

City of Norman, OK

*Municipal Building Council Chambers
201 West Gray Street
Norman, OK 73069*



Meeting Agenda - Final

Tuesday, January 8, 2013

6:30 PM

Municipal Building Council Chambers

City Council

*Mayor Cindy Rosenthal
Council Member Roger Gallagher
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Dave Spaulding
Council Member Jim Griffith
Council Member Linda Lockett
Council Member Chad Williams*

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1213-60](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS COMMITTEE
MINUTES OF DECEMBER 6, 2012

CITY COUNCIL CONFERENCE MINUTES OF DECEMBER 11, 2012

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF DECEMBER
12, 2012

CITY COUNCIL MINUTES OF DECEMBER 18, 2012

NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 18, 2012

NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 18,
2012

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
DECEMBER 18, 2012

Attachments: [December 6 BACA Minutes](#)

[December 11 CC Conference Minutes](#)

[December 12 Oversight Committee minutes](#)

[December 18 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve the minutes, and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 [P-1213-9](#) PROCLAMATION NO. P-1213-9: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING MONDAY, JANUARY 21, 2013, AS AMONG FRIENDS DAY IN THE CITY OF NORMAN IN CELEBRATION OF THE TEN-YEAR ANNIVERSARY OF AMONG FRIENDS.

Attachments: [Among Friends 10 Year Birthday](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1213-9 proclaiming Monday, January 21, 2013, as Among Friends Day in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 24 be placed on the consent docket.

ACTION NEEDED: Motion to place Item through Item on the Consent Docket by unanimous vote.

ACTION TAKEN:

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

First Reading Ordinances

- 6 [O-1213-19](#) CONSIDERATION OF ORDINANCE NO. O-1213-19 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE A PART OF THE NORTHEAST QUARTER OF SECTION 16, TOWNSHIP 8 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE I-1, LIGHT INDUSTRIAL DISTRICT, AND REMOVE THE SAME FROM THE A-2, RURAL AGRICULTURAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3722 CLASSEN BOULEVARD)

Attachments: [Text File O-1213-19 First Reading](#)
[O-1213-19 77 Storage](#)
[77Storage_Location](#)
[77 Storage Place Rezone Staff Rpt](#)
[Protest - 77 Storage Place](#)
[12-13-12 PC Minutes - 77 Storage Place](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1213-19 upon First Reading by title.

ACTION TAKEN: _____

Legislative History

11/8/12	Planning Commission	Postponed
12/13/12	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council

- 7 [O-1213-21](#) CONSIDERATION OF ORDINANCE NO. O-1213-21 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PART OF A TWENTY (20) FOOT RIGHT-OF-WAY (ALLEY) LOCATED IN BLOCK FIVE (5) OF FRANKLIN ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1213-21 First Reading](#)

[O-1213-21 Franklin Baptist Alley Closure](#)

[Franklin Baptist Alley Location Map](#)

[Memo from Clerk Franklin Addition](#)

[Franklin - Request to Close](#)

[PLAT Franklin, Oklahoma \(Unincorporated Town\) cleanup copy with church sh](#)

[Radius Map Alley Closure Franklin Addition](#)

[Letter from ONG Alley Closure Franklin Addition](#)

[Franklin Alley Staff Rpt](#)

[12-13-12 PC Minutes - Franklin Baptist Alley](#)

[Drawing.pdf](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1213-21 upon First Reading by title.

ACTION TAKEN: _____

Legislative History

12/13/12	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
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- 8 [O-1213-24](#) CONSIDERATION OF ORDINANCE NO. O-1213-24 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE LOT 2, BLOCK 2, WOODCREST ESTATES PLAZA ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE C-1, LOCAL COMMERCIAL DISTRICT, AND REMOVE THE SAME FROM THE RM-6, MEDIUM DENSITY APARTMENT DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (LOCATED AT THE NORTHEAST CORNER OF PORTER AVENUE AND WOODCREST DRIVE)

Attachments: [Text File O-1213-24 First Reading](#)

[O-1213-24 Norman DOP](#)

[PorterDG_Location](#)

[Dollar General Rezone Porter Woodcrest](#)

[Dollar General Site Plan](#)

[12-13-12 PC Minutes - Porter Dollar General](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1213-24 upon First Reading by title.

