

CITY COUNCIL AGENDA  
NORMAN UTILITIES AUTHORITY AGENDA  
NORMAN MUNICIPAL AUTHORITY AGENDA  
NORMAN TAX INCREMENT FINANCE AUTHORITY AGENDA

Municipal Building Council Chambers  
201 West Gray

April 27, 2010  
6:30 p.m.

1. Roll Call
2. Pledge of Allegiance
3. ITEM: PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO STUDENTS FROM MCKINLEY ELEMENTARY SCHOOL.

INFORMATION: The Children's Rights Coordinating Commission is coordinating the Mayor's Citizenship Awards to be given to elementary school students who are involved in service projects throughout the community and exemplify true leadership skills.

ACTION NEEDED: Allow the Mayor to present Citizenship Awards to students from McKinley Elementary School.

ACTION TAKEN: \_\_\_\_\_

4. ITEM: CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 5 through Item 27 be placed on the consent docket.

ACTION NEEDED: 1. Motion to place Item \_\_\_\_ through Item \_\_\_\_ on the Consent Docket by unanimous vote.

ACTION TAKEN: \_\_\_\_\_

ACTION NEEDED: 2. Acting as the City Council, Norman Utilities Authority, and Norman Municipal Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: \_\_\_\_\_

5. ITEM: APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL FINANCE COMMITTEE MINUTES OF FEBRUARY 24, 2010  
CITY COUNCIL CONFERENCE MINUTES OF APRIL 13, 2010  
CITY COUNCIL MINUTES OF APRIL 13, 2010  
NORMAN UTILITIES AUTHORITY MINUTES OF APRIL 13, 2010  
NORMAN MUNICIPAL AUTHORITY MINUTES OF APRIL 13, 2010  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF APRIL 13, 2010

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

6. ITEM: CONSIDERATION OF ORDINANCE NO. O-0910-28 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE A TRACT OF LAND LYING WITHIN THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, IN THE C-2, GENERAL COMMERCIAL DISTRICT, AND REMOVE THE SAME FROM THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1051 12TH AVENUE N.E.)

INFORMATION: The above-described ordinance is submitted for Introduction and adoption upon First Reading by title, and subsequent thereto, for submission for City Council's final consideration in its meeting of May 11, 2010. Copies of an advisory memorandum; ordinance; site development plan; location map; Staff Report; and pertinent excerpts from Planning Commission minutes are included in the Agenda Book.

ACTION NEEDED: Motion to Introduce and adopt the ordinance upon First Reading by title.

ACTION TAKEN: \_\_\_\_\_

- 7. ITEM: CONSIDERATION OF THE MAYOR'S APPOINTMENTS OF LESLIE HARRISON AND ANDREA RATKOVIC TO THE BICYCLE ADVISORY COMMITTEE, ELIZABETH LONDON TO THE BOARD OF PARKS COMMISSIONERS, AND ASIA SCUDDER AND YVES BADAROUX TO THE ENVIRONMENTAL CONTROL ADVISORY BOARD.

**BICYCLE ADVISORY COMMITTEE**

TERM: 04-27-10 TO 02-13-12: LESLIE HARRISON, 1125 SPARROW HAWK DRIVE

TERM: 04-27-10 TO 02-13-11: ANDREA RATKOVIC, 717 EAST JOHNSON STREET

**BOARD OF PARKS COMMISSIONERS**

TERM: 04-27-10 TO 01-01-13: ELIZABETH LONDON, 801 CAREY DRIVE

**ENVIRONMENTAL CONTROL ADVISORY BOARD**

TERM: 04-27-10 TO 10-27-13: ASIA SCUDDER, 430 WEST COMANCHE STREET

TERM 04-27-10 TO 10-27-13: YVES BADAROUX, 604 STURTZ CIRCLE

**INFORMATION:** In accordance with the Mayor's request, the above-described item is submitted for City Council's consideration. Leslie Harrison will fill the unexpired vacancy left by Amy Cerato and Andrea Ratkovic will fill the unexpired vacancy left by Kyran Mish; Elizabeth London will fill the unexpired vacancy left by Chris Jingoian; Asia Scudder will fill the unexpired vacancy left by Mike Bergey; and Yves Badaroux will replace Lynn Rose who is no longer eligible to serve.

**ACTION NEEDED:** Motion to confirm or reject the appointments.

**ACTION TAKEN:** \_\_\_\_\_

- 8. ITEM: SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MARCH 31, 2010, AND DIRECTING THE FILING THEREOF.

INFORMATION: The above-described item appears on City Council's agenda in order that acknowledgment of the receipt of the report may be noted in the minutes as a matter of permanent record. A copy of the report is included in the Agenda Book.

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

- 9. ITEM: SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF MARCH, 2010, AND DIRECTING THE FILING THEREOF.

INFORMATION: The above-described item appears on City Council's agenda in order that acknowledgment of the receipt of the reports may be noted in the minutes as a matter of permanent record. Copies of the reports are included in the Agenda Packet or transmitted electronically.

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

- 10. ITEM: CONSIDERATION OF THE NORMAN CONVENTION AND VISITORS BUREAU, INC., SEMI-ANNUAL REPORT ENDING DECEMBER 31, 2009.

