

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, July 26, 2016

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Lynne Miller
Councilmember Greg Heiple
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember James Chappel
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889

1 Roll Call

2 Pledge of Allegiance

3 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 24 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Minutes

4 [GID-1617-5](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION
COMMITTEE MINUTES OF MARCH 24, 2016
CITY COUNCIL CONFERENCE MINUTES OF JUNE 14, 2016
CITY COUNCIL CONFERENCE MINUTES OF JUNE 28, 2016
VOLUNTEERS' RECOGNITION RECEPTION MINUTES OF JULY 5,
2016
CITY COUNCIL MINUTES OF JULY 5, 2016
MAYORAL RECEPTION MINUTES OF JULY 5, 2016
CITY COUNCIL MINUTES OF JULY 12, 2016
NORMAN UTILITIES AUTHORITY MINUTES OF JULY 12, 2016
NORMAN MUNICIPAL AUTHORITY MINUTES OF JULY 12, 2016
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
JULY 12, 2016
CITY COUNCIL SPECIAL SESSION MINUTES OF JULY 19, 2016

Attachments: [Text File Minutes](#)

[March 24 CPT Minutes](#)

[June 14 Conference Minutes](#)

[July 5 2016 reception minutes](#)

[July 5th Minutes](#)

[July 5th Mayor Reception Minutes](#)

[July 12 CC Minutes](#)

[July 19 Special Session Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Report/Communication**5** [RPT-1617-3](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE
DIRECTOR'S INVESTMENT REPORT AS OF JUNE 30, 2016, AND
DIRECTING THE FILING THEREOF.

Attachments: [Text File Finance Report](#)

[Finance Report](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 6 [RPT-1617-4](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JUNE, 2016, AND DIRECTING THE FILING THEREOF.

Attachments: [Text File Monthly](#)

[Monthly Report June 2016](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

- 7 [RPT-1617-2](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Attachments: [Text File Change Order Report.pdf](#)

[Memo Change Order](#)

[Change Order](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Request for Payment

- 8 [GID-1617-4](#) CONSIDERATION OF PAYMENT OF FYE 2017 DUES ASSESSMENT IN THE AMOUNT OF \$63,076 TO THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) FOR THE PERIOD OF JULY 1, 2016, THROUGH JUNE 30, 2017.

Attachments: [Text File ACOG](#)

[ACOG Invoice](#)

[Letter from ACOG](#)

ACTION NEEDED: Motion to approve or reject payment of FYE 2017 dues assessment in the amount of \$63,076 to the Association of Central Oklahoma Governments through June 30, 2017.

ACTION TAKEN: _____

Authorization for Purchase

- 9 [K-0910-55](#)
[Exp 4](#) AUTHORIZATION FOR EXPENDITURE NO. FOUR UNDER CONTRACT K-0910-55 WITH LEMKE LAND SURVEYING IN AN AMOUNT NOT-TO-EXCEED \$78,400 TO PROVIDE SURVEYING AND DRAFTING SERVICES FOR THE SEWER MAINTENANCE PROJECT FYE17.

Attachments: [Text File Lemke](#)

[Location Map](#)

[Lemke Norman SMP 17](#)

[Lemke Req](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject the authorization of Expenditure No. Four under Contract K-0910-55 with Lemke Land Surveying in an amount not-to-exceed \$78,400; and, if accepted authorize the execution thereof.

ACTION TAKEN: _____

Contract

- 10 [K-1617-4](#) CONSIDERATION OF AWARDING BID 1617-5, APPROVAL OF CONTRACT K-1617-4 BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND M&M WRECKING, INC., IN THE AMOUNT OF \$72,500, PERFORMANCE BOND B-1617-7, AND STATUTORY BOND B-1617-8 FOR THE WESTWOOD POOL DEMOLITION PROJECT.

Attachments: [Text File Westwood](#)

[Bid Tab Westwood](#)

[Contract K-1617-4](#)

[B-1617-7](#)

[B-1617-8](#)

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$72,500 to M & M Wrecking, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1617-4 and the performance and maintenance bond; authorize execution of the contract and bonds; and direct the filing of the bonds.

ACTION TAKEN: _____

- 11 [K-1617-5](#) CONTRACT K-1617-5: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CLEVELAND AREA RAPID TRANSIT (CART) IN THE AMOUNT OF \$585,500 FOR TRANSPORTATION SERVICES THROUGH JUNE 30, 2017.

Attachments: [Text File K-1617-5](#)

[K-1617-5](#)

[Administrative Bus Guide](#)

[Addendum B - CART Fares - 2016.pdf](#)

[Addendum C- SystemMap2016.pdf](#)

[Bus Routes.pdf](#)

[CART Brochure.pdf](#)

[PO CART GF](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-5 with CART in the amount of \$585,500; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 12 [K-1617-6](#) CONTRACT K-1617-6: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CLEVELAND AREA RAPID TRANSIT (CART) IN THE AMOUNT OF \$35,000 AS AGREED UPON UNDER THE 42ND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM TO PROVIDE BUS PASSES TO LOW INCOME RESIDENTS OF NORMAN.

