

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, June 9, 2015

**City Council, Norman Utilities Authority, Norman Municipal Authority,
and Norman Tax Increment Finance Authority**

City Council

*Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Clint Williams
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jerry Lang
Council Member Stephen Holman
Council Member Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889.

1 Roll Call

2 Pledge of Allegiance

3 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 22 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Minutes

4 GID-1415-69 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL FINANCE COMMITTEE MINUTES OF FEBRUARY 12, 2015
CHAMBER OF COMMERCE BANQUET MINUTES OF APRIL 23, 2015
CITY COUNCIL STUDY SESSION MINUTES OF APRIL 28, 2015
CITY COUNCIL CONFERENCE MINUTES OF MAY 5, 2015
CITY COUNCIL CONFERENCE MINUTES OF MAY 12, 2015
CITY COUNCIL MINUTES OF MAY 26, 2015
NORMAN UTILITIES AUTHORITY MINUTES OF MAY 26, 2015
NORMAN MUNICIPAL AUTHORITY MINUTES OF MAY 26, 2015
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF MAY 26, 2015

Attachments: [Text File Minutes.pdf](#)

[February 12 Finance Committee Minutes](#)

[April 23 Chamber Banquet Minutes](#)

[April 28 Study Session Minutes](#)

[May 5 Conference Minutes](#)

[May 12 Conference minutes.pdf](#)

[May 26 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Report/Communication**5 RPT-1415-64 SUBMISSION OF THE PIONEER LIBRARY SYSTEM FYE 2016 ANNUAL BUDGET.**

Attachments: [Text File Pioneer Budget](#)

[Pioneer Budget](#)

ACTION NEEDED: Motion to acknowledge receipt of the document; and direct the filing thereof.

ACTION TAKEN: _____

6 RPT-1415-50 PRESENTATION OF THE ANNUAL REPORT OF THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN

Attachments: [Text File Land Use Report](#)

[Annual Development Report 2014 Print](#)

[5-14-15 PC Minutes](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Bid

- 7 **K-1415-126** CONSIDERATION OF AWARDING BID 1415-51; CONTRACT K-1415-126 WITH STANDARD ROOFING COMPANY, INC., IN THE AMOUNT OF \$56,825; PERFORMANCE BOND B-1415-87, STATUTORY BOND B-1415-88, MAINTENANCE BOND MB-1415-76 AND PROJECT AGENT RESOLUTION R-1415-97 FOR THE REAVES CENTER ROOF REPLACEMENT PROJECT.

Attachments: [Text File Standard Roofing](#)

[Bid tab](#)

[K-1415-126](#)

[Perf B-1415-87](#)

[Stat B-1415-88](#)

[MB-1415-76](#)

[R-1415-97](#)

[PR Standard](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$56,825 to Standard Roofing Company, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1415-126 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds, and adopt Resolution R-1415-97.

ACTION TAKEN: _____

- 8 **K-1415-127** CONSIDERATION OF AWARDING BID-1415-53, APPROVAL OF CONTRACT K-1415-127 WITH RDNJ, L.L.C., D/B/A A-TECH PAVING IN THE AMOUNT OF \$211,602.90.; PERFORMANCE BOND B-1415-89; STATUTORY BOND B-1415-90; AND MAINTENANCE BOND MB-1415-77; AND PROJECT AGENT RESOLUTION R-1415-98 FOR THE KENNEDY SAFE ROUTES TO SCHOOL INFRASTRUCTURE PROJECT, AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Attachments: [Text File RDNJ](#)
[Bid Tabulation](#)
[K-1415-127](#)
[Perf B-1415-89](#)
[Stat B-1415-90](#)
[MB-1415-77](#)
[Resolution R-1415-98](#)
[PR RDNJ](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$211,602.90 to RDNJ, L.L.C., d/b/a A-Tech Paving as the lowest and best bidder meeting specifications; approve Contract K-1415-127 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; adopt Resolution R-1415-98; and appropriate \$30,053 from the Capital Fund Balance (050-0000-253.20-00) to Project TR0081, Kennedy Safe Routes to School, Construction (050-9082-431.61-01).

ACTION TAKEN: _____

Easement

- 9 **E-1415-73** EASEMENT E-1415-73: CONSIDERATION OF ACCEPTANCE OF A PERMANENT UTILITY EASEMENT DONATED BY REPUBLIC BANK AND TRUST FOR ST. JAMES CENTRE ADDITION, SECTION 1. (LOCATED JUST SOUTH OF CEDAR LANE AND EAST OF CLASSEN BOULEVARD)

Attachments: [Text File E-1415-73](#)
[St James Centre Location Map](#)
[E-1415-73](#)

ACTION NEEDED: Motion to accept or reject Easement E-1415-73; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

- 10 E-1415-74** EASEMENT E-1415-74: CONSIDERATION OF ACCEPTANCE OF A PERMANENT UTILITY EASEMENT DONATED BY HERITAGE FINE HOMES INVESTMENTS, L.L.C. AND WP LAND, L.L.C., FOR ST. JAMES CENTRE, SECTION 1. (LOCATED JUST SOUTH OF CEDAR LANE AND EAST OF CLASSEN BOULEVARD).