INFORMATION: The above-described item appears on City Council's agenda in order that acknowledgment of the receipt of the report may be noted in the minutes as a matter of permanent record. A copy of the report is included in the Agenda Book.

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

11. ITEM: CONSIDERATION OF BID NO. 0910-55, CONTRACT NO. K-0910-147 WITH MILLER LAGOON SERVICE IN THE AMOUNT OF \$43,600; PERFORMANCE BOND NO. B-0910-55; AND STATUTORY BOND NO. B-0910-56 FOR THE REMOVAL AND LAND APPLICATION OF EXCESS BIOSOLIDS FOR THE WASTEWATER TREATMENT FACILITY.

INFORMATION: Staff has examined the bids, contract, and bonds and found them to be in order and proper as to form. Staff recommends acceptance of the bids, the subsequent awarding of the bid as indicated below, and approval of the contract and bonds. Copies of an advisory memorandum; bid tabulation; contract with Miller Lagoon Service in the amount of \$43,600; performance and statutory bonds; and purchase requisition are included in the Agenda Book.

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$43,600 to Miller Lagoon Services as the lowest and best bidder meeting specifications; approve Contract No. K-0910-147 in the amount of \$43,600 and the performance and statutory bonds; direct the filing of the bonds; and authorize execution of the contract.

ACTION TAKEN: \_\_\_\_\_

12. ITEM: CONSIDERATION OF ACCEPTANCE OF WATER LINE EASEMENT NO. E-0910-50 AT A COST OF \$1,600 BY MICHAEL R. AND ELIZABETH ANN BERRY AND UTILITY EASEMENT NO. E-0910-53 DONATED BY RED ROCK LAND FUND, L.L.C., IN CONNECTION WITH THE LIFT STATION D REHABILITATION PROJECT.

INFORMATION: The Norman Utilities Authority (NUA), on August 25, 2009, approved Contract No. K-0910-34 with Walters-Morgan Construction, Inc., in the amount of \$5,840,000 for the Lift Station D Rehabilitation Project. An offsite 12-inch water line was required to provide service to the project. On December 22, 2009, the Norman Utilities Authority approved Contract No. K-0910-121, a cost sharing agreement with Sweetgrass Communities, LLC., in an amount not-to-exceed \$128,300 for the City's Share of the design and construction of the Lift Station D Water Line Project in connection with Red Canyon Ranch, a Planned Unit Development. Sweetgrass Communities, L.L.C. agreed to design, permit, and donate an easement on the development property at no cost to the NUA and the NUA agreed to reimburse construction costs for the 12-inch water line. The second easement has been dedicated to the City and NUA will pay costs to the homeowner for any damages to their property. The Assistant City Attorney and Utilities Staff have examined the easements and found them to be in order and proper as to form. Based upon the fact the easements has been dedicated to the City of Norman for water line and utility improvements for the above-mentioned project, Staff recommends acceptance of the easements. Copies of an advisory memorandum; easements; and location maps are included in the Agenda Book.

ACTION NEEDED: Acting as the City Council and the Norman Utilities Authority, motion to accept or reject the easements; and, if accepted, direct the filing thereof with the Cleveland County Clerk and authorize payment for Easement No. E-0910-53.

ACTION TAKEN: \_\_\_\_\_

- 13. ITEM: CONSIDERATION OF ACCEPTANCE OF SIDEWALK EASEMENT NOS. E-0910-54 AND E-0910-55 DONATED BY JOSEPH LEE RODGERS, JR., FOR CONSTRUCTION OF A SIDEWALK ON THE NORTH SIDE OF BOYD STREET FROM WEST OF MERRYWOOD LANE TO FLOOD AVENUE FUNDED THROUGH THE NEIGHBORHOOD PLAN IMPLEMENTATION PROJECT.

INFORMATION: The construction of a sidewalk on the north side of Boyd Street from west of Merrywood Lane to Flood Avenue was funded through the Neighborhood Plan Implementation Project in FYE 2009. In the design process, Staff worked with property owners abutting the alignment to insure the construction location would be acceptable to them. The preferred alignment between Merrywood Lane and Pickard Avenue requires a better sight triangle easement at Pickard Avenue and an additional eight feet of easement the length of the block. The property owner has donated the easements required. The Assistant City Attorney and Public Works Staff have examined the easements and found them to be in order and proper as to form. Based upon the fact the easements has been dedicated to the City of Norman for sidewalk improvements for the above-mentioned project, Staff recommends acceptance of the easements. Copies of an advisory memorandum, easements, and location maps are included in the Agenda Book.

ACTION NEEDED: Motion to accept or reject the easements; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: \_\_\_\_\_

- 14. ITEM: CONSIDERATION OF RELINQUISHMENT OF ACCESS RIGHTS BY THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY FOR PROPERTY LOCATED AT 523 EAST ROBINSON FOR THE NEW FREEDOM BUS STOP AND SIDEWALK IMPROVEMENTS.

