

City of Norman, OK

*Municipal Building Council Chambers
201 West Gray Street
Norman, OK 73069*



Meeting Agenda

Tuesday, December 18, 2012

6:30 PM

Municipal Building Council Chambers

City Council

*Mayor Cindy Rosenthal
Council Member Roger Gallagher
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Dave Spaulding
Council Member Jim Griffith
Council Member Linda Lockett
Council Member Chad Williams*

1 Roll Call**2 Pledge of Allegiance****3 Consent Docket***Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 24 be placed on the consent docket.

ACTION NEEDED: Motion to place Item through Item on the Consent Docket by unanimous vote.

ACTION TAKEN:

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

Minutes**4 [GID-1213-47](#) APPROVAL OF THE MINUTES AS FOLLOWS:**

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF NOVEMBER 14, 2012
CITY COUNCIL FINANCE COMMITTEE MINUTES OF NOVEMBER 19, 2012
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE
MINUTES OF NOVEMBER 26, 2012
CITY COUNCIL BUDGET RETREAT MINUTES OF DECEMBER 4, 2012
CITY COUNCIL MINUTES OF DECEMBER 11, 2012
NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 11, 2012
NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 11, 2012
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF DECEMBER 11,
2012

Attachments: [November 14 Oversight Committee Minutes](#)
[November 19 Finance Committee Minutes](#)
[November 26 CPTC minutes](#)
[December 4 Budget Retreat minutes](#)
[December 11 CC minutes](#)

ACTION NEEDED: Acting as the City Council, Norman, Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

First Reading Ordinance

- 5 [O-1213-25](#) AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 429.1 (FLOOD HAZARD DISTRICT) OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN ADOPTING THE FLOOD INSURANCE STUDY AND DIGITAL FLOOD INSURANCE RATE MAPS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1213-25](#)
[Attachment A.pdf](#)
[O-1213-25 FH District - Annotated](#)
[Flood Ord Location - Little River](#)
[Flood Ord Location - Canadian](#)
[Little River Floodplain](#)
[Canadian River Panel](#)
[Staff Report.pdf](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1213-25 upon First Reading by title.

ACTION TAKEN: _____

Report/Communication

- 6 [RPT-1213-2](#)
[3](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF NOVEMBER 30, 2012, AND DIRECTING THE FILING THEREOF.

Attachments: [Text File RPT-1213-23](#)
[Finance Director's Report](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 7 [RPT-1213-2](#)
[2](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF REPORTS ENTITLED "COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2012," AND "THE CITY OF NORMAN SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2012," AND "NORMAN TAX INCREMENT FINANCE AUTHORITY FINANCIAL STATEMENT FOR THE YEAR ENDED JUNE 30, 2012" AS PREPARED BY THE CITY OF NORMAN FINANCE DEPARTMENT AND AUDITED BY THE FIRM OF COLE AND REED, P. C., FOR THE CITY OF NORMAN, OKLAHOMA, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY.

Attachments: [Text RPT-1213-22](#)

[FYE 2012 CAFR](#)

[NTIFA Audit FYE 2012](#)

[ColeReed Report to Council June 30 2012](#)

[CON Single Audit FYE 2012](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

Bid

- 8 [K-1213-66](#) CONSIDERATION OF THE AWARDING OF BID NO. B-1213-33; APPROVAL BY THE NORMAN UTILITIES AUTHORITY OF CONTRACT NO. K-1213-66 WITH KRAPFF-REYNOLDS CONSTRUCTION COMPANY IN THE AMOUNT OF \$1,054,480; PERFORMANCE BOND NO. B-1213-20; STATUTORY BOND NO. B-1213-21; AND MAINTENANCE BOND NO. MB-1213-16 FOR THE S.E. BISHOP INTERCEPTOR PROJECT, PHASE II, SECTIONS 2A AND 2B.

Attachments: [Text File K-1213-66](#)

[Engineer's Recommendation](#)

[K-1213-66](#)

[Perf B-1213-20](#)

[Stat B-1213-21](#)

[MB-1213-16](#)

[Location map](#)

[PR Krapff Reynolds](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1,054,480 to Krapff-Reynolds Construction Company as the lowest and best bidder meeting specifications; approve Contract No. K-1213-66 and the performance, statutory, and maintenance bonds; authorize execution of the contract and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the S.E. Bishop Intersection Project, Phase II, Sections 2A and 2B; and direct the filing of the bonds.

