

CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

December 10, 2013

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 10th day of December, 2013, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Castleberry, Griffith,
Heiple Holman, Jungman, Kovach,
Miller, Williams, Mayor Rosenthal

ABSENT: None

The Pledge of Allegiance was led by Mayor Rosenthal.

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Item 3, being:

CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION MINUTES OF
OCTOBER 28, 2013
CITY COUNCIL BUDGET RETREAT MINUTES OF NOVEMBER 19, 2013
CITY COUNCIL CONFERENCE MINUTES OF NOVEMBER 26, 2013
CITY COUNCIL MINUTES OF NOVEMBER 26, 2013
NORMAN UTILITIES AUTHORITY MINUTES OF NOVEMBER 26, 2013
NORMAN MUNICIPAL AUTHORITY MINUTES OF NOVEMBER 26, 2013
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF NOVEMBER 26, 2013

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Kovach moved that the minutes be approved and the filing thereof be directed; which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1314-52 dated December 3, 2013, by Brenda Hall, City Clerk
2. City Council Community Planning and Transportation minutes of October 28, 2013
3. City Council Budget Retreat minutes of November 19, 2013
4. City Council Conference minutes of November 26, 2013
5. City Council minutes of November 26, 2013
6. Norman Utilities Authority minutes of November 26, 2013
7. Norman Municipal Authority minutes of November 26, 2013
8. Norman Tax Increment Finance Authority minutes of November 26, 2013

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith,
Heiple Holman, Jungman, Kovach,
Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

RESOLUTION NO. R-1314-76: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, IN CONJUNCTION WITH THE NORMAN HUMAN RIGHTS COMMISSION, AWARDING THE 2013 CITY OF NORMAN HUMAN RIGHTS AWARD.

Councilmember Kovach moved that Resolution No. R-1314-76 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. R-1314-76 dated November 26, 2013, by Carol Coles, Administrative Assistant
2. Letter dated October 2, 2013, from Michelle Sutherlin, Counselor, Longfellow Middle School to Whom It May Concern
3. Resolution No. R-1314-76

Participants in discussion

1. Ms. Kay Ham, Chairman of the Human Rights Commission, presented the Human Rights Award
2. Mr. Keith Humphrey, Police Chief, Master Police Officer Marcus Savage, and Sergeant Bob Moore accepted the resolution and thanked the Council

and the question being upon adopting Resolution No. R-1314-76, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Resolution No. R-1314-76 was adopted.

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Item 5, being:

CONSENT DOCKET

Councilmember Kovach moved that Item 6 through Item 31 excluding Item 26 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Griffith; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 31 excluding Item 26, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Item 6 through Item 31 excluding Item 26 were placed on the consent docket by unanimous vote.

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Item 6, being:

CONSIDERATION OF ORDINANCE NO. O-1314-26 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 21-405 OF CHAPTER 21 OF THE CODE OF THE CITY OF NORMAN TO REQUIRE YEAR ROUND CONSERVATION RESTRICTIONS AND PROVIDE FOR ADDITIONAL CONSERVATION STAGES IN ACCORDANCE WITH THE CITY OF NORMAN WATER CONSERVATION, AND SET FORTH THE REQUIREMENTS FOR VARIANCES THEREFROM; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Kovach moved that Ordinance No. O-1314-26 upon First Reading by title, which motion was duly seconded by Councilmember Griffith;

Item 6, continued:

Items submitted for the record

1. Text File No. O-1314-26 dated December 3, 2013, by Chris Mattingly, Water Treatment Plan Superintendent
2. Ordinance No. O-1314-26
3. Legislatively notated Ordinance No. O-1314-26
4. City Council Oversight Committee minutes of September 11, 2013
5. City Council Study Session minutes of September 17, 2013

Participants in discussion

1. Mr. Roger Gallagher, 1522 East Boyd Street, asked questions
2. Mr. Ken Komiske, Director of Utilities

and the question being upon adopting Ordinance No. O-1314-26 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1314-26 was adopted upon First Reading by title.

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Item 7, being:

