND EXTENDING THE CONTRACT
 54 CALENDAR DAYS FOR THE LIFT STATION D REHABILITATION
 PROJECT.

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Change Order No. One to Contract No. K-0910-34 with Walters-Morgan Construction, Inc., increasing the contract amount by \$65,185.28 and extending the contract 54 calendar days; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Attachments: [CO#1 HDR Recommendation Letter](#)
 [Change Order No. 1 K-0910-34](#)
 [CO#1 Backup](#)
 [CO#1 PO#178415](#)

- 17 **K-1011-133** CONTRACT NO. K-1011-133: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND RCC CONSULTANTS, INC., IN THE AMOUNT OF \$105,000 TO PERFORM A NEEDS ASSESSMENT AND DEVELOPMENT OF A STRATEGY TO ACQUIRE A COMPUTER AIDED DISPATCH (CAD), POLICE RECORDS MANAGEMENT SYSTEM (PRMS), FIRE RECORDS MANAGEMENT SYSTEM (FRMS), AND MOBILE DATA SOFTWARE AND IN-FIELD REPORTING SOFTWARE REPLACEMENT.

ACTION NEEDED: Motion to approve or reject Contract No. K-1011-133 with RCC Consultants, Inc., in the amount of \$105,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Attachments: [K-1011-133 and Statement of Work](#)
 [PR RCC](#)

- 18 **K-1011-134** CONTRACT NO. K-1011-134: AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION TO MAINTAIN THE RIGHT-OF-WAY ALONG STATE HIGHWAY NO. NINE FROM INTERSTATE 35 TO EASTERN CITY LIMITS.

ACTION NEEDED: Motion to approve or reject Contract No. K-1011-134, an Intergovernmental Agreement with the Oklahoma Department of Transportation; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Attachments: [K-1011-134](#)
 [State Statute Title 69, Section 901](#)
 [Oklahoma Administrative code -730,1-4](#)
 [Oklahoma Administrative Code- 730,35-1-11](#)
 [Norman Overall Map - SH9 ROW Maintenance](#)
 [Aerial Maps Maintenance Hwy 9](#)

- 19 **K-1011-138** CONTRACT NO. K-1011-138: A PROJECT AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR FEDERAL AID PROJECT NO. STPG-114A (290)AG, STATE JOB NO. 28080(04), FOR THE STATE HIGHWAY NO. NINE TRAFFIC SIGNAL UPGRADE PROJECT FOR BIKE AND PEDESTRIAN ACCESS, PHASE 1 (INSTALLATION OF VIDEO DETECTORS BETWEEN MCGEE DRIVE AND 24TH AVENUE S.E.) ADOPTION OF RESOLUTION NO. R-1011-88.

ACTION NEEDED: Motion to approve or reject Contract No. K-1011-138 with ODOT; and, if approved, adopt Resolution No. R-1011-88 and authorize the execution of the contract and resolution.

ACTION TAKEN: _____

Attachments: [Contract K-1011-138 ODOT Maintenance Agreement for SH 9 Signal](#)
[Location Map](#)

- 20 **K-1011-139** CONSIDERATION OF ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$72,000 FROM THE STATE OF OKLAHOMA OFFICE OF HOMELAND SECURITY FOR THE POLICE DEPARTMENT, APPROVAL OF CONTRACT NO. K-1011-139, AND ADOPTION OF RESOLUTION NO. R-1011-90 APPROPRIATING FUNDS.

ACTION NEEDED: Motion to accept or reject a grant in the amount of \$72,000 from the State of Oklahoma Office of Homeland Security for the Police Department; and, if accepted, approve Contract No. K-1011-139, authorize the execution thereof, and adopt Resolution No. R-1011-90.

ACTION TAKEN: _____

Attachments: [Award docs and signature pages.pdf](#)
[R-1011-90](#)

- 21 K-1011-140 CONTRACT NO. K-1011-140: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE 89ER DAY PARADE COMMITTEE IN THE AMOUNT OF \$4,500 FOR COSTS ASSOCIATED WITH THE 89'ER DAY PARADE TO BE HELD APRIL 30, 2011.

ACTION NEEDED: Motion to approve or reject Contract No. K-1011-140 with the 89'er Day Parade Committee in the amount of \$4,500; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Attachments: [K-1011-140](#)
 [Letter of Request 89er day Parade](#)
 [February 17 Finance Comm Minutes](#)
 [PR 89'er day](#)

- 22 K-1011-141 CONTRACT NO. K-1011-141: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND BANK OF OKLAHOMA, N.A., TO SUBORDINATE A LIEN REGARDING FUNDS FROM THE HOME PARTNERSHIP PROGRAM FOR PROPERTY LOCATED AT 404 ATTERBERRY STREET.

ACTION TAKEN: Motion to approve or reject Contract No. K-1011-141 with Bank of Oklahoma, N.A.; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Attachments: [K-1011-141](#)

- 23 R-1011-93 RESOLUTION NO. R-1011-93: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROVING CRITERIA FOR DETERMINING THE USE OF THE GREENBELT ACQUISITION FUND.

ACTION NEEDED: Motion to adopt Resolution No. R-1011-93.