INFORMATION: City Council, in its meeting of October 13, 2009, approved Contract No. K-0910-80 with the Oklahoma Department of Transportation in the amount of \$103,920 for a Job Access and Reverse Community (JARC)/New Freedom Program Grant to provide handicap accessible improvements to CART Bus Stop locations. The goal of this project is to construct sidewalks and ramps along Robinson Street to access the crosswalk buttons and link up with existing sidewalks to provide a clear accessible route to the bus stop at 501 East Robinson Street. The Cleveland County Commissioners own a parcel at 523 East Robinson Street with a driveway approach adjacent to Robinson Street that is no longer being used by the owners and have agreed to relinquish their access rights to this driveway to allow construction of a sidewalk, pedestrian ramps, and drainage improvements by the City of Norman. Staff recommends acceptance of the relinquishment of access rights from the property owner. Copies of an advisory memorandum, relinquishment of access rights, and location map are included in the Agenda Book.

ACTION NEEDED: Motion to accept or reject the relinquishment of access rights for 523 East Robinson Street from the Board of County Commissioners of Cleveland County; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: \_\_\_\_\_

- 15. ITEM: CONSIDERATION OF CONVEYANCE BY TITLE BY WARRANTY DEED FROM WIDGEON, INC., FOR LOT A, NORMAN AUTOMOTIVE BUSINESS PARK ADDITION, LOCATED SOUTH OF WEST LINDSEY STREET AND WEST OF ED NOBLE PARKWAY.

INFORMATION: The owners of Norman Automotive Business Park Addition have completed a significant amount of drainage and street improvements as part of their development including reconstruction of Normandy Creek. The final plat implies right-of-way in this area but without a warranty deed, the court records are not showing the property as owned by the City of Norman. The owners have submitted a warranty deed to satisfy the intent. The Assistant City Attorney and Public Works Staff have examined the warranty deed and found it to be in order and proper as to form. Based upon the fact the warranty deed has been dedicated to the City of Norman to allow City maintenance of the creek, Staff recommends acceptance of the conveyance of title by warranty deed. Copies of an advisory memorandum, warranty deed, location maps, and letter of request are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the conveyance of title by warranty deed; and, if approved, authorize execution and the filing and transmittal thereof.

ACTION TAKEN: \_\_\_\_\_

- 16. ITEM: CONSIDERATION OF CONSENT TO ENCROACHMENT NO. 0910-7 FOR LOTS 30, 31, 32, 33, AND 34, BLOCK 1, CASCADE ESTATES ADDITION, SECTION 4. (3000, 3002, 3004, 3006, AND 3008 CARNOUSTIE DRIVE)

INFORMATION: Staff has considered the request and encroachment delineated in the above-described consent and recommends Consent to Encroachment No. 0910-7 be approved. Copies of an advisory memorandum; Consent to Encroachment; location maps; letter of request; Staff memoranda; and supplemental material are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject Consent to Encroachment No. 0910-7; and, if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: \_\_\_\_\_

17. ITEM: LIMITED LICENSE NO. 0910-10: LIMITED LICENSE TO PLACE FOUR (4) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE FIREHOUSE ART CENTER, FRED JONES, JR., MUSEUM, AND JACOBSON HOUSE FOR “LUNCHEON ON THE GRASS” TO BE HELD AT LIONS PARK ON JUNE 6, 2010.

INFORMATION: City Council, in its meeting of August 8, 1995, adopted Ordinance No. O-9596-6 providing a limited license for placement of festival and public event banners which would be granted by the City Council. The Firehouse Art Center, Fred Jones, Jr., Museum, and Jacobson House have requested to place four (4) signs at various locations in the City of Norman for a 35-day period. In accordance therewith, the above-described item is submitted for City Council’s consideration. Copies of an advisory memorandum, application, location maps, and limited license are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject Limited License No. 0910-10 to place four (4) signs within the public rights-of-way pursuant to a request from the Firehouse Art Center, Fred Jones, Jr., Museum, and Jacobson House; and, if approved, authorize the issuance thereof.

ACTION TAKEN: \_\_\_\_\_

18. ITEM: LIMITED LICENSE NO. 0910-11: LIMITED LICENSE TO PLACE FOUR (4) SIGNS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM FRIENDS OF THE NORMAN LIBRARY FOR THE BETTER BOOKS SALE TO BE HELD APRIL 30 THROUGH MAY 2, 2010.

INFORMATION: City Council, in its meeting of August 8, 1995, adopted Ordinance No. O-9596-6 providing a limited license for placement of festival and public event banners which would be granted by the City Council. Friends of the Norman Library have requested to place four (4) signs at various locations in the City of Norman for a 3-day period. In accordance therewith, the above-described item is submitted for City Council’s consideration. Copies of an advisory memorandum; letter of request; application; location map; and limited license are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject Limited License No. 0910-11 to place four (4) signs within the public rights-of-way pursuant to a request from Friends of the Norman Library; and, if approved, authorize the issuance thereof.

ACTION TAKEN: \_\_\_\_\_

- 19. ITEM: SPECIAL CLAIM NO. 0910-5: A CLAIM IN THE AMOUNT OF \$3,041.36 FROM SOUTHWESTERN BELL TELEPHONE COMPANY D/B/A AT&T OKLAHOMA FOR DAMAGES INCURRED TO A TELEPHONE CABLE AT 2101 EAST LINDSEY STREET BY A STREET MAINTENANCE MOWING CREW.