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

CITIZENS WASTEWATER OVERSIGHT COMMITTEE

TERM: 11-27-13 TO 11-27-16: JAYNA ANDREWS, 1724 SOUTH BERRY ROAD

TERM: 11-27-13 TO 11-27-16: JAMES WILBANKS, 4412 WHITMERE COURT

NORMAN HOUSING AUTHORITY

TERM: 11-21-13 TO 11-21-16: JAN HUNTER, 700 NORTH BERRY ROAD, APT #A102

TERM: 11-21-13 TO 11-21-16: MARIANNE RATLIFF, 813 LANDSDOWNE DRIVE

PLANNING COMMISSION

TERM: 11-01-13 TO 11-01-16: DAVE BOECK, 925 SCHULZE DRIVE

TERM: 11-01-13 TO 11-01-16: CHRIS LEWIS, 221 SUMMIT RIDGE COURT

TERM: 11-01-13 TO 11-01-16: ROBERTA PAILES, 2319 LOUISE LANE

SOCIAL AND VOLUNTARY SERVICES COMMISSION

TERM: 12-09-13 TO 12-09-16: PAMELA NORMILE, 3713 WINDOVER DRIVE

TERM: 12-09-13 TO 12-09-16: CHRIS PORTER, 1216 COUNTRY CLUB DRIVE

TERM: 12-09-13 TO 12-09-16: KAY ANTINORO, 613 SHERWOOD DRIVE

Councilmember Kovach moved that the appointments be confirmed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. AP-1314-14 dated November 22, 2013, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 8, being:

CONSIDERATION OF THE FOLLOWING APPOINTMENTS TO THE CENTER CITY MASTER PLAN VISIONING COMMITTEE:

RICHARD MCKOWN, CO-CHAIR
 MAYOR CINDY ROSENTHAL, CO-CHAIR
 COUNCILMEMBER GREG JUNGMAN
 COUNCILMEMBER STEPHEN HOLMAN
 COUNCILMEMBER CHAD WILLIAMS
 JIM ADAIR
 REBECCA BEAN
 SUSAN CONNORS
 JONATHAN FOWLER
 JUDY HATFIELD
 FATHER DWIGHT HELT
 BECKY PATTEN
 DANIEL PULLIN
 CYNTHIA ROGERS
 BARRETT WILLIAMSON
 HEATHER WOODS O'CONNELL

Councilmember Kovach moved that the appointments be confirmed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. AP-1314-12 dated November 22, 2013, by Brenda Hall, City Clerk

Participants in discussion

1. Mr. Roger Gallagher, 1522 East Boyd Street, asked questions
2. Ms. Joy Hampton, *The Norman Transcript*, 215 East Comanche Street, asked questions

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 9, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

Councilmember Kovach moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. RPT-1314-37 dated December 2, 2013, by Brenda Hall, City Clerk
2. Memorandum dated November 27, 2013, from Jud Foster, Director of Parks and Recreation
3. Change Order No. One to Contract No. K-1213-202

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 10, being:

CONSIDERATION OF THE NORMAN CONVENTION AND VISITOR'S BUREAU, INC., (NCVB) FYE 2013 SEMI-ANNUAL REPORT THROUGH JUNE 30, 2013.

Councilmember Kovach moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. RPT-1314-37 dated November 22, 2013, by Brenda Hall, City Clerk
2. Norman Convention and Visitors Bureau Fiscal Year 2013 Annual Report

Participants in discussion

1. Ms. Stefani Brickman, Interim Director of Norman Convention and Visitors Bureau

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 11, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF REPORTS ENTITLED "COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2013," AND "THE CITY OF NORMAN SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2013," AND "NORMAN TAX INCREMENT FINANCE AUTHORITY FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2013" AS PREPARED BY THE CITY OF NORMAN FINANCE DEPARTMENT AND AUDITED BY THE FIRM OF BKD. LLP, FOR THE CITY OF NORMAN, OKLAHOMA, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY.

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Kovach moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. RPT-1314-33 dated November 19, 2013, by Clint Mercer, Chief Accountant
2. Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013
3. The City of Norman Single Audit Report for the Year Ended June 30, 2013
4. Norman Tax Increment Finance Authority Financial Report for the Year Ended June 30, 2013

Participants in discussion

1. Mr. Anthony Francisco, Director of Finance
2. Mr. Joel Haaser, BKD, L.L.P., Certified Public Accountants and Advisors
3. Mr. Roger Gallagher, 1522 East Boyd Street, asked questions

and the question being upon acknowledging receipt of the reports upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the reports acknowledged; and the filing thereof be directed.

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Item 12, being:

CONSIDERATION OF BID NO. 1314-38; CONTRACT NO. K-1314-89 WITH CENTRAL CONTRACTING SERVICES, INC. IN THE AMOUNT OF \$325,898; PERFORMANCE BOND NO. B-1314-46; STATUTORY BOND NO. B-1314-47 AND MAINTENANCE BOND NO. MB-1314-52 FOR THE CEDAR LANE ROAD WATER LINE RELOCATION PROJECT AND PROJECT AGENT RESOLUTION NO. R-1314-55.