ACTION TAKEN: _____

Acceptance of Funds

- 9 [GID-1213-10](#)
[1](#) CONSIDERATION OF ACCEPTANCE OF REIMBURSEMENT OF FUNDS IN THE AMOUNT OF \$1,603.15 FROM COMANCHE COUNTY ELIGIBLE UNDER THE FIRE MUTUAL AID ASSISTANCE GRANT (FMAG) PROGRAM FOR MUTUAL AID ASSISTANCE BY THE NORMAN FIRE DEPARTMENT TO A WILD FIRE IN COOPERTON, OKLAHOMA.

Attachments: [Text File Reimbursement](#)
[Task Force](#)
[Firefighter Assistance](#)

ACTION NEEDED: Motion to accept or reject reimbursement of funds in the amount of \$1,603.15 from Comanche County eligible under the FMAG Program for Mutual Aid Assistance by the Norman Fire Department to a wild fire in Cooperton, Oklahoma; and, if accepted, increase Other Agency Reimbursements (010-0000-366.12-39) by \$1,603.15.

ACTION TAKEN: _____

Easement

- 10 [E-1213-13](#) EASEMENT NO. E-1213-13: CONSIDERATION OF GRANTING A RIGHT-OF-WAY EASEMENT TO OKLAHOMA NATURAL GAS COMPANY, A DIVISION OF ONEOK, INC., TO ALLOW INSTALLATION OF A GAS LINE IN REAVES PARK.

Attachments: [Text File E-1213-13](#)
[Easement No. E-1213-13](#)
[Location Map Reaves Park Easement](#)

ACTION NEEDED: Motion to grant or deny Easement No. E-1213-13; and, if granted, authorize the execution thereof.

ACTION TAKEN: _____

Certificate of Survey

- 11 [COS-1213-4](#) CONSIDERATION OF NORMAN RURAL CERTIFICATE OF SURVEY NO. COS-1213-4 FOR NICKSAND ACRES AND ACCEPTANCE OF EASEMENT NO. E-1213-14. (SOUTHWEST CORNER OF 120TH AVENUE N.E. AND MARY LANE)

Attachments: [Text File COS-1213-4](#)
[Nicksand Location](#)
[Nicksand COS](#)
[Nicksand Acres Staff Rpt](#)

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey No. COS-1213-4; and, if approved, accept Easement No. E-1213-14 and direct the filing of the certificate of survey and easement with the Cleveland County Clerk.

ACTION TAKEN: _____

Final Plat

- 12 [FP-1213-6](#) CONSIDERATION OF APPROVAL OF A FINAL PLAT FOR COTTONWOOD CREEK ADDITION AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (LOCATED ON THE EAST SIDE OF 24TH AVENUE N.W. APPROXIMATELY ONE-FOURTH MILE SOUTH OF INDIAN HILLS ROAD)

Attachments: [Text File Cottonwood Creek Final Plat](#)

[Cottonwood Creek Location Map](#)

[Cottonwood Creek Final Plat](#)

[Cottonwood Creek Preliminary Plat](#)

[Cottonwood Creek Staff Report](#)

[8-9-12 PC Minutes - Cottonwood Creek FP](#)

ACTION NEEDED: Motion to approve or reject the final plat for Cottonwood Creek Addition; and, if approved, accept the public dedications contained within the plat, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and direct the filing of the final final plat.

ACTION TAKEN: _____

Legislative History

8/9/12	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
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Encroachment

- 13 [Consent 1213-4](#) CONSIDERATION OF CONSENT TO ENCROACHMENT NO. 1213-4 FOR LOT 5, BLOCK 2, NORTHRIDGE CAMBRIDGE ADDITION, SECTION 8, CLEVELAND COUNTY, CITY OF NORMAN, OKLAHOMA. (4917 CYPRESS LAKE DRIVE)

Attachments: [Text File Encroachment 1213-4](#)

[Application Packet](#)

[Consent to Encroach 1213-4](#)

[Planning Memo](#)

[Public Works Memo](#)

[Utilities Memo](#)

[Utility Company Responses](#)

ACTION NEEDED: Motion to approve or reject Consent to Encroachment No. 1213-4; and, if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Special Claim

- 14 [SC-1213-4](#) SPECIAL CLAIM NO. SC-1213-4: A CLAIM IN THE AMOUNT OF \$5,151.03 SUBMITTED BY DAVID WHITE FOR DAMAGES TO HIS VEHICLE DUE TO AN ACCIDENT WITH A POLICE VEHICLE NEAR THE INTERSECTION OF CLASSEN BOULEVARD AND CHICKASHA STREET.

Attachments: [Text File SC-1213-4](#)
[Clerk Memo White Claim](#)
[Special Claim White](#)
[Traffic Collision Report White](#)

ACTION NEEDED: Motion to approve or reject Special Claim No. SC-1213-4; and, if approved, direct payment in the amount of \$5,151.03 contingent upon obtaining a Release and Covenant Not to Sue from David White.

