

FINANCE COMMITTEE MINUTES

February 16, 2011

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met immediately after the Council Study Session scheduled at 5:30 p.m. in the Municipal Building Study Session Room on the 16th day of February, 2011, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Members Dillingham, Quinn, and Chair Cubberley

ABSENT: Member Ezzell

OTHERS PRESENT: Cindy Rosenthal, Mayor
Al Atkins, Council Member
Jim Griffith, Council Member
Steve Lewis, City Manager
Anthony Francisco, Finance Director
Suzanne Krohmer, Budget Manager
Jennifer Heavner Baker, Executive Director, Sooner Theatre
Nicki Kraisky, Business Manager, Sooner Theatre
Charles Hollingsworth, Co-Chair, 89er Day Parade
Teresa Capps, Social & Voluntary Services
Carol Coles, Administrative Assistant
Rick Fry, Executive director, Performing Arts Studio
Ellen Conner, Executive Director, Aging Services, Inc., Kiwanis Kruiser
Vernon Maddux, President, Cleveland County Historical Society
Mark Williams, President-elect, Cleveland County Historical Society
Erin Smith, Assistant Curator, Cleveland County Historical Society
Katie Fitzgerald, Executive Director, CCFI
Douglas Shaw Elder, Executive Director, Firehouse Art Center
Roger Gallagher, Citizen

DISCUSSION REGARDING PRESENTATIONS FROM THE FOLLOWING OUTSIDE AGENCIES FUND REQUESTS FOR FYE 2012

Chair Cubberley welcomed the representatives from the eight outside agencies making presentation and requesting funding assistance in the fiscal year 2011-2012 (FYE 12) Budget. He reminded the people that this is a very tight budget year and FYE 12 will be also. There may be cuts to the agencies' request again in FYE 2012.

Sooner Theatre

Jennifer Heavner Baker, Executive Director, presented and reviewed submitted report. Sooner Theatre is requesting \$65,274 for FYE 2012.

Items submitted for the record

1. The Sooner Theatre of Norman, Inc. Financial Report dated February 8, 2011

Great American West / 89er Day Parade

Charles Hollingsworth, Co-Chair, 89er Day Parade presented and reviewed report. Parade Committee is requesting \$5,000 contribution for FYE 2012.

Items submitted for the record

1. Letter to Mayor Rosenthal from Charles Hollingsworth, Co-Chair, dated February 16, 2011

Social & Voluntary Services Council

Teresa Capps presented and reviewed report. Social & Voluntary Services requesting \$112,500 for FYE 2012. The Social & Voluntary Services council heard from 29 agencies requesting funding and funded 26. They also implemented the one-stop crisis center in the Food & Shelter for Friends program.

Items submitted for the record

1. Memo to Finance Committee from Teresa Capps, Commission Chair, Social & Voluntary Services dated January 28, 2011

Performing Arts Studio

Rick Fry, Executive Director, presented and reviewed report. Performing Arts Studio is requesting \$3,000 for FYE 2012.

Items submitted for the record

- 1 Report to Finance Committee from Rick Fry, Executive Director, Performing Arts Studio dated February 16, 2011

Aging Services, Inc (Kiwanis Kruiser)

Kathleen Wilson, Executive Director, presented for Aging Services and reviewed report. Aging Services is requesting \$7,500 for FYE 2012. City also provides maintenance and fuel for van. This van is used to take senior citizens to doctor appointments, grocery shopping, etc.

Items submitted for the record

1. FY10 Annual Report from Kathleen Wilson, Executive Director, Aging Services, Inc., dated February 8, 2011

Cleveland County Historical Society

Vernon Maddux, President, presented and reviewed the report. The Society is requesting \$35,000 for FYE 2012. An intern has been hired and the full-time position of Director has been cut. Painting and remodeling has been completed. They are also requesting a wheelchair ramp be constructed at the Carriage House for restroom accessibility.

Items submitted for the record

1. Cleveland County Historical Society Annual Report dated February 16, 2011

Center for Children and Families (CCFI)

Katie Fitzgerald, Executive Director, presented and reviewed report. CCFI is requesting \$80,000 for FYE 2012. Medicare and Medicaid are being billed for services of people currently in those programs that are being serviced.

Items submitted for the record

1. Letter from Katie Fitzgerald, Executive Director, Center for Children & Families, Inc. to Brenda Hall, City Clerk, dated February 10, 2011 with accompanying financial report

Firehouse Art Center, Inc.

Douglas Shaw Elder, Executive Director, presented and reviewed report. Firehouse Art Center is requesting \$54,000 for FYE 2012.

Items submitted for the record

1. Firehouse Art Center 2011 Annual Report and Financial Statement

Chair Cubberley asked Steve Lewis to share handouts regarding City financial help for outside agencies, some funding only and others in City owned facilities with utilities paid. Suzanne Krohmer reviewed with Committee.

Items submitted for the record

1. Outside Agency Requests (2) prepared by Finance Department

Committee will discuss outside agency funding and priority of services.

DISCUSSION REGARDING REVENUE/EXPENDITURE REPORT

No discussion on report.

Items submitted for the record

1. Summary of Major Funds-General; Capital; Westwood; Water; Wastewater; Sewer Maintenance; New Development Excise; Sewer Sales Tax; and Sanitation Fund Revenue Sources vs. Budget, Financial Report dated January 31, 2011

DISCUSSION REGARDING REPORT ON OPEN POSITIONS

No discussion on report.

Items submitted for the record

1. City of Norman/Human Resources Department Recruitment and Selection Report dated February 10, 2011

The meeting adjourned at 6:58 p.m.

ATTEST:

City Clerk

Mayor