Councilmember Kovach moved that all bids meeting specifications be accepted; the bid in the amount of \$325,898 be awarded to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; Contract No. K-1314-89 and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized; the filing of the bonds be directed, and Resolution No. R-1314-55 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1314-89 dated November 27, 2013, by Josh Malwick, Capital Projects Engineer
2. Location map
3. Bid tabulation dated November 27, 2013, for Cedar Lane Water Line Relocation Project
4. Contract No. K-1314-89
5. Performance Bond No. B-1314-46
6. Statutory Bond No. B-1314-47
7. Maintenance Bond No. MB-1314-52
8. Resolution No. R-1314-55
9. Purchase Requisition No. 0000226817 dated November 27, 2013, in the amount of \$325,898 to Central Contracting Services, Inc.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, directive, and adoption, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$325,898 was awarded to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; Contract No. K-1314-89 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds were authorized; the filing of the bonds were directed; and Resolution No. R-1314-55 was adopted.

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Item 13, being:

EASEMENT NO. E-1314-19: CONSIDERATION OF ACCEPTANCE OF A DRAINAGE EASEMENT DONATED BY NORMAN (PORTER) DOP VIII, L.L.C., TO BE USED FOR STORM WATER IMPROVEMENTS WITHIN LOT 2, BLOCK 2, WOODCREST PLAZA ADDITION.

Councilmember Kovach moved that Easement No. E-1314-19 be accepted and the filing thereof with the Cleveland County Clerk be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. E-1314-19 dated November 27, 2013, by Ken Danner, Subdivision Manager
2. Easement No. E-1314-19
3. Location map
4. Site plan
5. Vicinity map

Item 13, continued:

and the question being upon accepting Easement No. E-1314-19 and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Easement No. E-1314-19 accepted; and the filing thereof was directed to the Cleveland County Clerk.

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Item 14, being:

EASEMENT NO. E-1314-20: CONSIDERATION OF ACCEPTANCE OF A SANITARY SEWER EASEMENT DONATED BY NORMAN (PORTER) DOP VIII, L.L.C., TO PROVIDE SANITARY SEWER SERVICE WITHIN LOT 2, BLOCK 2, WOODCREST PLAZA ADDITION.

Councilmember Kovach moved that Easement No. E-1314-20 be accepted and the filing thereof with the Cleveland County Clerk be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. E-1314-20 dated November 27, 2013, by Ken Danner, Subdivision Manager
2. Easement No. E-1314-20
3. Location map
4. Site plan
5. Vicinity map

and the question being upon accepting Easement No. E-1314-20 and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Easement No. E-1314-20 accepted; and the filing thereof was directed to the Cleveland County Clerk.

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Item 15, being:

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR GREENLEAF TRAILS ADDITION, SECTION 6, A PLANNED UNIT DEVELOPMENT, ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN; AND APPROVAL OF DEFERRAL OF CONSTRUCTION OF PAVING AND SIDEWALK IMPROVEMENTS FOR 12TH AVENUE N.W. (GENERALLY LOCATED ON THE EAST SIDE OF 12TH AVENUE N.W. APPROXIMATELY ONE-FOURTH MILE SOUTH OF TECUMSEH ROAD)

Councilmember Kovach moved that the final site development plan and final plat for Greenleaf Trails Addition, Section 6, a Planned Unit Development, and deferred construction of paving and sidewalk improvements for 12th Avenue N.W. be approved; the public dedications contained within the plat be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a Certificate of Deposit in the amount of \$99,986.70 within ten days after approval for the deferral of street and sidewalks for 12th Avenue N.W., a traffic impact fee in the amount of \$13,469.90, and a copy of a warranty deed for private park land to the Property Owners Association, and the filing of the final site development plan and final plat be directed, which motion was duly seconded by Councilmember Griffith;

Item 15, continued:

Items submitted for the record

1. Text File No. FP-1314-40 dated April 10, 2013, by Ken Danner, Subdivision Manager
2. Location map
3. Final plat
4. Staff Report dated May 9, 2013, recommending approval
5. Memorandum dated May 2, 2013, from Shawn O'Leary, Director of Public Works, to Chris Lewis, Chairman, Planning Commission
6. Engineer's estimate dated November 25, 2013, in the amount of \$99,986.70
7. Revised preliminary plat
8. Pertinent excerpts from Planning Commission minutes of May 9, 2013

and the question being upon approving the final site development plan and final plat for Greenleaf Trails Addition, Section 6, a Planned Unit Development, and deferred construction of paving and sidewalk improvements for 12th Avenue N.W. and upon the subsequent approval, acceptance, authorization, and directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the final site development plan and final plat for Greenleaf Trails Addition, Section 6, a Planned Unit Development, and deferred construction of paving and sidewalk improvements for 12th Avenue N.W., approved; the public dedications contained within the plat were accepted; the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a Certificate of Deposit in the amount of \$99,986.70 within ten days after approval for the deferral of street and sidewalks for 12th Avenue N.W., a traffic impact fee in the amount of \$13,469.90, and a copy of a warranty deed for private park land to the Property Owners Association; and the filing of the final site development plan and final plat was directed.

