

City of Norman, OK

*Municipal Building Council Chambers
201 West Gray Street
Norman, OK 73069*



City Council Agenda

Tuesday, January 24, 2012

6:30 PM

Municipal Building Council Chambers

City Council

*Mayor Cindy Rosenthal
Council Member Roger Gallagher
Council Member Tom Kovach
Council Member Hal Ezzell
Council Member Carol Dillingham
Council Member Dave Spaulding
Council Member Jim Griffith
Council Member Linda Lockett
Council Member Dan Quinn*

*City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman
Tax Increment Finance Authority Agenda*

1 Roll Call**2 Pledge of Allegiance****3 [GID-1112-50](#)**

CONSIDERATION OF APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL STUDY SESSION MINUTES OF JANUARY 3, 2012
CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS
COMMITTEE MINUTES OF JANUARY 5, 2012

CITY COUNCIL CONFERENCE MINUTES OF JANUARY 10, 2012

CITY COUNCIL MINUTES OF JANUARY 10, 2012

NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 10,
2012

NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 10,
2012

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
JANUARY 10, 2012

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Attachments: [January 3 2012 SS Minutes](#)
[January 5 BACA Minutes](#)
[January 10, 2012 Conference Minutes](#)
[January 10 CC Minutes](#)

Awards and Presentations**4 [GID-1112-44](#) PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO STUDENTS FROM ALL SAINTS CATHOLIC SCHOOL.**

ACTION NEEDED: Allow the Mayor to present Citizenship Awards to students from All Saints Catholic School.

ACTION TAKEN: _____

- 5 P-1112-10 PROCLAMATION NO. P-1110-10: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, FEBRUARY 18, 2012, AS MARDI GRAS IN THE CITY OF NORMAN.

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1112-10 proclaiming Saturday, February 18, 2012, as Mardi Gras in the City of Norman.

ACTION TAKEN: _____

Attachments: Mardi Gras

6 **Consent Docket**

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 7 through Item 20 be placed on the consent docket.

ACTION NEEDED: Motion to place Item through Item on the Consent Docket by unanimous vote.

ACTION TAKEN:

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

7 [AP-1112-13](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

BICYCLE ADVISORY COMMITTEE

TERM: 01-24-12 TO 02-13-15: GREG HEIPLE, 1021 LAIRD'S WOODS CIRCLE

BOARD OF APPEALS

TERM: 02-03-12 TO 02-03-16: JOHN EGGNER, 1903 ALADDIN STREET

TERM: 02-03-12 TO 02-03-16: MARC ETTERS, 2151 108TH AVENUE N.E.

ENVIRONMENTAL CONTROL ADVISORY BOARD

TERM: 01-24-12 TO 10-27-13: AARON PILAT, 1625 CRESTMONT AVENUE

INFORMATION: In accordance with the Mayor's request, the above-described item is submitted for City Council's consideration. Greg Heiple will fill the unexpired vacancy left by Leslie Harrison; Marc Eppers will replace John Tune who no longer wishes to serve; Aaron Pilat will fill the unexpired vacancy left by Dave Boeck; and John Eggner is a reappointment.

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

8 [RPT-1112-23](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2011, AND DIRECTING THE FILING THEREOF.

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Attachments: [Finance Report December, 2011](#)

- 9 [RPT-1112-25](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF DECEMBER, 2011, AND DIRECTING THE FILING THEREOF.

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 10 [K-1112-83](#) CONSIDERATION OF BID NO. 1112-27, CONTRACT NO. K-1112-83 WITH SILVER STAR CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$905,600; CHANGE ORDER NO. ONE INCREASING THE CONTRACT AMOUNT BY \$80,034; PERFORMANCE BOND NO. B-1112-15, STATUTORY BOND NO. B-1112-16, MAINTENANCE BOND NO. MB-1112-21, AND RESOLUTION NO. R-1112-52 FOR THE 2005 URBAN ASPHALT PAVEMENT REHABILITATION BOND PROJECT.

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$905,600 to Silver Star Construction Company, Inc., as the lowest and best bidder meeting specifications; approve Contract No. K-1112-83, Change Order No. One increasing the contract amount by \$80,034, and the performance, statutory, and maintenance bonds; authorize execution of the contract; direct the filing of the bonds; and adopt Resolution No. R-1112-52.