Attachments: [Text File K-1617-6](#)

[K-1617-6](#)

[PO CART CDBG](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-6 with CART in the amount of \$35,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 13 [K-1617-7](#) CONTRACT K-1617-7: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND METROPOLITAN FAIR HOUSING COUNCIL, INC. (MFHC) IN THE AMOUNT OF \$20,000 AS AGREED UPON UNDER THE 42ND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND THE FYE 2017 HOME INVESTMENT PARTNERSHIP PROGRAM.

Attachments: [Text File Metro](#)

[K-1617-7](#)

[PO Metro](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-7 with Metropolitan Fair Housing Council, Inc., in the amount of \$20,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 14 [K-1617-8](#) CONTRACT K-1617-8: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NORMAN CHDO 2015, INC. IN THE AMOUNT OF \$15,000 AS AGREED UPON UNDER THE FYE 2017 HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM.

Attachments: [Text File CHDO](#)

[K-1617-8](#)

[PO CHDO](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-8 with Community Housing Organization Development, Inc., in the amount of \$15,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 15 [K-1617-33](#) CONTRACT K-1617-33: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) TO PROVIDE FUNDING IN THE AMOUNT OF \$10,000 AS A PART OF THE UNIFIED PLANNING WORKS PROGRAM FOR THE COLLECTION OF TRAFFIC DATA AND THE PREPARATION OF TRAVEL TIME/DELAY STUDIES AND BUDGET APPROPRIATION FROM THE SPECIAL REVENUE FUND BALANCE

Attachments: [Text File K-1617-33](#)

[K-1617-33](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-33 with ACOG to provide funding in the amount of \$10,000 as part of the UPWP Program; and, if approved, authorize the execution thereof and upon reimbursement of the funds increase the Special Revenue Fund Balance (022-0000-253.20-00) by \$10,000 and appropriate \$10,000 to Maintenance Supplies/Traffic Signal Parts (022-5023-429.32-12).

ACTION TAKEN: _____

- 16 [K-1617-34](#) CONTRACT K-1617-34: A RIGHT-OF-WAY, PUBLIC UTILITY AND ENCROACHMENT AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) IN AN AMOUNT NOT-TO-EXCEED \$240,000 FOR FEDERAL AID PROJECT STP-214C(004)AG, STATE JOB 28903(04) FOR CITYWIDE PAVEMENT OVERLAYS FOR LINDSEY STREET, CONSTITUTION STREET, AND IMHOFF ROAD, AND ADOPTION OF RESOLUTION R-1617-11.

Attachments: [Text File ODOT](#)

[K-1617-34](#)

[PR ODOT](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-34 with ODOT; and, if approved, adopt Resolution R-1617-11 and authorize the execution of the contract and resolution and direct payment in an amount not-to-exceed \$240,000 to ODOT for the City's 20% share..

ACTION TAKEN: _____

Easement

- 17 [E-1617-1](#) EASEMENT E-1617-1: CONSIDERATION OF ACCEPTANCE OF A PERMANENT PUBLIC ROADWAY, DRAINAGE, AND UTILITY EASEMENT FROM LIL BUDWINE58 OF NORMAN, L.L.C., IN THE AMOUNT OF \$800 FOR THE CITYWIDE PAVEMENT OVERLAYS, LINDSEY STREET, CONSTITUTION STREET, AND IMHOFF ROAD (FEDERAL-AID PROJECT STP-214C(004)AG, J/P NO. 28903(04).

Attachments: [Text File E-1617-1](#)

[Location Map](#)

[Easement](#)

[Requisition](#)

ACTION NEEDED: Motion to accept or reject Easement E-1617-1; and, if accepted, direct the filing thereof with the Cleveland County Clerk and direct payment in the amount of \$800 to LIL BUDWINE58 OF NORMAN, L.L.C..

ACTION TAKEN: _____

Contract

- 18 [K-1617-35](#) CONTRACT K-1516-35: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE BANK OF OKLAHOMA TRUST COMPANY TO PROVIDE SECURITY CUSTODY SERVICES FOR THE CITY OF NORMAN INVESTMENT SECURITIES.

Attachments: [Text File E-1617-35](#)

[Letter from JP Morgan](#)

[Contract K-1617-35](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-35 with Bank of Oklahoma Trust Company; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 19 [K-1617-36](#) CONTRACT K-1617-36: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND KIRKPATRICK FOREST CURTIS, P.C., (KFC) IN THE AMOUNT OF \$55,000 TO PROVIDE PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR THE SANTA FE DEPOT RENOVATION PROJECT.

Attachments: [Text File KFC](#)

[K-1617-36](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-36 with Kirkpatrick Forest Curtis, P.C. (KFC), in the amount of \$55,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 20 [K-1617-37](#) CONTRACT K-1617-37: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND THE ALTERNATIVE DISPUTE RESOLUTION SYSTEM OF THE STATE OF OKLAHOMA FOR THE PURPOSE OF CERTIFYING NORMAN'S DISPUTE MEDIATION PROGRAM THROUGH JUNE 30, 2017.