ACTION TAKEN: _____

Legislative History

12/13/12	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
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- 9 [O-1213-28](#) CONSIDERATION OF ORDINANCE NO. O-1213-28 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 8-503 OF THE CODE OF THE CITY OF NORMAN CONTINGENT ON VOTER APPROVAL OF ORDINANCE NO. O-1213-29 TO INCREASE THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS; PROVIDING FOR AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [O-1213-28 Guest Room Tax](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1213-28 upon First Reading by title.

ACTION TAKEN: _____

- 10 [O-1213-29](#) CONSIDERATION OF ORDINANCE NO. O-1213-29 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE SECOND DAY OF APRIL, 2013, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-1213-28, WHICH ORDINANCE AMENDS SECTION 8-503 OF CHAPTER 8 OF THE CODE OF THE CITY OF NORMAN BY INCREASING THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS BY ONE PERCENT (1%) TO A TOTAL OF FIVE PERCENT (5%); PROVIDING AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [O-1213-29 Calling for Election Proclamation](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1213-29 upon First Reading by title.

ACTION TAKEN: _____

Appointment

- 11 [AP-1213-20](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:
- CITIZENS (WASTEWATER) OVERSIGHT COMMITTEE
TERM: 01-08-13 TO 11-27-14: DUANE WINEGARDNER, 326 SEQUOYAH TRAIL

PUBLIC ARTS BOARD
TERM 01-08-13 TO 10-23-15: CAROL DILLINGHAM, 1711 SOUTH PICKARD AVENUE

Attachments: [Text File Appointments](#)

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Report/Communication

- 17 [LL-1213-6](#) LIMITED LICENSE NO. LL-1213-6: TO PLACE FOUR (4) GROUND BANNERS IN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE FIREHOUSE ART CENTER FOR THE 2013 CHOCOLATE FESTIVAL TO BE HELD FEBRUARY 2, 2013.

Attachments: [Text File Limited License Chocolate Festival](#)
 [Chocolate Festival Application](#)
 [Chocolate Festival](#)

ACTION NEEDED: Motion to approve or reject Limited License No. LL-1213-6 to place four (4) ground banners within the public rights-of-way pursuant to a request from the Firehouse Art Center for the 2013 Chocolate Festival; and, if approved, authorize the issuance thereof.

ACTION TAKEN: _____

Contract

- 18 [K-0910-56](#)
 [Amd #2](#) AMENDMENT NO. TWO TO CONTRACT NO. K-0910-56: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND GARVER, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$15,500 TO PROVIDE ADDITIONAL DESIGN SERVICES FOR THE MAIN STREET BRIDGE PROJECT OVER BROOKHAVEN CREEK.

Attachments: [Text File Garver Amendment](#)
 [Amdmt 2 K-0910-56](#)
 [K-0910-56](#)
 [Amendment No. One K-0910-56](#)
 [Location Map Main Street Bridge](#)
 [PR Garver](#)

ACTION NEEDED: Motion to approve or reject Amendment No. Two to Contract No. K-0910-56 with Garver, L.L.C., increasing the contract amount by \$15,500; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 19 [K-1011-57](#)
[Amd #1](#) AMENDMENT NO. ONE TO CONTRACT NO. K-1011-57: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARCHITECTS IN PARTNERSHIP INCREASING THE CONTRACT AMOUNT BY \$30,000 TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES FOR THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE RENOVATION OF THE JOE A. SMALLEY ARMY RESERVE CENTER AND BUDGET APPROPRIATION.

Attachments: [Amendment to K-1011-57 \(Smalley Architect\)](#)
[Additional Service Items](#)
[K-1011-57](#)
[PR AIP](#)

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract No. K-1011-57 with Architects in Partnership increasing the contract amount by \$30,000; and, if approved, appropriate \$30,000 from the Capital Fund Balance (050-0000-253.20-00) into Project EF1001, Smalley Center Renovation, Design (050-9540-419.62-01).

ACTION TAKEN: _____

- 20 [K-1213-134](#) CONTRACT NO. K-1213-134: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND HDR ENGINEERING, INC., IN THE AMOUNT OF \$249,935 TO PROVIDE ENGINEERING SERVICES FOR PREPARATION OF AN ENGINEERING REPORT FOR A NORTHSIDE WATER RECLAMATION FACILITY.