ACTION TAKEN: _____ -

Attachments: [Bid Tab Urban Asphalt](#)
 [List of Locations](#)
 [K-1112-83](#)
 [Change Order K-1112-83](#)
 [Perf B-1112-15](#)
 [Stat B-1112-16](#)
 [MB-1112-21](#)
 [R-1112-52 Project Agent](#)
 [Location map](#)
 [PR Silver Star](#)

- 11 [COS-1112-3](#) CONSIDERATION OF NORMAN RURAL CERTIFICATE OF SURVEY NO. COS-1112-3 FOR LOHMAN LANDING. (GENERALLY LOCATED ONE-FOURTH MILE SOUTH OF INDIAN HILLS ROAD AND WEST OF BLUE LAKE DRIVE)

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey No. COS-1112-3 for Lohman Landing and a variance in the private road width from 20 feet to 15 feet; and, if approved, direct the filing thereof with the Cleveland County Clerk subject to completion of the private road.

ACTION TAKEN: _____

Attachments: [COS Location Map](#)
[Lohman Landing COS](#)
[Staff Rpt COS](#)
[Private Road Request](#)
[Greenbelt Comments](#)
[Greenbelt Enhancement Statement](#)
[12-8-11 PC Minutes](#)

- 12 [EN-1112-5](#) CONSIDERATION OF CONSENT TO ENCROACHMENT NO. EN-1112-5 FOR LOT 22, BLOCK 2, SEQUOYAH TRAILS ADDITION. (2701 TIOGA CIRCLE)

ACTION NEEDED: Motion to approve or reject Consent to Encroachment No. EN-1112-5; and, if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Attachments: [City Clerk Memo](#)
[Homeowner request](#)
[Consent 1112-5](#)
[Memo from Utility Dept](#)
[Public Works Response Tioga Circle](#)
[Utilities Responses Tioga Circle](#)

- 13 [EN-1112-6](#) CONSIDERATION OF CONSENT TO ENCROACHMENT NO. EN-1112-6 FOR LOT 7, BLOCK 3, KINGSTON HILLS ADDITION, SECTION 1. (2800 RAMPART ROAD).

ACTION NEEDED: Motion to approve or reject Consent to Encroachment No. EN-1112-6; and, if approved, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Attachments: [Clerk Memo](#)
 [Owner's Request with maps](#)
 [Consent 1112-6](#)
 [Utilities Memo](#)
 [Public Works Memo](#)
 [Utility Companys' Responses](#)
 [Pert Excerpts CC Minutes Nov 14, 1989](#)

- 14 [EN-1112-7](#) CONSIDERATION OF CONSENT TO ENCROACHMENT NO. EN-1112-7 FOR LOTS 1 AND 2, BLOCK 1, PRESIDENTIAL NO. 6 ADDITION. (2451 VAN BUREN AVENUE)

ACTION NEEDED: Motion to approve or reject Consent to Encroachment No. EN-1112-7; and, if approved, direct the filing thereof with the Cleveland County Clerk

ACTION TAKEN: _____ -

Attachments: [Clerk Memo Natural Water](#)
 [Letter of Request Natural Water](#)
 [Maps Natural Water](#)
 [Encroachment Natural Water](#)
 [Utilities Memo Natural Water](#)
 [Public Works Memo - Natural Water](#)

- 15 [GID-1112-41](#) CONSIDERATION OF ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$1,500 FROM THE OKLAHOMA ELECTRIC COOPERATIVE (OEC) FOUNDATION TO BE USED TO PURCHASE CHILD PASSENGER SAFETY SEATS FOR THE NORMAN POLICE DEPARTMENT AND BUDGET APPROPRIATION.

ACTION NEEDED: Motion to accept or reject a donation in the amount of \$1,500 from the OEC Foundation to be used to purchase child passenger safety seats for the Police Department; and, if accepted, increase Donations/Organization (010-0000-365.13-73) by \$1,500 and appropriate \$1,500 to Other Supplies/Materials, Child Passenger Seats (010-6022-421.31-25).

ACTION TAKEN: _____

- 16 [LL-1112-9](#) LIMITED LICENSE NO. LL-1112-9: LIMITED LICENSE TO PLACE FOUR (4) SIGNS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE FRIENDS OF THE NORMAN LIBRARY FOR THE ROMANCE BOOK SALE.