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Item 16, being:

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR UNIVERSITY NORTH PARK ADDITION, SECTION XIII, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED EAST OF 24TH AVENUE N.W. AND NORTH OF CONFERENCE DRIVE)

Councilmember Kovach moved that the final site development plan and final plat for University North Park Addition, Section XIII, a Planned Unit Development, be approved; the public dedications contained within the plat be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements; and the filing of the final site development plan and final plat be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. FP-1314-3 dated November 27, 2013, by Ken Danner, Subdivision Manager
2. Location map
3. Application for Development Committee Action dated November 21, 2013, from University Town Center, L.L.C., for University North Park, Section XIII located at Conference Drive and 24th Avenue N.W.
4. Final plat
5. Development Committee Staff Report dated November 25, 2013, recommending approval
6. Final site development plan
7. Revised preliminary plat for University North Park Addition

Item 16, continued:

and the question being upon approving the final site development plan and final plat for University North Park Addition, Section XIII, a Planned Unit Development, and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the final site development plan and final plat for University North Park Addition, Section XIII, approved; the public dedications contained within the plat were accepted, the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements, and the filing of the final site development plan and final plat was directed.

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Item 17, being:

CONSIDERATION OF ACCEPTANCE OF ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$29,742.88 AS PART OF AN OKLAHOMA OFFICE OF HOMELAND SECURITY GRANT TO BE USED BY THE FIRE DEPARTMENT TO PURCHASE EQUIPMENT TO SUPPORT COMMUNITY EVENTS AND DISASTER RESPONSE AND BUDGET APPROPRIATION.

Councilmember Kovach moved that additional grant funds in the amount of \$29,742.88 as part of an Oklahoma Office of Homeland Security Grant to be used by the Fire Department to purchase equipment to support community events and disaster response be accepted; Other Revenue: Emergency Management Grant (022-0000-331-13-60) be increased by \$29,742.88, and \$29,742.88 be appropriated to Project No. GF0071, Emergency Management/CC Corps 380.521 designating \$6,921 to General Supplies/Public Information (022-9508-422.30-15), \$555 to Uniform and Clothing/Wearing Apparel (022-9508-422.35-03), and \$22,266.88 to Minor Equipment and Tools/Minor Tools (022-9508-422.36-10), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1314-75 dated December 4, 2013, by James Fullingim, Fire Chief
2. Oklahoma Office of Homeland Security Revised Sub-Grantee Award in the revised amount of \$40,735.01

Participants in discussion

1. Mr. Roger Gallagher, 1522 East Boyd Street, asked questions
2. Mr. James Fullingim, Fire Chief

and the question being upon accepting that additional grant funds in the amount of \$29,742.88 as part of an Oklahoma Office of Homeland Security Grant to be used by the Fire Department to purchase equipment to support community events and disaster response and upon the subsequent increase and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and additional grant funds in the amount of \$29,742.88 as part of an Oklahoma Office of Homeland Security Grant to be used by the Fire Department to purchase equipment to support community events and disaster response accepted; Other Revenue: Emergency Management Grant (022-0000-331-13-60) was increased by \$29,742.88; and \$29,742.88 was appropriated to Project No. GF0071, Emergency Management/CC Corps 380.521 designating \$6,921 to General Supplies/Public Information (022-9508-422.30-15), \$555 to Uniform and Clothing/Wearing Apparel (022-9508-422.35-03), and \$22,266.88 to Minor Equipment and Tools/Minor Tools (022-9508-422.36-10).

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Councilmember Jungman asked that he be allowed to abstain from voting on Item 18 due to a conflict of interest. Thereupon, Councilmember Kovach moved that Councilmember Jungman be allowed to abstain from voting on Item 18 due to a conflict of interest, which motion was duly seconded by Councilmember Griffith; and the question being upon allowing Councilmember Jungman to abstain from voting on Item 18 due to a conflict of interest, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None
ABSTAIN:	Councilmember Jungman

The Mayor declared the motion carried and Councilmember Jungman was allowed to abstain from voting on Item 18 due to a conflict of interest.

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Item 18, being:

CONSIDERATION OF ACCEPTANCE OF A 2012 CONTINUUM OF CARE PLANNING GRANT FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT IN THE AMOUNT OF \$10,000 TO BE USED FOR THE COORDINATION OF ACTIVITIES RELATED TO HOMELESSNESS, APPROVAL OF CONTRACT K-1314-100, AND BUDGET APPROPRIATION.