Attachments: [North WRF Ranking](#)
[RFP-North WRF Engineering Report](#)
[North WRF Proposal-HDR](#)
[K-1213-134 HDR](#)
[PR HDR](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract No. K-1213-134 with HDR Engineering, Inc., in the amount of \$249,935, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 21 [K-1213-135](#) CONTRACT NO. K-1213-135: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR FEDERAL-AID PROJECT NO. STPG-214F(015)AG, JOB NO. 29290(04) FOR THE CITYWIDE SCHOOL BEACON AND FLASHER UPGRADE PROJECT AND ADOPTION OF RESOLUTION NO. R-1213-85.
- Attachments:** [Text File K-1213-135](#)
 [K-1213-135 and R-1213-85](#)
 [LocationMap-SchoolZones.jpg](#)
- ACTION NEEDED:* Motion to approve or reject Contract No. K-1213-135 with ODOT; and, if approved, adopt Resolution No. R-1213-85 and authorize the execution of the contract and resolution.
ACTION TAKEN: _____
- 22 [K-1213-136](#) CONTRACT NO. K-1213-136: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR FEDERAL-AID PROJECT NO. STPG-214C(010)AG, JOB NO. 28762(04) FOR THE INSTALLATION OF A NEW TRAFFIC SIGNAL AT THE INTERSECTION OF TECUMSEH ROAD AND 48TH AVENUE N.W. AND ADOPTION OF RESOLUTION NO. R-1213-86.
- Attachments:** [Text File K-1213-136](#)
 [K-1213-136 and R-1213-86](#)
 [Location Map](#)
- ACTION NEEDED:* Motion to approve or reject Contract No. K-1213-136 with ODOT; and, if approved, adopt Resolution No. R-1213-86 and authorize the execution of the contract and resolution.
ACTION TAKEN: _____
- 23 [K-1213-137](#) CONTRACT NO. K-1213-137: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FIRST MORTGAGE COMPANY TO SUBORDINATE A LIEN REGARDING FUNDS FROM THE HOME PARTNERSHIP PROGRAM FOR PROPERTY LOCATED AT 805 IOWA STREET.
- Attachments:** [Text File K-1213-137](#)
 [K-1213-137 805 Iowa Street](#)
- ACTION NEEDED:* Motion to approve or reject Contract No. K-1213-137 with First Mortgage Company; and, if approved, authorize the execution thereof.
ACTION TAKEN: _____

Resolution

- 24 [R-1213-82](#) RESOLUTION NO. R-1213-82: A RESOLUTION OF THE NORMAN MUNICIPAL AUTHORITY APPROPRIATING \$330,000 FROM THE SANITATION FUND BALANCE TO BE USED TO REPLACE UNIT NO. 229 AND MAKE REPAIRS TO UNIT NO. 230, BOTH COMMERCIAL REFUSE TRUCKS DAMAGED IN AN ELECTRICAL FIRE.

Attachments: [Text File R-1213-82](#)
[R-1213-82](#)

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to adopt or reject Resolution No. R-1213-82.

ACTION TAKEN: _____

Non-Consent Items

- 25 [R-1112-129](#) RESOLUTION NO. R-1112-129: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN, LAND USE PLAN AMENDMENT NO. LUP-1112-6, SO AS TO PLACE PART OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 9 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE COMMERCIAL DESIGNATION AND REMOVE THE SAME FROM THE HIGH DENSITY RESIDENTIAL DESIGNATION AND OFFICE DESIGNATION. (LOCATED AT 612 ASP AVENUE, 421-427 BUCHANAN AVENUE, 710 ASP AVENUE, AND THE ADJACENT LOT TO THE SOUTH)

Attachments: [Text File R-1112-129](#)
[request to postpone 12-19-12](#)
[request to postpone Risser 11-7-12](#)
[R-1112-129 Risser](#)
[Location map](#)
[2025 Staff Report](#)
[PD 12-27 C-3 July 27](#)
[PD 12-17 April 26](#)
[PD 12-09 March 29](#)
[7-12-12 PC Minutes - B3 Postpone](#)
[8-9-12 PC Minutes - B3](#)
[9-13-12 PC Minutes - B3 Devel](#)

Applicant requests postponement until February 12, 2013.