ACTION NEEDED: Motion to approve or reject Limited License No. LL-1112-9 to place four (4) signs within the public rights-of-way pursuant to a request from the Friends of the Norman Library for the Romance Book Sale; and, if approved, authorize the issuance thereof.

ACTION TAKEN: _____

Attachments: [Letter of Request Friends of the Library](#)
 [Friends of Library Application](#)
 [Location Map Library](#)
 [Library Romance Book Sale](#)

17 [K-1011-150](#)
[CO#2](#)

CHANGE ORDER NO. TWO TO CONTRACT NO. K-1011-150: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE RAILROAD YARD, INC., DECREASING THE CONTRACT AMOUNT BY \$9,388.67 AND ADDING 13 CALENDAR DAYS FOR THE HALL PARK LAKE DAM IMPROVEMENT PROJECT, PHASE 1, FINAL ACCEPTANCE OF THE PROJECT, AND BUDGET TRANSFER.

ACTION NEEDED: Motion to approve or reject Change Order No. Two to Contract No. K-1011-150 with the Railroad Yard, Inc., decreasing the contract amount by \$9,388.67 and adding 13 calendar days; and, if approved, authorize the execution thereof, accept the project, direct final payment in the amount of \$2,500 to the Railroad Yard, Inc., and transfer \$9,389 from Project No. DR0058, Hall Park Dam Repair, Construction (050-9968-431-61-01) to Project No. PR0126, Hall Park Greenbelt Drainage, Construction (050-9985-452-61-01).

ACTION TAKEN: _____

Attachments: [Change Order K-1011-150](#)

18 [K-1112-104](#)

CONTRACT NO. K-1112-104: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FOOD AND SHELTER FOR FRIENDS TO PROVIDE FUNDING IN THE AMOUNT OF \$8,500 TO PROVIDE TEMPORARY EMERGENCY SHELTER SERVICES AND BUDGET APPROPRIATION.

ACTION NEEDED: Motion to approve or reject Contract No. K-1112-104 with Food and Shelter for Friends in the amount of \$8,500; and, if approved, authorize the execution thereof and appropriate \$8,500 from the General Fund Balance (010-0000-253.20-00) to Miscellaneous Services/Contributions, Organization (010-1087-411.47-41).

ACTION TAKEN: _____

Attachments: [Request from Food and Shelter](#)
[K-1112-104](#)

- 19 [R-1112-78](#) RESOLUTION NO. R-1112-78: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$132,097 FROM THE STATE SEIZURE FUND BALANCE TO PURCHASE A NEW CRIMINAL INTERDICTION VEHICLE, THREE POLICE CANINES, AND RELATED EQUIPMENT.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1112-78

ACTION TAKEN: _____

Attachments: [R-1112-78](#)

- 20 [R-1112-102](#) RESOLUTION NO. R-1112-102: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$12,200 FROM THE SPECIAL GRANTS FUND BALANCE FOR EDUCATION/OUTREACH PROJECTS FUNDED BY A CERTIFIED LOCAL GOVERNMENTS (CLG) GRANT.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1112-102.

ACTION TAKEN: _____

Non-Consent Items

- 21 [R-1112-103](#) RESOLUTION NO. R-1112-103: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS FOR NORMAN PUBLIC LIBRARY IMPROVEMENTS TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/ REGISTRAR; RATIFYING A LEGAL SERVICES AGREEMENT AND A FINANCIAL ADVISOR SERVICES AGREEMENT WITH RESPECT TO THE ISSUANCE OF THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1112-103.

ACTION TAKEN: _____

Attachments: [R-1112-103 Sale Date Resolution 2012A](#)

- 22 [R-1112-104](#) RESOLUTION NO. R-1112-104: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS FOR STREET RESURFACING TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/ REGISTRAR; RATIFYING A LEGAL SERVICES AGREEMENT AND A FINANCIAL ADVISOR SERVICES AGREEMENT WITH RESPECT TO THE ISSUANCE OF THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1112-104.

ACTION TAKEN: _____

Attachments: [R-1112-104 Sale Date Resolution 2012B](#)

- 23 [R-1112-105](#) RESOLUTION NO. R-1112-105: A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS FOR THE NORMAN ANIMAL SHELTER RENOVATION TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A PAYING AGENT/ REGISTRAR; RATIFYING A LEGAL SERVICES AGREEMENT AND A FINANCIAL ADVISOR SERVICES AGREEMENT WITH RESPECT TO THE ISSUANCE OF THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND FIXING OTHER DETAILS OF THE ISSUE.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1112-105.