Councilmember Kovach moved that a 2012 Continuum of Care Planning Grant in the amount of \$10,000 to be used for the coordination of activities related to homelessness be accepted; Contract No. K-1314-100 be approved; execution of the contract be authorized; \$10,000 be appropriated from the Community Development Fund (021-0000-253.20-00) to COC Planning Grant (021-4090-463.40-09); and, upon reimbursement, the funds be deposited into Revenue-COC Planning Grant (021-0000-331-13-85), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1314-100 dated November 27, 2013, by Lisa Krieg, Grants Planner
2. Contract No. K-1314-100 with Exhibit 1, Scope of Work for FY 2012 Competition

and the question being upon accepting a 2012 Continuum of Care Planning Grant in the amount of \$10,000 to be used for the coordination of activities related to homelessness and upon the subsequent approval, authorization, appropriation, and reimbursement, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None
ABSTAIN:	Councilmember Jungman

The Mayor declared the motion carried and a 2012 Continuum of Care Planning Grant in the amount of \$10,000 to be used for the coordination of activities related to homelessness accepted; Contract No. K-1314-100 was approved, execution of the contract was authorized, \$10,000 was appropriated from the Community Development Fund (021-0000-253.20-00) to COC Planning Grant (021-4090-463.40-09); and, upon reimbursement, the funds will be deposited into Revenue-COC Planning Grant (021-0000-331-13-85).

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Item 19, being:

CHANGE ORDER NO. TWO TO CONTRACT NO. K-1213-129: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND BRB CONTRACTORS, INC., EXTENDING THE CONTRACT BY 124 CALENDAR DAYS FOR THE NORMAN RAW WATER LINE PROJECT, PHASE 1 (VAULTS), AND FINAL ACCEPTANCE OF THE PROJECT.

Acting as the Norman Utilities Authority, Trustee Kovach moved that Change Order No. Two to Contract No. K-1213-129 with BRB Contractors, Inc., extending the contract by 124 calendar days be approved; the execution of the contract be authorized; the project be accepted; and final payment in the amount of \$103,206.45 be directed to BRB Contractors, Inc., which motion was duly seconded by Trustee Griffith;

Item 19, continued:

Items submitted for the record

1. Text File No. K-1213-129, Change Order No. Two, dated November 27, 2013, by Chris Mattingly, Water Treatment Superintendent
2. Change Order No. Two to Contract No. K-1213-129

and the question being upon approving Change Order No. Two to Contract No. K-1213-129 with BRB Contractors, Inc., extending the contract by 124 calendar days and upon the subsequent authorization, acceptance, and directive, a vote was taken with the following result:

YEAS: Trustees Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Chairman Rosenthal

NAYES: None

The Chairman declared the motion carried and Change Order No. Two to Contract No. K-1213-129 with BRB Contractors, Inc., extending the contract by 124 calendar days approved; the execution thereof was authorized, the project was accepted, and final payment in the amount of \$103,206.45 was directed to BRB Contractors, Inc.

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Item 20, being:

CHANGE ORDER NO. TWO TO CONTRACT K-1213-195: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DOWNEY CONTRACTING, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$35,098.38 FOR A REVISED CONTRACT AMOUNT OF \$1,441,564.57 AND EXTENDING THE CONTRACT UNTIL JANUARY 18, 2014, FOR THE REHABILITATION OF THE CITY OF NORMAN INVESTIGATIONS CENTER LOCATED AT 1507 WEST LINDSEY STREET AND BUDGET TRANSFER.

Councilmember Kovach moved that Change Order No. Two to Contract No. K-1213-195 with Downey Contracting, L.L.C., increasing the contract amount by \$35,098.38 for a revised contract amount of \$1,441,564.57 and extending the contract to January 18, 2014, be approved; the execution thereof be authorized; and \$33,000 be transferred from Public Safety Sales Tax Office Furniture (015-6121-421.52-01) to Project No. EF1001, Smalley Center Renovation, Construction (050-9540-419.61-01), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-195. Change Order No. Two, dated November 25, 2013, by Linda Price, Revitalization Manager
2. Change Order No. Two to Contract No. K-1213-195
3. Purchase Requisition No. 0000226745 dated November 26, 2013, in the amount \$35,098.38 to Downey Contracting, L.L.C.

Participants in discussion

1. Mr. Roger Gallagher, 1522 East Boyd Street, asked questions
2. Mr. Keith Humphrey, Police Chief

and the question being upon approving Change Order No. Two to Contract No. K-1213-195 with Downey Contracting, L.L.C., increasing the contract amount by \$35,098.38 for a revised contract amount of \$1,441,564.57 and extending the contract to January 18, 2014, and upon the subsequent authorization, and transfer, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and a Change Order No. Two to Contract No. K-1213-195 with Downey Contracting, L.L.C., increasing the contract amount by \$35,098.38 for a revised contract amount of \$1,441,564.54 and extending the contract to January 18, 2014, approved; the execution thereof was authorized and \$33,000 was transferred from Public Safety Sales Tax Office Furniture (015-6121-421.52-01) to Project No. EF1001, Smalley Center Renovation, Construction (050-9540-419.61-01).