INFORMATION: The above-described special claim has been examined by the City Attorney and found to be in order and proper as to form. Staff recommends approval. Copies of an advisory memorandum, claim, and Staff memoranda are included in the Agenda Book.

ACTION NEEDED: Motion to accept or reject Special Claim No. 0910-5; and, if approved, direct payment in the amount of \$3,041.36 contingent upon obtaining a Release and Covenant Not to Sue from Southwestern Bell Telephone Company d/b/a AT&T Oklahoma.

ACTION TAKEN: \_\_\_\_\_

- 20. ITEM: CONSIDERATION OF SUBMISSION OF THE CERTIFIED LOCAL GOVERNMENTS PROGRAM 2010 APPLICATION FOR FUNDING IN THE AMOUNT OF \$15,000 TO BE SUBMITTED TO THE OKLAHOMA STATE HISTORIC PRESERVATION OFFICE.

INFORMATION: City Council, in its meeting of April 14, 1998, approved Contract No. K-9798-108 with the State Historic Preservation Office making Norman a member city in the Certified Local Governments (CLG) Program. This year's application package, developed by Staff, includes project descriptions and a budget showing proposed expenditures of the CLG Program funds and documentation of matching funds. Copies of an advisory memorandum, proposed grant application for funding, and location map are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the proposed Certified Local Governments 2010 Application for Funding in the amount of \$15,000; and, if approved, direct the submission thereof to the Oklahoma State Historic Preservation Office.

ACTION TAKEN: \_\_\_\_\_

21. ITEM: AMENDMENT NO. FOUR TO CONTRACT NO. K-0304-149: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND THE ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR THE WASTEWATER TREATMENT PLANT SLUDGE HANDLING IMPROVEMENTS PROJECT EXTENDING THE CONTRACT THROUGH JUNE 30, 2010.

INFORMATION: The Norman Utilities Authority, in its meeting of March 9, 2004, approved Contract No. K-0304-149 with EPA to accept a grant in the amount of \$1,301,000 to be used for the Wastewater Treatment Plant Sludge Handling Improvements Project which required a minimum local match of \$1,064,455. Amendment No. One, approved August 10, 2004, increased the contract grant amount by \$192,900 for an amended grant amount of \$1,493,900, and extended the contract through December 31, 2006. Amendment No. Two, approved February 13, 2007, extended the contract through December 31, 2008, to complete construction and close out the project. Amendment No. Three, approved February 10, 2009, extended the contract through September 30, 2009, to allow the contractor time to place the remaining improvements into operation and close out the project. Amendment No. Four will extend the contract through June 30, 2010, to allow the contractor and the centrifuge manufacturer to complete centrifuge performance testing. The request has been approved by EPA and the subsequent amendment has been examined by the Assistant City Attorney and found to be in order and proper as to form. Staff recommends approval of the amendment. Copies of an advisory memorandum and amendment are included in the Agenda Book.

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. Four to Contract No. K-0304-149 with EPA extending the contract through June 30, 2010; and, if approved, authorize the execution thereof and the Chairman to sign future documents related to the grant management including requests for EPA reimbursements.

ACTION TAKEN: \_\_\_\_\_

- 22. ITEM: AMENDMENT NO. ONE TO CONTRACT NO. K-0809-59: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ENGINEERING SERVICES AND TESTING (EST), INC., INCREASING THE CONTRACT AMOUNT BY \$32,000 FOR THE DESIGN OF WATER AND SEWER RELOCATIONS ASSOCIATED WITH 12TH AVENUE N.E. AND ROBINSON STREET INTERSECTION IMPROVEMENTS.

INFORMATION: City Council, in its meeting of October 14, 2008, approved Contract No. K-0809-59 with EST, Inc., in the amount of \$165,120 to provide engineering services for the design of the 12th Avenue N.E. and Robinson Street Intersection Improvements. Under the original contract, utility relocation plans for the water and sewer relocations was to be added as an amendment to the contract once the extent of the relocations were determined. Amendment No. One in the amount of \$32,000 will provide for relocation of a 12-inch water line on the north side of Robinson, a 16-inch water line on the south side, and all sewer manholes in the curb line. The amendment has been examined by the Assistant City Attorney and found to be in order and proper as to form. Staff recommends approval of the amendment. Copies of an advisory memorandum, amendment, location map, and purchase requisition are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract No. K-0809-59 with EST, Inc., increasing contract amount of \$32,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: \_\_\_\_\_

- 23. ITEM: CONTRACT NO. K-0910-171: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) TO PROVIDE FUNDING IN THE AMOUNT OF \$10,560 AS A PART OF THE UNIFIED PLANNING WORKS PROGRAM (UPWP) FOR THE COLLECTION OF TRAFFIC DATA AND THE PREPARATION OF TRAVEL TIME/DELAY STUDIES AND BUDGET APPROPRIATION.