Attachments: [Text File E-1415-74](#)

[St James Centre Location Map](#)

[E-1415-74](#)

ACTION NEEDED: Motion to accept or reject Easement E-1415-74; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

- 11 E-1415-75** EASEMENT E-1415-75: CONSIDERATION OF ACCEPTANCE OF A PERMANENT UTILITY EASEMENT DONATED BY HERITAGE FINE HOMES INVESTMENTS, L.L.C., AND WP LAND, L.L.C., FOR ST. JAMES CENTRE ADDITION, SECTION 1. (LOCATED JUST SOUTH OF CEDAR LANE AND EAST OF CLASSEN BOULEVARD)

Attachments: [Text File E-1415-75](#)

[St James Centre Location Map](#)

[E-1415-75](#)

ACTION NEEDED: Motion to accept or reject Easement E-1415-75; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

- 12 E-1415-76** EASEMENT E-1415-76: CONSIDERATION OF ACCEPTANCE OF A PERMANENT UTILITY EASEMENT DONATED BY REPUBLIC BANK AND TRUST FOR ST. JAMES CENTRE ADDITION, SECTION 1. (LOCATED JUST SOUTH OF CEDAR LANE AND EAST OF CLASSEN BOULEVARD)

Attachments: [Text File E-1415-76](#)

[St James Centre Location Map](#)

[E-1415-76](#)

ACTION NEEDED: Motion to accept or reject Easement E-1415-76; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

- 13 E-1415-77** EASEMENT E-1415-77: CONSIDERATION OF ACCEPTANCE OF A PERMANENT DRAINAGE EASEMENT DONATED BY HERITAGE FINE HOMES INVESTMENTS, L.L.C., AND WP LAND, L.L.C. FOR ST. JAMES CENTRE ADDITION, SECTION 1. (LOCATED JUST SOUTH OF CEDAR LANE AND EAST OF CLASSEN BOULEVARD)

Attachments: [Text File E-1415-77](#)

[St James Centre Location Map](#)

[E-1415-77](#)

ACTION NEEDED: Motion to accept or reject Easement E-1415-77; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Final Plat

- 14 FP-1415-25** CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR FOUNDERS PARK ADDITION, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE NORTH SIDE OF TECUMSEH ROAD APPROXIMATELY 1/4 MILE WEST OF 12TH AVENUE N.W.)

Attachments: [Text File Founders Park](#)

[Location Map](#)

[Final Plat](#)

[Final Site Development Plan](#)

[Preliminary Plat](#)

[Application](#)

[Staff Report](#)

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Founders Park Addition, a Planned Unit Development; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements; and direct the filing of the final site development plan and final plat.

ACTION TAKEN: _____

- 15 **FP-1415-23** CONSIDERATION OF A FINAL PLAT FOR EVANS ENTERPRISES ADDITION AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (LOCATED APPROXIMATELY ONE-HALF MILE NORTH OF INDIAN HILLS ROAD ON THE EAST SIDE OF INTERSTATE DRIVE)

Attachments: [Text File Evans](#)

[Location Map](#)

[Final Plat](#)

[Final Site Plan](#)

[Preliminary Plat](#)

[Application](#)

[Staff Report](#)

ACTION NEEDED: Motion to approve or reject the final plat for Evans Enterprises Addition; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a traffic impact fee in the amount of \$5,680.30; and direct the filing of the final plat.

ACTION TAKEN: _____

- 16 **FP-1415-24** CONSIDERATION OF A FINAL PLAT FOR MAIN STREET PLACE ADDITION AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (LOCATED IN THE 2500 BLOCK OF WEST MAIN STREET)

Attachments: [Text File Main Street Place](#)

[Location Map](#)

[Final Plat](#)

[Final Site Plan](#)

[Preliminary Plat](#)

[Application](#)

[Staff Report](#)

ACTION NEEDED: Motion to approve or reject the final plat for Main Street Place Addition; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements; and direct the filing of the final plat.

ACTION TAKEN: _____

Donation

- 17 GID-1415-85** CONSIDERATION OF ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$810 FROM INGRID ROBBINS TO BE USED BY THE POLICE DEPARTMENT TO PURCHASE A PROTECTIVE VEST FOR A POLICE K9 OFFICER AND BUDGET APPROPRIATION

Attachments: [Text File Donation](#)

ACTION NEEDED: Motion to accept or reject a donation of \$810 from Ingrid Robbins to be used by the Police Department to purchase a protective vest for a Police K9 Officer; and, if accepted, increase Citizen Donation (010-0000-365.13-72) by \$810 and appropriate \$810 to Plant and Operating Equipment/Safety (010-6015-421.51-21).

ACTION TAKEN: _____

Contract

- 18 K-1415-30
FINAL** FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1415-30: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND LANDMARK STRUCTURES I, L.P., FOR THE ROBINSON TOWER TANK MIXER PROJECT.

