

City of Norman, OK

*Municipal Building Council Chambers
201 West Gray Street
Norman, OK 73069*



Meeting Agenda

Tuesday, October 8, 2013

6:30 PM

Municipal Building Council Chambers

City Council

*Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jim Griffith
Council Member Stephen Holman
Council Member Chad Williams*

- 1 Roll Call
- 2 Pledge of Allegiance

Minutes

- 3 [GID-1314-39](#) CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF AUGUST 20, 2013
CITY COUNCIL CONFERENCE MINUTES OF AUGUST 27, 2013
PUBLIC MEETING MINUTES OF SEPTEMBER 3, 2013
CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 10, 2013
CITY COUNCIL STUDY SESSION MINUTES OF SEPTEMBER 17, 2013
CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 24, 2013
CITY COUNCIL MINUTES OF SEPTEMBER 24, 2013
NORMAN UTILITIES AUTHORITY MINUTES OF SEPTEMBER 24, 2013
NORMAN MUNICIPAL AUTHORITY MINUTES OF SEPTEMBER 24, 2013
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF SEPTEMBER 24, 2013

Attachments: [Text File Minutes](#)

[August 20 Special Session Minutes](#)

[August 27 Conference Minutes](#)

[September 3 Public Meeting Minutes](#)

[September 10 Conference Minutes](#)

[September 17 Study Session Minutes](#)

[September 24 Conference Minutes](#)

[September 24 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Award

- 4 [GID-1314-37](#) PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO STUDENTS FROM ROOSEVELT ELEMENTARY SCHOOL.

Attachments: [Text File Citizenship Awards](#)

ACTION NEEDED: Allow the Mayor to present Citizenship Awards to students from Roosevelt Elementary School.

ACTION TAKEN: _____

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 23 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Ordinance

6 [O-1314-10](#)

CONSIDERATION OF ORDINANCE NO. O-1314-10 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A UTILITY EASEMENT LOCATED IN LOT 4, BLOCK 4, RED CANYON RANCH SECTION 3, A PLANNED UNIT DEVELOPMENT, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1314-10 First Reading O-1314-](#)

[10](#)

[Location Map](#)

[Memo Lot 4 Block 4 Red Canyon](#)

[Petition to close Red Canyon Ranch](#)

[Radius Map Red Canyon](#)

[Staff Report](#)

[9-12-13 PC Minutes - O-1314-10](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-10 upon First Reading by title.

ACTION TAKEN: _____

7 [O-1314-11](#) CONSIDERATION OF ORDINANCE NO. O-1314-11 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THAT PART OF FARMER STREET LYING BETWEEN JENKINS AVENUE AND LINCOLN AVENUE LOCATED IN HARDIE-RUCKER ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1314-11 First Reading](#)

[O-1314-11](#)

[Location Map](#)

[Clerk Memo Farmer Street](#)

[Petition to Close Farmer Street](#)

[ATT letter Farmer](#)

[Memo from Utilities Farmer](#)

[OGE Letter Farmer](#)

[Site Plan](#)

[Staff Report](#)

[9-12-13 PC Minutes - O-1314-11](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314- 11 upon First Reading by title.

ACTION TAKEN: _____

- 8 [O-1314-12](#) CONSIDERATION OF ORDINANCE NO. O-1314-12 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE PART OF THE SOUTHEAST QUARTER OF SECTION 25 OF TOWNSHIP 9 NORTH, RANGE 3 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT AND REMOVE THE SAME FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1515 WEST MAIN STREET)

Attachments: [Text File O-1314-12 First Reading O-1314-](#)

[12](#)

[Location Map](#)

[Staff Report](#)

[PUD Narrative](#)

[Site Plan Rose Rock](#)

[Rose Rock Photographs](#)

[History of the House](#)

[Protest-Support Map - 9/11/13](#)

[Protest Letters](#)

[Letters of Support Rose Rock](#)

[9-12-13 PC Minutes - O-1314-12](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-12 upon First Reading by title.