ACTION TAKEN: _____

Attachments: [R-1112-105 Sale Date Resolution 2012C](#)

- 24 [O-1112-17](#) ORDINANCE NO. O-1112-17: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE PART OF THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 9 NORTH, RANGE 3 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE RE, RESIDENTIAL ESTATES DWELLING DISTRICT, AND REMOVE THE SAME FROM THE A-2, RURAL AGRICULTURAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED ON THE EAST SIDE OF 24TH AVENUE N.W. ONE-QUARTER MILE SOUTH OF INDIAN HILLS ROAD)

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1112-17 upon Second Reading section by section

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1112-17 upon Final Reading section by section

ACTION TAKEN: _____

Attachments: [O-1112-17 Lohman](#)
 [Location Map - Lohman Cottonwood Creek](#)
 [Staff Report Lohman/Cottonwood Creek](#)
 [12-8-11 PC Minutes - Lohman/Cottonwood Creek](#)

- 25 [PP-1112-6](#) CONSIDERATION OF A PRELIMINARY PLAT FOR COTTONWOOD CREEK ADDITION. (GENERALLY LOCATED ON THE EAST SIDE OF 24TH AVENUE N.W. APPROXIMATELY ONE-FOURTH MILE SOUTH OF INDIAN HILLS ROAD).

ACTION NEEDED: Motion to approve or reject the preliminary plat for Cottonwood Creek Addition.

ACTION TAKEN: _____

Attachments: [Attachment A](#)

[Cottonwood Creek Location Map](#)

[Cottonwood Creek Prelim Plat](#)

[Cottonwood Creek Prelim Dev Map](#)

[Cottonwood Creek Staff Report Prelim Plat](#)

[Cottonwood Creek Transportation Impacts](#)

[Cottonwood Creek Letter](#)

[PD 11-24 Lohman Investments LLC](#)

[Cottonwood Creek Greenbelt Comments](#)

[Cottonwood Creek GES](#)

[12-8-11 PC Minutes - Lohman](#)

26 [O-1112-18](#) ORDINANCE NO. O-1112-18: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A BAR, LOUNGE, OR TAVERN WITH LIVE ENTERTAINMENT IN APPROXIMATELY 12,340 SQUARE FEET OF PROPERTY CURRENTLY ZONED C-2, GENERAL COMMERCIAL DISTRICT, LOCATED IN LOT 1, BLOCK 1, COLONIAL ESTATES "A", NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1321 EAST LINDSEY STREET, COLONIAL ESTATES SHOPPING CENTER)

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1112-18 upon Second Reading section by section

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1112-18 upon Final Reading as a whole.

ACTION TAKEN: _____

Attachments: [O-1112-18 Tisdale](#)
[O-1112-18 - Exhibit A, site plan](#)
[O-1112-18 - Exhibit B, letter from owner](#)
[Colonial Estates Location Map](#)
[Tisdale Special Use Staff Report](#)
[Tisdale Project Description](#)
[Tisdale Protest Map and letter of protest](#)
[12-8-11 PC Minutes - Tisdale](#)

- 27 [RPT-1112-21](#) DISCUSSION REGARDING REPORTS ENTITLED
“COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL
YEAR ENDED JUNE 30, 2011,” AS PREPARED BY THE CITY OF
NORMAN FINANCE DEPARTMENT; AND “THE CITY OF
NORMAN SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE
30, 2011,”AND “NORMAN TAX INCREMENT FINANCE
AUTHORITY FINANCIAL STATEMENT FOR THE YEAR ENDED
JUNE 30, 2011” AS PREPARED BY THE FIRM OF COLE AND
REED, P. C., FOR THE CITY OF NORMAN, OKLAHOMA, NORMAN
UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY,
AND NORMAN TAX INCREMENT FINANCE AUTHORITY AND
ACKNOWLEDGE RECEIPT THEREOF.

ACTION NEEDED: Acting as the City Council, Norman Utilities
Authority, Norman Municipal Authority, and Norman Tax Increment
Finance Authority, motion to discuss the reports.

ACTION TAKEN: _____

28 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

29 **Adjournment**