INFORMATION: The above-described contract has been examined by the Assistant City Attorney and found to be in order and proper as to form. Staff recommends approval of the contract. Copies of an advisory memorandum and contract are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject Contract No. K-0910-171 with ACOG to provide funding in the amount of \$10,560 as part of the UPWP Program; and, if approved, authorize the execution thereof and upon reimbursement of the funds increase the Special Revenue Fund Balance (022-0000-253.20-00) by \$10,560 and appropriate \$10,560 to Maintenance Supplies/Traffic Signal Parts (022-5023-429.32-12).

ACTION TAKEN: \_\_\_\_\_

- 24. ITEM: RESOLUTION NO. R-0910-115: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, COMMENDING THE CENSUS COMPLETE COUNT COMMITTEE FOR THEIR SERVICE TO THE COMMUNITY BY DEVELOPING AND IMPLEMENTING THE 2010 CENSUS PLAN OF ACTION FOR THE CITY OF NORMAN.

INFORMATION: The above-described resolution has been drawn and is submitted for City Council's consideration. A copy of the resolution is included in the Agenda Book.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-0910-115.

ACTION TAKEN: \_\_\_\_\_

- 25. ITEM: PROCLAMATION NO. P-0910-23: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THURSDAY, MAY 6, 2010, AS NATIONAL CHILDREN'S MENTAL HEALTH AWARENESS DAY IN THE CITY OF NORMAN.

INFORMATION: Ms. Teresa Capps, Director of Child and Family Services at Central Oklahoma Community Mental Health Center, has requested a proclamation proclaiming Thursday, May 6, 2010, as National Children's Mental Health Awareness Day in the City of Norman. The above-described proclamation has been drawn and is submitted for City Council's consideration. A copy of the proclamation is included in the Agenda Book.

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-0910-23 proclaiming Thursday, May 6, 2010, as National Children's Mental Health Awareness Day in the City of Norman and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

- 26. ITEM: PROCLAMATION NO. P-0910-24: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF APRIL 25 THROUGH 30, 2010, AS COMMUNITY DEVELOPMENT WEEK IN THE CITY OF NORMAN.

INFORMATION: Ms. Linda Price, Revitalization Manager, has requested a proclamation proclaiming the week of April 25 through 30, 2010, as Community Development Week in the City of Norman. The above-described proclamation has been drawn and is submitted for City Council's consideration. A copy of the proclamation is included in the Agenda Book.

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-0910-24 proclaiming the week of April 25 through 30, 2010, as Community Development Week in the City of Norman and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

- 27. ITEM: PROCLAMATION NO. P-0910-25: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF APRIL, 2010, AS FAIR HOUSING MONTH IN THE CITY OF NORMAN.

INFORMATION: Ms. Linda Price, Revitalization Manager, has requested a proclamation proclaiming the month of April, 2010, as Fair Housing Month in the City of Norman. The above-described proclamation has been drawn and is submitted for City Council's consideration. A copy of the proclamation is included in the Agenda Book.

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-0910-25 proclaiming the month of April, 2010, as Fair Housing Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

- 28. ITEM: PUBLIC HEARING REGARDING THE PROPOSED FIVE YEAR CONSOLIDATED PLAN FOR 2010 THROUGH 2014 AND THE THIRTY-SIXTH YEAR NORMAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION WHICH INCLUDES THE 2010 HOME PROGRAM TOTALING \$1,528,748 TO BE SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

INFORMATION: The application package was developed by Staff based upon recommendations of the Consolidated Plan Policy Committee in accordance with the Community Development Block Grant "Citizen Participation Process" approved by City Council on October 7, 1975. Copies of an advisory memorandum and proposed budget are included in the Agenda Book and the Consolidated Plan was included in the Agenda Packet.

ACTION NEEDED: 1. Motion to conduct a public hearing.

ACTION TAKEN: \_\_\_\_\_

ACTION NEEDED: 2. Motion to close the public hearing.

ACTION TAKEN: \_\_\_\_\_

ACTION NEEDED: 3. Motion to approve or reject recommendations regarding the proposed Five Year Consolidated Plan for 2010 through 2014 and the Thirty-Sixth Year CDBG Application which includes the 2010 HOME Program totaling \$1,528,748; and, if approved, direct the submission thereof to the United States Department of Housing and Urban Development.

ACTION TAKEN: \_\_\_\_\_

29. ITEM: RESOLUTION NO. R-0910-111: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADOPTING AND CONFIRMING FINAL COSTS ASSOCIATED WITH IMPROVEMENTS TO ROBINSON STREET, AN ARTERIAL ROAD, FROM 400 FEET WEST OF 48TH AVENUE N.W. TO 935 FEET EAST OF BROOKDALE DRIVE AND AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO RELEASE PROPERTIES AS ASSESSMENTS ARE PAID.

INFORMATION: City Council, in its meeting of May 11, 2004, adopted Resolution No. R-0304-108 declaring a recoument project for costs associated with improvements to Robinson Street from 400 feet west of 48th Avenue N.W. to 935 feet east of Brookdale Drive and approved Contract No. K-0304-165 with ODOT for Federal-Aid Project No. STP-114B(408)AG, State Job No. 18206(04), for the Robinson Street Widening Project between Brookhaven Boulevard and 48th Avenue N.W. The project is now complete and final costs associated with the improvement are now submitted for City Council's consideration. Copies of an advisory memorandum, resolution, location map, property and ownership list are included in the Agenda Book.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-0910-111.