Attachments: [Text File Mediation](#)

[K-1617-37](#)

ACTION NEEDED: Motion to approve or reject Contract K-1617-37 with the Alternative Dispute Resolution System of the State of Oklahoma through June 30, 2017; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 21 [K-1617-38](#) CONTRACT K-1617-38: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RFIP, INC., IN THE AMOUNT OF \$39,877.71 FOR THE SECURITY ACCESS CONTROL CONSOLIDATION PROJECT FOR BUILDING C, AND ADOPTION OF PROJECT AGENT RESOLUTION R-1617-12.

Attachments: [Text File RFIP.pdf](#)

[Bid Summary](#)

[RFIP Contract](#)

[Project Agent Res](#)

[RFIP Quote](#)

ACTION NEEDED: Motion to approve Contract K-1617-38 with RFIP, Inc., in the amount of \$39,877.71; and, if approved, authorize the Mayor to sign Performance Bond B-1617-9, Statutory Bond B-1617-10, and Maintenance Bond MB-1617-6 contingent upon the City Attorney's approval; and adopt Resolution R-1617-12.

ACTION TAKEN: _____

- 22 [K-1617-39](#) CONTRACT K-1617-39: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY, THE OKLAHOMA WATER RESOURCES BOARD AND THE U.S. GEOLOGICAL SURVEY IN THE AMOUNT OF \$5,900 TO PROVIDE FOR CANADIAN RIVER WATER QUALITY AND WATER QUANTITY MONITORING.

Attachments: [Text File USGS](#)

[K-1617-39](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract K-1617-39 with Oklahoma Water Resources Board and the U.S. Geological Survey in the amount of \$5,900; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Resolution

- 23 [R-1617-5](#) RESOLUTION R-1617-5: A RESOLUTION TO THE CITY OF NORMAN, OKLAHOMA APPROPRIATING \$45,500 FROM THE CAPITAL FUND BALANCE FOR THE ACQUISITION OF A NEW TRUCK FOR THE CONSTRUCTION MANAGER.

Attachments: [Text File R-1617-5](#)

[R-1617-5](#)

[Purchase Req](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1617-5.

ACTION TAKEN: _____

Settlement

- 24 [GID-1617-10](#) CONSIDERATION OF A RECOMMENDATION FROM THE CITY ATTORNEY THAT THE CITY COUNCIL APPROVE A SETTLEMENT OF RED CLIFF, INC. VS. NORMAN UTILITIES AUTHORITY, CLEVELAND COUNTY DISTRICT COURT CASE CJ-2013-1223-TS IN THE AMOUNT OF \$75,000.

Attachments: [Text File Settlement](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and, if approved, authorize the City Attorney's Office to effectuate the settlement in the amount of \$75,000.

ACTION TAKEN: _____

Non-Consent Items

- 25 [O-1516-42](#) CONSIDERATION OF ORDINANCE O-1516-42 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A BAR, LOUNGE, OR TAVERN IN THE C-2, GENERAL COMMERCIAL DISTRICT, FOR LOT 3, BERRY ESTATES 4 ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1430 WEST LINDSEY STREET)

Attachments: [Text File O-1617-42](#)

[O-1516-42](#)

[Location Map](#)

[Staff Report](#)

[Nelson Site Plan](#)

[Nelson Floor Plan](#)

[Nelson Shared Parking Agreement](#)

[Pre-Development Summary](#)

[6-9-16 PC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-42 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-42 upon Final Reading as a whole.

ACTION TAKEN: _____

Legislative History

6/9/16	Planning Commission	Recommended for Rejection to the City Council
7/12/16	City Council	Introduced and adopted on First Reading by title only

- 26 [R-1516-123](#) RESOLUTION R-1516-123: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE LOT 13, BLOCK 4, HIGHLAND ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE LOW DENSITY RESIDENTIAL DESIGNATION AND PLACE THE SAME IN THE OFFICE DESIGNATION. (318 EAST HAYES STREET)

Attachments: [Text File R-1516-123.pdf](#)

[R-1516-123 Salvation Army](#)

[2025 Map](#)

[Staff Report - Salvation Army 2025](#)

[Pre-Development Summary](#)

[6-9-16 PC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1516-123; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

ACTION TAKEN: _____

Legislative History

6/9/16	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
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- 27** [O-1516-45](#) CONSIDERATION OF ORDINANCE O-1516-45 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A CHURCH, TEMPLE, OR OTHER PLACE OF WORSHIP IN THE R-3, MULTI-FAMILY DWELLING DISTRICT FOR LOTS 5-13, BLOCK 4, HIGHLAND ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (318 EAST HAYES STREET)

Attachments: [Text file O-1617-45](#)

[O-1516-45](#)

[Location Map](#)

[Staff Report](#)

[Predevelopment](#)

[Elevations & Roof](#)

[Site Plan](#)

[6-9-16 PC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-45 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-45 upon Final Reading as a whole.

ACTION TAKEN: _____

Legislative History

6/9/16	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
7/12/16	City Council	Introduced and adopted on First Reading by title only

- 28** **Miscellaneous Discussion**
This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

- 29** **Adjournment**