* * * * *

Item No. 21, being:

FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1213-202 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FREDGREN QUALITY WORKS, L.C., FOR THE ROTARY PARK PAVILION PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

Councilmember Kovach moved that the project be accepted and final payment in the amount of \$14,631.44 be directed to Fredgren Quality Works, L.C., which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-202 , FINAL, dated November 27, 2013, by Jud Foster, Director of Parks and Recreation
2. Photograph of Rotary Park Pavilion

and the question being upon accepting the project and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the project accepted; and final payment in the amount of \$14,631.44 was directed to Fredgren Quality Works, L.C.

* * * * *

Item No. 22, being:

AMENDMENT NO. ONE TO CONTRACT NO. K-1314-81: A FUND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND EAST MAIN PLACE TO ALLOW SOCIAL AND VOLUNTARY SERVICES COMMISSION GRANT FUNDS IN THE AMOUNT OF \$5,000 TO BE USED FOR CLIENT RELOCATION EXPENSES.

Councilmember Kovach moved that Amendment No. One to Contract No. K-1314-81, a Fund Disbursement Agreement with East Main Place, be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1314-81, Amendment No. One, dated December 4, 2013, by Carol Coles, Administrative Assistant
2. Amendment No. One to Contract No. K-1314-81
3. K-1314-81

and the question being upon approving Amendment No. One to Contract No. K-1314-81, a Fund Disbursement Agreement with East Main Place, and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Amendment No. One to Contract No. K-1314-81, a Fund Disbursement Agreement with East Main Place, approved; and the execution thereof was authorized,

* * * * *

Item 23, being:

CONSIDERATION OF CONTRACT NO. K-1314-101 WITH SILVER STAR CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$49,944.54 FOR THE MIKE DESKIN TRUST DRAINAGE CHANNEL IMPROVEMENT PROJECT IN CONNECTION WITH THE CEDAR LANE WIDENING PROJECT AND ADOPTION OF PROJECT AGENT RESOLUTION NO. R-1314-80.

Councilmember Kovach moved that Contract No. K-1314-101 with Silver Star Construction Company, Inc., in the amount of \$49,944.54, the execution thereof be authorized, and Resolution No. R-1314-80 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1314-101 dated December 3, 2013, by Josh Malwick, Capital Projects Engineer with attached location map
2. Quote Tabulation dated December 10, 2013, for Contract No. K-1314-101
3. Contract No. K-1314-101
4. Resolution No. R-1314-80
5. Purchase Requisition No. 0000226881 dated December 2, 2013, in the amount of \$49,944.54 to Silver Star Construction Company, Inc.

and the question being upon approving Contract No. K-1314-101 with Silver Star Construction Company, Inc., in the amount of \$49,944.54 and upon the subsequent authorization and adoption, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract No. K-1314-101 with Silver Star Construction Company, Inc., in the amount of \$49,944.54 approved; the execution thereof was authorized and Resolution No. R-1314-80 was adopted.

* * * * *

Item 24, being:

CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$29,070 REGARDING WILLIAM BRIAN STARKEY VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC-2012-09890 L

Councilmember Kovach moved that the City Attorney's recommendation be approved and the City Attorney's office be authorized to effectuate the settlement in the amount of \$29,070, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1314-53 dated December 3, 2013, by Jeanne Snider, Assistant City Attorney
2. Workers' Compensation Court Case No. WCC-2012-09890L, William Brian Starkey vs. the City of Norman, Order Determining Compensability and Awarding Permanent Partial Impairment Benefits, filed November 21, 2013
3. Purchase Requisition No. 0000226944 dated December 3, 2013, in the amount of \$29,070 to William Brian Starkey and Gary R. Morris
4. Purchase Requisition No. 0000226950 dated December 3, 2013, in the amount of \$581.40 to Workers Compensation Administrative Fund
5. Purchase Requisition No. 0000226952 dated December 3, 2013, in the amount of \$218.03 to Workers Compensation Special Occupational Administrative Fund
6. Purchase Requisition No. 0000226953 dated December 3, 2013, in the amount of \$140 to Workers' Compensation Court
7. Purchase Requisition No. 0000226954 dated December 3, 2013, in the amount of \$125.70 to Cleveland County Court Clerk

Item 24, continued:

and the question being upon the City Attorney's recommendation and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith,
Heiple, Holman, Jungman, Kovach, Miller,
Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the City Attorney's recommendation approved; and the City Attorney's office was authorized to effectuate the settlement in the amount of \$29,070.