Motion to adopt or reject Resolution No. R-1112-129, Land Use Plan Amendment No. LUP-1112-6; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

ACTION TAKEN: _____

Legislative History

7/12/12	Planning Commission	Postponed
8/9/12	Planning Commission	Postponed
9/13/12	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
11/13/12	City Council	Postponed

- 26** [O-1112-38](#) ORDINANCE NO. O-1112-38 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE PART OF THE NORTHWEST QUARTER OF SECTION 31, TOWNSHIP 9 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE C-3, INTENSIVE COMMERCIAL DISTRICT WITH SPECIAL USE FOR A MIXED BUILDING, AND REMOVE THE SAME FROM THE C-1, LOCAL COMMERCIAL DISTRICT, CO, SUBURBAN OFFICE COMMERCIAL DISTRICT, AND R-3, MULTI-FAMILY DWELLING DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (LOCATED AT 612 ASP AVENUE, 421-427 BUCHANAN AVENUE, 710 ASP AVENUE, AND THE ADJACENT LOT TO THE SOUTH)

Attachments: [Text File O-1112-38](#)
[Request to postpone 12-19-12](#)
[Request to postpone Risser 11-7-12](#)
[O-1112-38 Risser](#)
[7-10-12 Location Map](#)
[Rezone Staff Report](#)
[Project Description](#)
[Project Drawings](#)
[Example of Project](#)
[Building and Lot Layout Asp/Buchanan](#)
[B 3 Development Group Asp Ave Traffic Letter](#)
[Postponement Memo - Asp/Buchanan](#)

Applicant requests postponement until February 12, 2013.

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1112-38 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1112-38 upon Final Reading as a whole.

ACTION TAKEN: _____

Legislative History

7/12/12	Planning Commission	Postponed
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8/9/12	Planning Commission	Postponed
9/13/12	Planning Commission	Recommended for Rejection to the City Council
10/23/12	City Council	Introduced and adopted on First Reading by title only
11/13/12	City Council	Postponed

27

[PP-1213-7](#)

CONSIDERATION OF A PRELIMINARY PLAT FOR TRAILWOODS ADDITION, A PLANNED UNIT DEVELOPMENT. (GENERALLY LOCATED NORTH OF ROCK CREEK ROAD APPROXIMATELY ONE-FOURTH MILE EAST OF 12TH AVENUE N.W.)

Attachments: [Text File Prelim Trailwoods](#)
[Attachment A.pdf](#)
[Trailwoods Location Map](#)
[Preliminary Plat Trailwoods Addition](#)
[Trailwoods 7 Staff Report](#)
[GBC Trailwoods](#)
[Trailwoods GES](#)
[11-8-12 PC Minutes - Trailwoods](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Trailwoods Addition, a Planned Unit Development.

ACTION TAKEN: _____

- 28 [O-1213-25](#) ORDINANCE NO. O-1213-25 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 429.1 (FLOOD HAZARD DISTRICT) OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN ADOPTING THE FLOOD INSURANCE STUDY AND DIGITAL FLOOD INSURANCE RATE MAPS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1213-25](#)
 [Attachment A.pdf](#)
 [O-1213-25 FH District - Annotated](#)
 [Flood Ord Location - Little River](#)
 [Flood Ord Location - Canadian](#)
 [Little River Floodplain](#)
 [Canadian River Panel](#)
 [12-13-12 PC Minutes - Flood Ordinance](#)

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1213-25 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1213-25 upon Final Reading as a whole.

ACTION TAKEN: _____

Legislative History

12/13/12	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
12/18/12	City Council	Introduced and adopted on First Reading by title only

- 29 [GID-1213-62](#) DISCUSSION REGARDING DEVELOPMENT OF A REQUEST FOR PROPOSAL FOR AN EAST SIDE LIBRARY BRANCH.

Attachments: [Request on East Side Library RFP](#)

ACTION NEEDED: Motion to approve or reject the development of a request for proposal for an East Side Library Branch.

ACTION TAKEN: _____

- 30 **Miscellaneous Discussion**
 This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 31 **Adjournment**