ACTION TAKEN: \_\_\_\_\_

30. ITEM: CONSIDERATION OF APPROVAL OF A FINAL PLAT FOR BROOKHAVEN NO. 42 ADDITION AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN.

LOCATION: Generally located on the south side of West Robinson Street and one-half mile west of 36th Avenue N.W.

INFORMATION:

1. Owner. Don Cies Developments, Inc.
2. Developer. Don Cies Developments, Inc.
3. Engineer. Clour Engineering of Oklahoma, Inc.

HISTORY:

1. Refer to the Planning Commission Staff Report, February 11, 2010.
2. February 9, 2010. City Council, by a vote 8-0-1, approved the preliminary plat for Brookhaven No. 42 Addition.
3. February 11, 2010. Planning Commission, by a vote of 7-0, approved the final plat for Brookhaven No. 42 Addition.

IMPROVEMENT PROGRAM:

1. Refer to the Planning Commission Staff Report, February 11, 2010.
2. Subdivision Bond. A subdivision bond has not been submitted since the developer has requested approval of the final plat with the filing thereof to be directed subject to completion and City acceptance of all required public improvements. A subdivision bond will be required for sidewalks not installed prior to the filing of the final plat.

PUBLIC DEDICATIONS:

1. Refer to the Planning Commission Staff Report, February 11, 2010.
2. Park Land Dedication. City staff and the owner have negotiated a fee in the amount of \$786 in lieu of park land dedication. The owner has paid the park land dedication fee and fulfilled the park land dedication requirements.

SUPPLEMENTAL MATERIAL: Copies of an advisory memorandum; Staff memorandum; location map; preliminary plat; final plat; Staff Report recommending approval; Staff memorandum; and pertinent excerpts from Planning Commission minutes are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the final plat; and, if approved, accept the public dedications contained within the plat authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of \$28,807.76 to fulfill the recoupment requirements, and direct the filing of the final plat.

ACTION TAKEN: \_\_\_\_\_

31. ITEM: CONSIDERATION OF A PRELIMINARY PLAT FOR HALLBROOKE ADDITION. (RE-APPROVAL)

LOCATION: Generally located at the southwest corner of East Rock Creek Road and 24th Avenue N.E..

INFORMATION:

1. Owner. Hallbrooke Development Group, L.L.C.
2. Developer. Hallbrooke Development Group, L.L.C.
3. Engineer. SMC Consulting Engineers, P.C.

HISTORY:

1. Refer to the Planning Commission Staff Report, March 11, 2010.
2. February 5, 2004. The Norman Board of Parks Commissioners, on a vote of 9-0, recommended private park land for Hallbrooke Addition.
3. March 23, 2004. City Council, by a vote of 9-0, approved the preliminary plat for mended private parkland for Highland Village Addition.
4. March 23, 2009. The approvals of the preliminary plat became null and void.
5. March 11, 2010. Planning Commission, by a vote of 9-0, recommended to City Council that the preliminary plat for Hallbrooke Addition be approved.

IMPROVEMENT PROGRAM:

1. Refer to the Planning Commission Staff Report, March 11, 2010.

PUBLIC DEDICATIONS:

1. Refer to the Planning Commission Staff Report, March 11, 2010.

SUPPLEMENTAL MATERIAL: Copies of an advisory memorandum; location map; preliminary plat; Staff Report recommending approval; and pertinent excerpts from Norman Board of Parks Commissioners and Planning Commission minutes are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the preliminary plat for Hallbrooke Addition.

ACTION TAKEN: \_\_\_\_\_

32. ITEM: CONSIDERATION OF A PRELIMINARY PLAT FOR MURDOCK VILLAGE ADDITION AND WAIVER OF ALLEY REQUIREMENTS FOR LOTS 1 AND 6, BLOCK 1. (REPLATS OF PART OF LOT 1, BLOCK 3, AND LOT 1A, BLOCK 3, NORMAN ACRES FIRST ADDITION)

LOCATION: Generally located on the south side of West Main Street between 24th Avenue S.W. and 26th Avenue S.W.

INFORMATION:

1. Owner. Cliff Murdock
2. Developer. Cliff Murdock.
3. Engineer. Cardinal Engineering, Inc.

HISTORY:

1. Refer to the Planning Commission Staff Report, March 11, 2010.
2. March 11, 2010. Planning Commission, by a vote of 9-0, recommended to City Council that the preliminary plat for Murdock Village Addition be approved with a waiver of alley requirements for Lots 1 and 6, Block 1.

IMPROVEMENT PROGRAM:

1. Refer to the Planning Commission Staff Report, March 11, 2010.
2. Alley. Planning Commission, at its meeting of March 11, 2010, recommended to City Council that the request to waive alley requirements be approved. Adequate circulation has been provided for service vehicles and emergency vehicles for Lots 1 and 6, Block 1.