* * * * *

Item 25, being:

RESOLUTION R-1314-77: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$17,500 FROM THE CAMPUS CORNER PARKING REVENUE ACCOUNT FOR PAYMENT OF RECURRING MONTHLY FEES FOR NEW CAMPUS CORNER PARKING METERS.

Councilmember Kovach moved that Resolution No. R-1314-77 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text file No. R-1314-77 dated November 27, 2013, by Angelo Lombardo, Traffic Engineer
2. Resolution No. R-1314-77
3. Invoice No. 4117 dated October 31, 2013, from IPS Group in the amount of \$2,111.16

Participants in discussion

1. Mr. Shawn O'Leary, Director of Public Works
2. Mr. Fred Pope, 1501 Navajo Road, asked questions
3. Mr. Anthony Francisco, Finance Director

and the question being upon adopting Resolution No. R-1314-77, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple,
Holman, Jungman, Kovach, Miller, Williams,
Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Resolution No. R-1314-77 was adopted.

* * * * *

Item 26, being:

RESOLUTION NO. R-1314-78: A RESOLUTION OF THE NORMAN TAX INCREMENT AUTHORITY APPROVING CONCURRENCE IN AGREEMENT OF THE NORMAN ECONOMIC DEVELOPMENT COALITION TO FINANCE THE ACQUISITION OF PROPERTY AND PUBLIC INFRASTRUCTURE IMPROVEMENTS FOR ECONOMIC DEVELOPMENT PURPOSES WITHIN THE UNIVERSITY NORTH PARK TAX INCREMENT FINANCE DISTRICT ECONOMIC DEVELOPMENT PROJECT.

Acting as the Norman Tax Increment Finance Authority, Trustee Kovach moved that Resolution No. R-1314-78 be adopted, which motion was duly seconded by Trustee Griffith;

Items submitted for the record

1. Text File No. R-1314-78 dated December 4, 2013, by Kathryn Walker, Assistant City Attorney
2. Resolution No. R-1314-78

Participants in discussion

1. Mr. Jeff Bryant, City Attorney

Item 26, continued:

and the question being upon adopting Resolution No. R-1314-78, a vote was taken with the following result:

YEAS: Trustees Castleberry, Griffith, Heiple,
Holman, Kovach, Miller, Williams,
Chairman Rosenthal

NAYES: Trustee Jungman

The Chairman declared the motion carried and Resolution No. R-1314-78 was adopted.

* * * * *

Item 27, being:

RESOLUTION R-1314-82: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE BUSINESS PLAN FOR THE CITY PARKING SYSTEM AT THE GRAY STREET PARKING LOT.

Councilmember Kovach moved that Resolution No. R-1314-82 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. R-1314-82 dated December 3, 2013, by Angelo Lombardo, Traffic Engineer
2. Resolution No. R-1314-82 with attached Amended Downtown Parking Lot Management Business Plan

Participants in discussion

1. Mr. Roger Gallagher, 1522 East Boyd Street, asked questions
2. Mr. Shawn O'Leary, Director of Public Works

and the question being upon adopting Resolution No. R-1314-82, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple,
Holman, Jungman, Kovach, Miller, Williams,
Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Resolution No. R-1314-82 was adopted.

* * * * *

Item 28, being:

EASEMENT NO. E-1314-11: CONSIDERATION OF A PERMANENT SANITARY SEWER EASEMENT FROM JAMES HARDWICK IN THE AMOUNT OF \$63,600 FOR THE SOUTHEAST BISHOP INTERCEPTOR PROJECT AND BUDGET TRANSFER.

Acting as the City Council and the Norman Utilities Authority, Councilmember Kovach moved that Easement No. E-1314-11 be accepted; the filing thereof with the Cleveland County Clerk and payment in the amount of \$63,600 to James Hardwick be directed; and \$1,258 be transferred from Project No. WW0267, SE Bishop Interceptor-P-29, Sewer Excise Tax, Construction (322-9048-432.61-01) to Sewer Excise Tax, Land (322-9048-432.60-01), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. E-1314-11 dated December 5, 2013, by Charlie Thomas, Capital Projects Engineer
2. Location map
3. Easement No. E-1314-11 with Exhibit "A", location map and legal description for Parcel 9

Item 28, continued:

and the question being upon accepting Easement No. E-1314-11 and upon the subsequent directives and transfer, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith,
Heiple, Holman, Jungman, Kovach,
Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Easement No. E-1314-11 accepted; the filing thereof with the Cleveland County Clerk and payment in the amount of \$63,600 to James Hardwick were directed; and \$1,258 was transferred from Project No. WW0267, SE Bishop Interceptor-P-29, Sewer Excise Tax, Construction (322-9048-432.61-01) to Sewer Excise Tax, Land (322-9048-432.60-01).