ACTION TAKEN: _____

Attachments: [R-1011-93](#)
 [January 11 Conference Minutes](#)

Non-Consent Items

- 24 O-1011-39 ORDINANCE NO. O-1011-39: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF TH CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A BAR FOR PROPERTY CURRENTLY ZONED C-2, GENERAL COMMERCIAL DISTRICT, LYING WITHIN LOT 1, BLOCK 1, COLONIAL ESTATES "A" ADDITION TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1317 EAST LINDSEY STREET)

ACTION NEEDED: Motion to adopt Ordinance No. O-1011-39 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt Ordinance No. O-1011-39 upon Final Reading as a whole.

ACTION TAKEN: _____

Attachments: [O-1011-39](#)
 [Exhibit A - O-1011-39](#)
 [Location Map - Lemmco Special Use](#)
 [Staff Report O-1011-39](#)
 [Project Descrip - Lemmco Special Use](#)
 [Lemmco Pre-Development](#)
 [Protest - Lemmco Special Use](#)
 [Lemmco Minutes](#)

- 25 O-1011-40 ORDINANCE NO. O-1011-40: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A RIDING ACADEMY AND HORSE FACILITY FOR PROPERTY CURRENTLY ZONED A-2, RURAL AGRICULTURAL DISTRICT, LYING WITHIN THE EAST HALF OF SECTION 18, TOWNSHIP 8 NORTH, RANGE 1 EAST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (14100 CEDAR LANE)

ACTION NEEDED: Motion to adopt Ordinance No. O-1011-40 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt Ordinance No. O-1011-40 upon Final Reading as a whole.

ACTION TAKEN: _____

Attachments: [O-1011-40](#)
 [Exhibit A Site Plan - Tussing](#)
 [Location Map - Tussing Special Use](#)
 [Staff Report - Tussing](#)
 [Project Descrip - Tussing Special Use](#)
 [Tussing Pre-Development](#)
 [Tussing Minutes](#)

- 26 O-1011-45 ORDINANCE NO. O-1011-45: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING ORDINANCE NO. O-1011-26 AND CLOSING PUBLIC ACCESS EASEMENTS WITHIN ALL SECTIONS OF GRANDVIEW ESTATES NORTH ADDITION, TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

ACTION NEEDED: Motion to adopt Ordinance No. O-1011-45 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt Ordinance No. O-1011-45 upon Final Reading as a whole.

ACTION TAKEN: _____

Attachments: [O-1011-45 -- Grandview Estates Easements Amended](#)
[Location Map - Grandview Estates](#)
[O-1011-26](#)
[Staff Report - Grandview Estates](#)
[Staff Memo - Grandview](#)
[Letter of Request, petition, radius map - Grandview](#)
[Non-Objection Letters - Grandview](#)
[Letters of Support - Grandview](#)
[11-18-10 PC Minutes - Grandview Easement](#)
[Pert Excerpts Dec 28, 2010 CC Minutes](#)

- 27 R-1011-91 RESOLUTION NO. R-1011-91: A RESOLUTION AUTHORIZING THE NORMAN TAX INCREMENT FINANCE AUTHORITY (THE "AUTHORITY") TO ISSUE ITS TAX INCREMENT REVENUE NOTE, SERIES 2011 (THE "NOTE"); IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$10,415,000; WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; APPROVING AND AUTHORIZING EXECUTION OF A SECURITY AGREEMENT BY AND BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO A PLEDGE OF CERTAIN SALES TAX INCREMENT REVENUE AND AD VALOREM TAX INCREMENT REVENUE; APPROVING AND AUTHORIZING EXECUTION OF A GENERAL BOND INDENTURE AND A SERIES 2011 SUPPLEMENTAL NOTE INDENTURE (COLLECTIVELY, THE "INDENTURE") AUTHORIZING THE ISSUANCE AND SECURING THE PAYMENT OF THE NOTE; PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE INDENTURE; AUTHORIZING AND DIRECTING THE EXECUTION OF THE NOTE AND OTHER DOCUMENTS RELATING TO THE TRANSACTION; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

ACTION NEEDED: Acting as the Norman Tax Increment Finance Authority, motion to adopt or reject Resolution No. R-1011-91.

ACTION TAKEN: _____

Attachments: [08 Resolution Authority R-1011-91 \(2\)](#)
 [Pert Excerpts Dec 21, 2010 SS Minutes](#)
 [Pert Excerpts Feb 8 2011 Conf Minutes](#)

- 28 R-1011-92 RESOLUTION NO. R-1011-92: A RESOLUTION APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE NORMAN TAX INCREMENT FINANCE AUTHORITY (THE "AUTHORITY") ISSUING ITS TAX INCREMENT REVENUE NOTE, SERIES 2011 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE INDENTURE AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF SAID NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; APPROVING AND AUTHORIZING EXECUTION OF A SECURITY AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA (THE "CITY") AND THE AUTHORITY PERTAINING TO THE PLEDGE OF CERTAIN SALES TAX INCREMENT REVENUES AND AD VALOREM TAX INCREMENT REVENUES; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

ACTION NEEDED: Motion adopt or reject Resolution No. R-1011-92.

ACTION TAKEN: _____

Attachments: [09 Resolution City R-1011-92 \(2\)](#)
[Pert Excerpts Dec 21, 2010 SS Minutes](#)
[Pert Excerpts Feb 8 2011 Conf Minutes](#)

- 29 **Miscellaneous Discussion**
This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 30 **Adjournment**