ACTION TAKEN: _____

- 9 [O-1314-13](#) CONSIDERATION OF ORDINANCE NO. O-1314-13 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN TO ALLOW CREMATORIUMS IN CONJUNCTION WITH A FUNERAL PARLOR OR MORTUARY, WHETHER A PERMITTED OR SPECIAL USE IN THE DISTRICT, WITH CONDITIONS IN THE OFFICE-INSTITUTIONAL (O-1), SUBURBAN OFFICE COMMERCIAL (CO), LOCAL COMMERCIAL (C-1), GENERAL COMMERCIAL (C-2), INTENSIVE COMMERCIAL (C-3), AND LIGHT INDUSTRIAL (I-1) ZONING DISTRICTS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1314-13 First Reading](#)

[Exhibit A - Survey on Crematoriums](#)

[O-1314-13 Clean](#)

[O-1314-13 Annotated](#)

[Staff Report](#)

[9-12-13 PC Minutes - O-1314-13](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-13 upon First Reading by title.

ACTION TAKEN: _____

Appointment

- 10 [AP-1314-9](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:
- NORMAN ELECTION COMMISSION
 TERM: 09-01-13 TO 09-01-16: ROBIN ALLEN, #6 BINGHAM PLACE
 TERM: 09-01-13 TO 09-01-16: ELIZABETH WINDES, 1862 ROLLING HILLS STREET
- SOCIAL AND VOLUNTARY SERVICES COMMISSION
 TERM: 10-08-03 TO 12-09-13: KAY ANTINORO, 613 SHERWOOD DRIVE
 TERM: 10-08-03 TO 12-09-14: ANDREA DIXON, 1917 EMBERWOOD DRIVE
- Attachments:** [Text File Appointments](#)
- ACTION NEEDED: Motion to confirm or reject the appointments.*
- ACTION TAKEN: _____*
- 11 [K-1314-6](#) CONSIDERATION OF BID NO. 1314-6, CONTRACT NO. K-1314-6 WITH CENTRAL CONTRACTING SERVICES, INC. IN THE AMOUNT OF \$296,457; PERFORMANCE BOND NO. B-1314-4, STATUTORY BOND NO. B-1314-5, MAINTENANCE BOND NO. MB-1314-2, AND RESOLUTION NO. R-1314-5 FOR THE FRANKLIN ROAD BRIDGE WATER LINE AND WASTEWATER FORCE MAIN RELOCATION PROJECT AND BUDGET APPROPRIATION.
- Attachments:** [Text File K-1314-6](#)
 [Franklin Road FM and WL Bid Tab](#)
 [K-1314-6.pdf](#)
 [Franklin Rd Bridge Location Map.pdf R-1314-5](#)
 [PR Central](#)
- ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$296,457 to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; approve Contract No. K-1314-6 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; adopt Resolution No. R-1314-5; and appropriate \$44,800 from Project No. WA0188, SE Oklahoma Raw Water Preliminary Report, Design (031-9356-462.62-01) to Project No. WA0198, Franklin Road Bridge Waterline and Wastewater Force Main Relocation Project, Utilities (031-9727-462.67-01).*
- ACTION TAKEN: _____*

- 12 [K-1314-41](#) CONSIDERATION OF BID NO. 1314-14, APPROVAL OF CONTRACT K-1314-41 WITH SCOTT RICE IN THE AMOUNT OF \$366,013.70 AND CHANGE ORDER NUMBER ONE DECREASING THE CONTRACT AMOUNT BY \$74,734.39 FOR A REVISED CONTRACT AMOUNT OF \$291,788.81, AND ADOPTION OF PROJECT AGENT RESOLUTION R-1314-22 FOR THE NORMAN PUBLIC LIBRARY FLOORING REPLACEMENT PROJECT, AND BUDGET APPROPRIATION.

Attachments: [Text File Scott Rice](#)

[Bid Record](#)

[K-1314-41](#)

[Change Order No. One to K-1314-41](#)

[R-1314-22](#)

[PR Scott Rice](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid to Scott Rice as the lowest and best bidder meeting specifications; approve Contract No. K-1314-41 in the amount \$366,013.70 and Change Order No. One decreasing the contract amount by \$74,734.89 for a revised contract amount of \$291,788.81; authorize execution of the contract and change order; authorize the Mayor to sign Performance Bond No. B-1314-14, Statutory Bond No. B-1314-15, and Maintenance Bond No. MB-1314-7 contingent upon the City Attorney's approval; adopt Resolution No. R-1314-22; and appropriate the GO Bond funds in the amount of \$278,732 from the Capital Fund Balance (050-0000-253.20-00) to Project No. BP0015, Library Flooring Replacement Project, Construction (050-9365-419.61-01).