PUBLIC DEDICATIONS:

1. Refer to the Planning Commission Staff Report, March 11, 2010.

SUPPLEMENTAL MATERIAL: Copies of an advisory memorandum; location map; preliminary plat; preliminary site plan; Staff Report recommending approval; Transportation Impact Review Form; letter requesting alley waiver; and pertinent excerpts from Planning Commission minutes are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the preliminary plat for Murdock Village Addition and waiver of alley requirements for Lots 1 and 6, Block 1.

ACTION TAKEN: \_\_\_\_\_

33. ITEM: CONSIDERATION OF A PRELIMINARY PLAT AND VARIANCE IN CUL-DE-SAC LENGTH FROM 600 FEET TO 620 FEET FOR “Q” STREET AND “R” COURT FOR SUMMIT LAKES ADDITION. (RE-APPROVAL)

LOCATION: Generally located on the east side of 24th Avenue S.E. approximately one-fourth mile south of Alameda Street.

INFORMATION:

1. Owner. Summit Lakes, L.L.C.
2. Developer. Summit Lakes, L.L.C.
3. Engineer. Clour Engineering of Oklahoma, Inc.

HISTORY:

1. July 3, 2003. The Norman Board of Parks Commissioners, by a vote of 7-0, recommended accepting a combination of public parkland and private parkland.
2. August 26, 2003. City Council, by a vote of 6-2, approved the revised preliminary plat, variance in cul-de-sac length, and waiver of mid-block sidewalks for blocks exceeding 700 feet for Summit Lakes Addition.
3. August 26, 2008. The approval of the preliminary plat became null and void.
4. March 11, 2010. Planning Commission, by a vote of 9-0, recommended to City Council that the preliminary plat and variance in cul-de-sac length for Summit Lakes Addition be approved.

IMPROVEMENT PROGRAM:

1. Refer to the Planning Commission Staff Report, March 11, 2010.

PUBLIC DEDICATIONS:

1. Refer to the Planning Commission Staff Report, March 11, 2010.

SUPPLEMENTAL MATERIAL: Copies of an advisory memorandum; location map; preliminary plat; preliminary site plan; Staff Report recommending approval; letter requesting variance; and pertinent excerpts from Norman Board of Parks Commissioners and Planning Commission minutes are included in the Agenda Book.

ACTION NEEDED: Motion to approve or reject the preliminary plat and variance in cul-de-sac length from 600 feet to 620 feet for “Q” Street and “R” Court for Summit Lakes Addition.

ACTION TAKEN: \_\_\_\_\_

- 34. ITEM: ORDINANCE NO. O-0910-26: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 22 (ZONING ORDINANCE) OF THE CODE OF THE CITY OF NORMAN TO ADD A SECTION CREATING A MUD, MIXED USE DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF.

INFORMATION: City Council, in its meeting of April 13, 2010, Introduced and adopted Ordinance No. 0910-26 upon First Reading by title. Copies of an advisory memorandum; ordinance; Staff Report; and pertinent excerpts from Planning Commission Study Session, Joint City Council/Planning Commission Study Session, City Council Study Session, Planning Commission Public Meeting, Planning Commission, and Planning and Community Development Committee minutes are included in the Agenda Book. are included in the Agenda Book.

ACTION NEEDED: 1. Motion to adopt or reject Ordinance No. O-0910-26 upon Second Reading section by section.

ACTION TAKEN: \_\_\_\_\_

ACTION NEEDED: 2. Motion to adopt or reject Ordinance No. O-0910-26 upon Final Reading as a whole.

ACTION TAKEN: \_\_\_\_\_

- 35. ITEM: RESOLUTION NO. R-0910-95: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN, LAND USE PLAN AMENDMENT NO. LUP-0910-7, SO AS TO PLACE PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 9 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE MEDIUM DENSITY RESIDENTIAL DESIGNATION AND REMOVE THE SAME FROM THE LOW DENSITY RESIDENTIAL DESIGNATION, OF SAID CITY. (2525 EAST LINDSEY STREET)

INFORMATION: Planning Commission, in its meeting of March 11, 2010, held a public hearing and received 0.33% filed protest regarding the following request:

MISSION NORMAN, INC.: Requests amendment of the NORMAN 2025 Land Use and Transportation Plan from the Low Density Residential Designation to Medium Density Residential Designation for a 5.77 acre tract of land located at 2525 East Lindsey Street.

Planning Commission, by a vote of 9-0, recommends approval of the requested amendment. The above-described resolution has been drawn and is submitted for City Council's consideration. Copies of a letter requesting postponement; advisory memorandum; resolution; location map; Staff Report recommending approval; and pertinent excerpts from Planning Commission minutes are included in the Agenda Book.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-0910-95, Land Use Plan Amendment No. LUP-0910-7; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto.

ACTION TAKEN: \_\_\_\_\_

- 36. ITEM: ORDINANCE NO. O-0910-24: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE A TRACT OF LAND LYING WITHIN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 9 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, AND REMOVE THE SAME FROM THE A-2, RURAL AGRICULTURAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2525 EAST LINDSEY STREET)

INFORMATION: Planning Commission, in its meeting of March 11, 2010, held a public hearing and received 0.33% filed protest regarding the following item:

MISSION NORMAN, INC.: Requests rezoning from A-2, Rural Agricultural District, to PUD, Planned Unit Development District, on a 5.77 acre tract of land located at 2525 East Lindsey Street.