ACTION TAKEN: _____

- 15 [SC-1213-5](#) SPECIAL CLAIM NO. SC-1213-5: A CLAIM IN THE AMOUNT OF \$125,000 SUBMITTED BY BRETT AND ROBIN HOLLANDSWORTH FOR DAMAGES AND CHARGES INCURRED WHEN INVOLVED IN AN ACCIDENT WITH A POLICE VEHICLE.

Attachments: [Text File SC-1213-5](#)
[Clerk Memo Hollandsworth Claim](#)
[Tort Claim](#)
[Police Report](#)

ACTION NEEDED: Motion to approve or reject Special Claim No. SC-1213-5; and, if approved, direct payment in the amount of \$125,000 contingent upon obtaining a Release and Covenant Not to Sue from Brett and Robin Hollandsworth.

ACTION TAKEN: _____

- 16 [SC-1213-6](#) SPECIAL CLAIM NO. SC-1213-6: A CLAIM IN THE AMOUNT OF \$28,006 SUBMITTED BY DALTON BETZ FOR DAMAGES AND CHARGES INCURRED WHEN INVOLVED IN AN ACCIDENT WITH A SANITATION VEHICLE.

Attachments: [Text File SC-1213-6](#)
[Special Claim SC-1213-6](#)
[Police Report Betz Claim](#)

ACTION NEEDED: Motion to approve or reject Special Claim No. SC-1213-6; and, if approved, direct payment in the amount of \$28,006 contingent upon obtaining a Release and Covenant Not to Sue from Dalton Betz.

ACTION TAKEN: _____

Contract

- 17 [K-1213-127](#) CONTRACT NO. K-1213-127: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR FEDERAL-AID PROJECT STP-114B(301)AG, JOB PIECE NO. 29009(04) PAVEMENT OVERLAYS ON SEGMENTS OF TECUMSEH ROAD, 24TH AVENUE N.W., AND WEST LINDSEY STREET AND ADOPTION OF RESOLUTION NO. R-1213-80 AND BUDGET APPROPRIATION.

Attachments: [Text File K-1213-127](#)

[K-1213-127](#)

[Tecumseh Road Location Map](#)

[24th Avenue NW Location Map](#)

[Lindsey Street Location Map](#)

[Invoice 2900904.pdf](#)

[Requisition.pdf](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-127 with ODOT; and, if approved, authorize execution of the contract and resolution; appropriate \$90,215 from the Capital Fund Balance (050-0000-253.20-00) designating \$45,108 to Project No. SC0521, Tecumseh: 48th NW - N. Interstate Drive West, Construction (050-9511-431.61-01); \$21,200 to Project No. SC0522, Lindsey: Shadowridge - Ed Noble, Construction (050-9511-431.61-01); and \$23,907, to Project No. SC0523, 24th NW: Boardwalk - Tee Drive, Construction (050-9511-431.61-01); and direct payment to ODOT in the amount of \$244,000 for the City's 20% share.

ACTION TAKEN: _____

- 18 [K-1213-130](#) CONTRACT NO. K-1213-130: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN UTILITIES AUTHORITY, AND ENGINEERING SERVICES AND TESTING, INC., (EST, INC.) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES ON AN AS-NEEDED BASIS FOR CAPITAL PROJECTS FOR THE PUBLIC WORKS AND UTILITIES DEPARTMENTS.

Attachments: [Text File K-1213-130](#)

[K-1213-130](#)

ACTION NEEDED: Acting as the City Council and the Norman Utilities Authority, motion to approve or reject Contract No. K-1213-130 with EST, Inc.; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 19 [K-1213-131](#) CONTRACT NO. K-1213-131: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN UTILITIES AUTHORITY, AND PROFESSIONAL SERVICES INDUSTRIES (PSI) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES ON AN AS-NEEDED BASIS FOR CAPITAL PROJECTS FOR THE PUBLIC WORKS AND UTILITIES DEPARTMENTS.

Attachments: [Text File K-1213-131](#)

[K-1213-131](#)

ACTION NEEDED: Acting as the City Council and the Norman Utilities Authority, motion to approve or reject Contract No. K-1213-131 with PSI; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 20 [K-1213-132](#) CONTRACT NO. K-1213-132: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN UTILITIES AUTHORITY, AND COBB ENGINEERING, INC., TO PROVIDE PROFESSIONAL ENGINEERING SERVICES ON AN AS-NEEDED BASIS FOR CAPITAL PROJECTS FOR THE PUBLIC WORKS AND UTILITIES DEPARTMENTS.