ACTION TAKEN: _____

- 13 [K-1314-52](#) CONSIDERATION OF BID NO. 1314-24 AND THE NORMAN UTILITIES AUTHORITY'S APPROVAL OF CONTRACT NO. K-1314-52 WITH DOWNEY CONTRACTING, L.L.C., IN THE AMOUNT OF \$259,620, PERFORMANCE BOND NO. B-1314-33, STATUTORY BOND NO. B-1314-34, AND MAINTENANCE BOND NO. MB-1314-30 FOR THE HIGHWAY 9 WATERLINE PROJECT, PHASE 2.

Attachments: [Text File K-1314-52](#)

[Bids.pdf](#)

[Contract K1314 52.pdf](#)

[Performance Bond B1314 33.pdf](#)

[Statutory Bond B1314 34.pdf](#)

[Maintenance Bond MB1314 30.pdf](#)

[PR Downey](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$259,620 to Downey Contracting, L.L.C., as the lowest and best bidder meeting specifications; approved Contract No. K-1314-52 and the performance, statutory, and maintenance bonds; authorize the execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Highway 9 Waterline Project; and direct the filing of the bonds.

ACTION TAKEN: _____

Final Plat

- 14 [FP-1213-5](#) CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR GLENRIDGE ADDITION, SECTION 1, A PLANNED UNIT DEVELOPMENT; ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN; AND DEFERRAL OF PAVING, DRAINAGE, AND SIDEWALK IMPROVEMENTS IN CONNECTION WITH INDIAN HILLS ROAD. (GENERALLY LOCATED ON THE SOUTH SIDE OF INDIAN HILLS ROAD EAST OF 48TH AVENUE N.W.)

Attachments: [Text File Glenridge Final Plat](#)
[Glenridge Location Map](#)
[Final Plat approve by Planning Commission](#)
[Final Plat Minor Modifications](#)
[Glenridge Staff Report](#)
[Glenridge Deferral Memo](#)
[SMC Deferral Ltr.pdf](#)
[GlenridgePrelimPlat](#)
[8-9-12 PC Minutes - Glenridge FP](#)

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Glenridge Addition, Section 1, a Planned Unit Development; and, if approved, accept the public dedications contained therein; authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a Certificate of Deposit in the amount of \$65,233 for deferral of paving, drainage and sidewalks within ten (10) days in connection with Indian Hills Road; traffic impact fee in the amount of \$4,263.58, and a filed copy of a warranty deed for private park land; and direct the filing of the final site development plan and final plat.

ACTION TAKEN: _____

Donation

- 15 [GID-1314-38](#) CONSIDERATION OF THE ACCEPTANCE OF DONATIONS IN THE AMOUNTS OF \$250 FROM SOONER VETERINARY HOSPITAL; \$250 FROM DENISE SWAROWSKY; \$300 FROM BELINDA SNEED; \$325 FROM DANIELLE BROWN; \$500 FROM LYNN ROSE; \$500 FROM BARRETT WILLIAMSON ARCHITECTS, INC.; AND \$5,000 FROM AN ANONYMOUS DONOR TO BE USED BY THE CITY OF NORMAN ANIMAL WELFARE CENTER.

Attachments: [Text File Donations](#)
[Donation Receipts](#)

ACTION NEEDED: Motion to accept or reject donations in the amount of \$250 from Sooner Veterinary Hospital; \$250 from Denise Swarowsky; \$300 from Belinda Sneed; \$325 from Danielle Brown; \$500 from Lynn Rose; \$500 from Barrett Williamson Architects, Inc.; and \$5,000 from an anonymous donor to be used by the City of Norman Animal Welfare Center; and, if accepted, increase Animal Control Liability (010-0000-227.24-31) by \$7,125.