Planning Commission, by a vote of 9-0, recommends approval of the requested rezoning; and City Council, in its meeting of April 13, 2010, Introduced and adopted Ordinance No. O-0910-24 upon First Reading by title. A Land Use Plan Amendment is required and Resolution No. R-0910-95 is submitted for Council’s consideration in the preceding item on this agenda. Copies of the ordinance; site development plan; location map; Staff Report; project description; PUD narrative; preliminary plat; renderings of site; protest area map; letter of protest; letters of support; and predevelopment summary are included in the Agenda Book. A letter of postponement, advisory memorandum, and pertinent excerpts from Planning Commission minutes are included in the preceding agenda item.

ACTION NEEDED:        1. Motion to adopt or reject Ordinance No. O-0910-24 upon Second Reading section by section.

ACTION TAKEN: \_\_\_\_\_

ACTION NEEDED:        2. Motion to adopt or reject Ordinance No. O-0910-24 upon Final Reading as a whole.

ACTION TAKEN: \_\_\_\_\_

37. ITEM: CONSIDERATION OF A PRELIMINARY PLAT FOR MISSION NORMAN ADDITION, A PLANNED UNIT DEVELOPMENT.

LOCATION: Located at 2525 East Lindsey Street.

INFORMATION:

1. Owner. Mission Norman, Inc.
2. Developer. Mission Norman, Inc.
3. Engineer. JTK Engineering Company.

HISTORY:

1. Refer to the Planning Commission Staff Report, March 11, 2010.
2. March 11, 2010. Planning Commission, by a vote of 9-0, recommended to City Council the NORMAN 2025 Land Use and Transportation Plan be amended to place this property in Medium Density Designation and be removed from Low Density Designation.
4. March 11, 2010. Planning Commission, by a vote of 9-0, recommended to City Council that this property be placed in PUD, Planned Unit Development District, and removed from A-2 Rural Agricultural District.
5. March 11, 2010. Planning Commission, by a vote of 9-0, recommended that the preliminary plat for Mission Norman, a Planned Unit Development, be approved.

IMPROVEMENT PROGRAM:

1. Refer to the Planning Commission Staff Report, March 11, 2010.

PUBLIC DEDICATIONS:

1. Refer to the Planning Commission Staff Report, March 11, 2010.

SUPPLEMENTAL MATERIAL: Copies of an advisory memorandum; location map; preliminary site development plan; preliminary plat; and Staff Report recommending approval are included in the Agenda Book and a letter requesting postponement and pertinent excerpts from Planning Commission minutes are included in Item 34.

ACTION NEEDED: Motion to approve or reject the preliminary plat for Mission Norman Addition, a Planned Unit Development, a Planned Unit Development.

ACTION TAKEN: \_\_\_\_\_

- 38. ITEM: PRESENTATION BY SUSAN CONNORS, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT, FOR A PROGRESS REPORT ON THE PORTER CORRIDOR PLAN, SCHEMATIC DESIGN, OVERLAY DISTRICT, AND DESIGN GUIDELINES.

RESOLUTION NO. R-0910-116: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, LIFTING THE TEMPORARY ADMINISTRATIVE DELAY ON THE ACCEPTANCE OF ALL APPLICATIONS FOR BUILDING DEMOLITION, PAVING, PLATTING AND REZONING ACTIVITIES IN THE PORTER AVENUE CORRIDOR PROJECT AREA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

INFORMATION: City Council, in its meeting of August 11, 2009, adopted Resolution No. R-0910-28 declaring a temporary administrative delay for a period of twelve months on the acceptance of all applications for building, demolition, paving, platting, and rezoning activities in the Porter Avenue Corridor Project Area; declaring possible exceptions; and declaring a procedure for administrative review and an appeals process. The resolution provided a timeline that required a progress report to be presented to City Council's on April 27, 2010. In addition to reviewing progress toward completion of the tasks outlined in the timeline, Council will also hear proposals for funding the implementation of public improvements identified by the Porter Corridor Plan. If Council determines that progress on the tasks outlined in the timeline is insufficient or that funding options for the public improvements are not feasible, then lifting the administrative delay on permits within the Porter Corridor Plan shall be considered by Council at that time. Resolution No. R-0910-116 has been submitted lifting the temporary administrative delay on the acceptance of all applications for building, demolition, paving, platting, and rezoning activities in the Porter Avenue Corridor Project Area. Copies of an advisory memorandum; financial recommendations; funding alternatives; roadway cost estimate; roadway alternatives; permits issued; Resolution No. R-0910-116; draft ordinance; and location map are included in the Agenda Book.

ACTION NEEDED: 1. Motion to allow a presentation by Susan Connors, Director of Planning and Community Development, for a progress report on the Porter Corridor Plan, Schematic Design; Overlay District, and Design Guidelines

ACTION TAKEN: \_\_\_\_\_

ACTION NEEDED: 2. Motion to adopt or reject Resolution No. R-0910-116.

ACTION TAKEN: \_\_\_\_\_

- 39. Miscellaneous Discussion: This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited up to five minutes or less.
- 40. Adjournment.