Attachments: [Text File Landmark Final](#)

[Landmark Final Pymt Request](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$4,425.80 to Landmark Structures I, L.P.

ACTION TAKEN: _____

- 19 K-1415-73
FINAL** FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1415-73: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PLAY POWER LT FARMINGTON, INC., FOR THE CASTLEROCK PARK PLAYGROUND IMPROVEMENT PROJECT.

Attachments: [Text File Playpower Final](#)

[Castlerock Park Playground](#)

[Playpower PO](#)

ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$1,796.90 to Play Power LT Farmington, Inc.

ACTION TAKEN: _____

- 20 K-1415-97 FINAL** FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1415-97: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MOHR CONSTRUCTION, L.L.C., FOR THE WESTWOOD CLUBHOUSE RESTROOM RENOVATION PROJECT.

Attachments: [Text File Westwood](#)

[Westwood Vanity](#)

[WW Locker Room](#)

[Mohr Purchase Order](#)

ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$2,494.50 to Mohr Construction, L.L.C.

ACTION TAKEN: _____

- 21 K-1415-134** CONTRACT K-1415-134: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MESHEK AND ASSOCIATES, PLC, IN AN AMOUNT NOT-TO-EXCEED \$143,000 TO PROVIDE A COMPREHENSIVE HYDRAULIC AND HYDROLOGIC STUDY FOR LOWER IMHOFF CREEK.

Attachments: [Text File Meshek](#)

[Location Map Imhoff Creek](#)

[K-1415-134](#)

[PR Meshek](#)

ACTION NEEDED: Motion to approve or reject Contract K-1415-134 with Meshek and Associates, PLC, in an amount not-to-exceed \$143,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 22 K-1415-141** CONTRACT K-1415-141: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND TETRA TECH, INC. IN AN AMOUNT NOT-TO-EXCEED \$500,000 TO PROVIDE DISASTER RECOVERY MANAGEMENT SERVICES RELATED TO INFRASTRUCTURE DAMAGES SUSTAINED IN NORMAN DUE TO SEVERE WEATHER BEGINNING MAY 5, 2015.

Attachments: [Text File Tetra Tech](#)

[May Rainfall Graph](#)

[Infrastructure Damage Final](#)

[Infrastructure Damage Priorities](#)

[Infrastructure Damage Priorities](#)

[K-1415-141](#)

ACTION NEEDED: Motion to approve or reject Contract K-1415-141 with Tetra Tech, Inc., in an amount not-to-exceed \$500,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Non-Consent Items

- 23 RPT-1415-63** CONSIDERATION OF ADOPTION OF THE FYE 2016 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS AND THE NORMAN CONVENTION AND VISITORS BUREAU, INC., BUDGET WITH DETAILED ANNUAL PLAN OF WORK.

Attachments: [Text File budget](#)
[FYE 16 Summary of Fund Balances-prelimi](#)
[2016 Budget cover letter](#)
[NCVB FY 2016 Budget](#)
[FYE 16 Budget Book - prelimin](#)

ACTION NEEDED: Motion to adopt or reject the FYE 2016 City of Norman Operating and Capital Budgets.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject the Norman Convention and Visitors Bureau, Inc., Budget with Detailed Annual Plan of Work.

ACTION TAKEN: _____

- 24 PP-1415-21** CONSIDERATION OF A REVISED PRELIMINARY PLAT FOR BROOKHAVEN OFFICE PARK ADDITION FORMERLY INCLUDED WITH BROOKHAVEN NO. 41 ADDITION. (GENERALLY LOCATED ON THE SOUTH SIDE OF WEST ROCK CREEK ROAD APPROXIMATELY 500' WEST OF 36TH AVENUE N.W.)

Attachments: [Text File Brookhaven Prelim](#)
[Brookhaven-Table](#)
[Location Map](#)
[Preliminary Plat](#)
[Preliminary Site Plan](#)
[Well Site Plan](#)
[Staff Report](#)
[Transportation Impacts](#)
[Pre-Development Summary](#)
[Greenbelt Commission Comments](#)
[5-14-15 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject the revised preliminary plat for Brookhaven Office Park Addition formerly included with Brookhaven No. 41 Addition.

ACTION TAKEN: _____

- 25 **PP-1415-18** CONSIDERATION OF A PRELIMINARY PLAT FOR NORTH POINT ADDITION. (GENERALLY LOCATED ON THE EAST SIDE OF NORTH INTERSTATE DRIVE APPROXIMATELY ONE-HALF MILE NORTH OF INDIAN HILLS ROAD).

Attachments: [Text File North Point Prelim](#)
[North Point Table](#)
[Text File North Point Prelim](#)
[Location Map](#)
[Preliminary Plat](#)
[Site Plan](#)
[Staff Report](#)
[Transportation Impacts](#)
[Greenbelt Comments](#)
[5-14-15 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for North Point Addition.

ACTION TAKEN: _____

- 26 **Miscellaneous Discussion**
This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 27 **Adjournment**