ACTION TAKEN: _____

- 19** [K-1213-197](#)
[Final](#) CONSIDERATION OF FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT NO. K-1213-197 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ACS PLAYGROUND ADVENTURES, INC., FOR THE WOODSLAWN PARK PLAYGROUND EQUIPMENT PROJECT.
- Attachments:** [Text File Woodslawn Park](#)
[Woodslawn Park map and picture](#)
[PO ACS Playground Equipment](#)
- ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$1,726.65 to ACS Playground Adventures.*
- ACTION TAKEN: _____*
- 20** [K-1213-78](#)
[AMD#1](#) AMENDMENT NO. ONE TO CONTRACT NO. K-1213-78: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PRA GOVERNMENT SERVICES, L.L.C., D/B/A REVENUE DISCOVERY SYSTEMS (RDS) EXTENDING THE TERM OF THE CONTRACT UNTIL OCTOBER 8, 2014, TO PERFORM COMPLIANCE AUDIT SERVICES.
- Attachments:** [Text File RDS](#)
[Amendment No. 1 K-1213-78 K-1213-78](#)
- ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract No. K-1213-78 with RDS extending the term of the contract until October 8, 2014; and, if approved, authorize the execution thereof.*
- ACTION TAKEN: _____*
- 21** [GID-1314-40](#) CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF EQUIPMENT FROM CHICKASAW TELECOM, AN AUTHORIZED VENDOR OF CISCO SYSTEMS, INC., AND PROJECT AGENT RESOLUTION R-1314-51 FOR THE CITY-WIDE VOICE-OVER INTERNET PROTOCOL PHONE SYSTEM PROJECT.
- Attachments:** [Text File Chickasaw Telecom](#)
[R-1314-51](#)
- ACTION NEEDED: Motion to approve or reject authorization for the purchase of equipment from Chickasaw Telecome, an authorized vendor of Cisco Systems, Inc.; and, if approved, adopt Resolution No. R-1314-51.*
- ACTION TAKEN: _____*

- 22 [K-1314-63](#) CONTRACT NO. K-1314-63: A FINANCING AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DE LAGE LANDEN PUBLIC FINANCE, L.L.C., IN THE AMOUNT OF \$265,000 PER YEAR TO PROVIDE FOR A PERIOD OF THREE YEARS FOR THE CITY OF NORMAN VOICE OVER INTERNET PROTOCOL PHONE SYSTEM PROJECT AND BUDGET TRANSFERS.

Attachments: [Text File De Lage](#)

[K-1314-63](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-63 with De Lage Landen Public Finance, L.L.C., in the amount of \$265,000 per year for a period of three years; and, if approved, authorize execution thereof and transfer \$44,000 from Project EF1001, Smalley Center Renovations (050-9540-419.61-01); \$ 11,200 from Project No. FT0002, Fire Station No. 8, Construction (050-9377-419.61-01); and \$6,370 from Project FT0003, Fire Station No. 9, Construction (050-9377-419.61-01) to Project No. BG0040, City Phone System Replacement, Construction (050-9365-419.61-01).

ACTION TAKEN: _____

Resolution

- 23 [R-1314-50](#) RESOLUTION NO. R-1314-50: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$30,630 FROM THE GENERAL FUND BALANCE TO REPLACE TRAFFIC SIGNAL EQUIPMENT THAT WAS DAMAGED DURING CONSTRUCTION AND TRAFFIC COLLISIONS.

Attachments: [Text File R-1314-50](#)

[R-1314-50](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-50.

ACTION TAKEN: _____

Non-Consent Items

- 24 [R-1314-16](#) RESOLUTION NO. R-1314-16: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AFFIRMING THE RECOMMENDATION OF THE CENTRAL REGION OF OKLAHOMA EMERGENCY MANAGEMENT ASSOCIATION TO DEVELOP PERSONAL SAFETY PLANS, TO STAY INFORMED, AND TO SHELTER IN PLACE IN THE EVENT OF SEVERE WEATHER AND CLOSING PUBLIC STORMS SHELTERS IN CONFORMANCE WITH THIS RECOMMENDATION.

Attachments: [Text File Closing Public Storm Shelters](#)

[R-1314-16](#)

[Pert Excerpts February 19 SS Minutes](#)

[August 7 Oversight Minutes](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-16.

ACTION TAKEN: _____

25 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

26 Adjournment