Attachments: [Text File K-1213-132](#)
[K-1213-132](#)

ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to approve or reject Contract No. K-1213-132 with Cobb Engineering, Inc.; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Workers' Comp Court Orders

- 21 [WC](#)
[2010-09686](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$53,100.25 REGARDING HAROLD D. GLOVER VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC-2010-09686 F.

Attachments: [Text File WCC 2010-09686](#)
[Table](#)
[Orders](#)
[Requisitions](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$53,100.25 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

- 22 [WCC](#)
[2007-07274](#)
[R](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$34,680.00 REGARDING WILLIAM SCOTT KENT VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC-2007-07274 R.

Attachments: [Text File WCC 2007-07274R](#)
[Table](#)
[Order](#)
[Requisitions](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$34,680.00 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

Resolution

- 26 [K-1213-125](#) CONTRACT NO. K-1213-125: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND NEW WORLD SYSTEMS, INC. IN THE AMOUNT OF \$1,821,745 FOR THE COMPUTER AIDED DISPATCH (CAD), POLICE RECORDS MANAGEMENT SERVICES (RMS), AND MOBILE DATA NETWORK (MDN) PROJECT; THE PURCHASE OF NECESSARY RELATED THIRD PARTY SOFTWARE AND HARDWARE PRODUCTS IN THE AMOUNT OF \$154,341; AND BUDGET APPROPRIATION AND REIMBURSEMENT.

Attachments: [Text File K-1213-125](#)

[K-1213-125 New World](#)

[K-1213-125 Exhibit AA - Total Cost Summary & Payment Schedule](#)

[K-1213-125 Exhibit A - Licensed Standard Software and Fees](#)

[K-1213-125 Exhibit B - Project Management Implementation and Training](#)

[K-1213-125 Exhibit C - Standard Software Maintenance Agreement](#)

[K-1213-125 Exhibit D - Non-Disclosure & Security Agreement](#)

[K-1213-125 Exhibit E - Demonstration Site Discount](#)

[K-1213-125 Exhibit F - Data File Conversion Assistance](#)

[K-1213-125 Exhibit G - Standard Software Enhancements](#)

[K-1213-125 Exhibit H - Acceptance Testing](#)

[K-1213-125 Exhibit I - RFP Specifications](#)

[K-1213-125 Exhibit J - Escrow of Software Source Code](#)

[K-1213-125 Exhibit K - Hardware Server Compliance](#)

[K-1213-125 Appendix 1 - Procurement of Third Party Products and Services](#)

[K-1213-125 Exhibit 1 - Configuration](#)

[K-1213-125 Appendix 2 - Statement of Work](#)

[K-1213-125 Appendix 2 - Statement of Work - Attachment 1 - Project Plan](#)

[K-1213-125 Appendix 2 - Statement of Work - Attachment 2 - Acceptance Test I](#)

[K-1213-125 Appendix 2 - Statement of Work - Attachment 3 - Sample Training F](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-125 with New World Systems, Inc., in the amount of \$1,821,745 and the purchase of necessary related third party software and hardware products in the amount of \$154,341; and, if approved, authorize the execution thereof; appropriate funds in an amount not-to-exceed \$1,000,000 from the General Fund Balance (010-0000-253.20-00) to provide up-front costs, as necessary, for the project in advance of the completion of Fire Station No. 9; and transfer funds from Public Safety Sales Tax, Telecommunications Equipment Computer Software (015-6115-421.53-04) to repay any interim General Fund monies made available prior to June 30, 2013.

ACTION TAKEN: _____

- 27** [K-1213-126](#) CONTRACT NO. K-1213-126: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SAIC ENERGY, ENVIRONMENT, AND INFRASTRUCTURE, INC., (SAIC) IN THE AMOUNT OF \$1,997,875 FOR THE DESIGN OF LINDSEY STREET FROM 24TH AVENUE S.W. TO EAST OF BERRY ROAD AND BUDGET APPROPRIATION.

Attachments: [Text File K-1213-126](#)

[Attachment A.pdf](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[K-1213-126](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-126 with SAIC Energy, Environment, and Infrastructure, Inc., in the amount of \$1,997,875; and, if approved, authorize the execution thereof and appropriate \$1,997,875 from the Capital Fund Balance (050-0000-253.20-00) to Project No. BP0189, Lindsey Street from 24th Avenue S.W. to east of Berry Road, Design (050-9552-431.62-01).

ACTION TAKEN: _____

- 28** **Miscellaneous Discussion**
This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 29** **Adjournment**