* * * * *

Item 29, being:

TEMPORARY EASEMENT NO. E-1314-12: CONSIDERATION OF A TEMPORARY CONSTRUCTION EASEMENT DONATED BY JAMES HARDWICK FOR THE SOUTHEAST BISHOP INTERCEPTOR PROJECT.

Councilmember Kovach moved that Temporary Easement No. E-1314-12 be accepted and there filing thereof with the City Clerk be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. E-1314-12 dated December 5, 2013, by Charlie Thomas, Capital Projects Engineer
2. Location map
3. Temporary Easement No. E-1314-12 with Exhibit "A", location map and legal description for Parcel 9.1

and the question being upon accepting Temporary Easement No. E-1314-12 and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith,
Heiple, Holman, Jungman, Kovach,
Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Temporary Easement No. E-1314-12 accepted; and the filing thereof with the City Clerk was directed.

* * * * *

Item 30, being:

TEMPORARY EASEMENT NO. E-1314-13: CONSIDERATION OF A TEMPORARY CONSTRUCTION EASEMENT DONATED BY JAMES HARDWICK FOR THE SOUTHEAST BISHOP INTERCEPTOR PROJECT.

Councilmember Kovach moved that Temporary Easement No. E-1314-13 be accepted and there filing thereof with the City Clerk be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. E-1314-13 dated December 5, 2013, by Charlie Thomas, Capital Projects Engineer
2. Location map
3. Temporary Easement No. E-1314-13 with Exhibit "A", location map and legal description for Parcel 9.2

Item 30, continued:

and the question being upon accepting Temporary Easement No. E-1314-13 and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith,
Heiple, Holman, Jungman, Kovach,
Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Temporary Easement No. E-1314-12 accepted; and the filing thereof with the City Clerk be directed.

* * * * *

Item 31, being:

EASEMENT NO. E-1314-14: CONSIDERATION OF A PERMANENT SANITARY SEWER EASEMENT FROM JAMES HARDWICK IN THE AMOUNT OF \$56,400 FOR THE SOUTHEAST BISHOP INTERCEPTOR PROJECT AND BUDGET TRANSFER.

Acting as the City Council and the Norman Utilities Authority, Councilmember Kovach moved that Easement No. E-1314-14 be accepted and the filing thereof with the Cleveland County Clerk and payment in the amount of \$56,400 to James Hardwick be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. E-1314-14 dated December 5, 2013, by Charlie Thomas, Capital Projects Engineer
2. Location map
3. Easement No. E-1314-14 with Exhibit "A", location map and legal description for Parcel 10

and the question being upon accepting Easement No. E-1314-14 and upon the subsequent directives, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith,
Heiple, Holman, Jungman, Kovach,
Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Easement No. E-1314-14 accepted; and the filing thereof with the Cleveland County Clerk and payment in the amount of \$56,400 to James Hardwick were directed.

* * * * *

Item 32, being:

RESOLUTION NO. R-1314-54: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO PLACE LOT 1, BLOCK 1, SOONER MOBILE HOME PARK, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE MEDIUM DENSITY RESIDENTIAL DESIGNATION AND THE COMMERCIAL DESIGNATION AND REMOVE THE SAME FROM THE LOW DENSITY RESIDENTIAL DESIGNATION AND THE COMMERCIAL DESIGNATION.

Councilmember Kovach moved that Resolution No. R-1314-54 be adopted and the NORMAN 2025 Land Use and Transportation Plan be amended according thereto, which motion was duly seconded by Councilmember Griffith;

Item 32, continued:

Items submitted for the record

1. Text File No. R-1314-54 dated October 17, 2013, by Jane Hudson, Principal Planner
2. Location map
3. Resolution No. R-1314-54
4. Staff Report dated November 14, 2013, recommending approval
5. City of Norman Predevelopment Summary Case No. PD 13-25 dated September 26, 2013, for Sooner Mobile Home Redevelopment, L.L.C., for property located at 2601 South Classen Boulevard
6. Pertinent excerpts from Planning Commission minutes of November 14, 2013

Participants in discussion

1. Ms. Hal Ezzell, 100 48th Avenue N.W., attorney representing the applicant
2. Mr. Tom McCaleb, SMC Consulting Engineers, 815 West Main Street, Oklahoma City, engineer representing the applicant
3. Mr. Jud Foster, Director of Parks and Recreation
4. Mr. B.J. Hawkins, Traffic Engineering Consultants, 404 S.W. 111th Street, Oklahoma City, traffic engineer representing the applicant
5. Mr. Charlie Vatterott, Executive Vice-President of Aspen Heights, applicant
6. Mr. Roger Gallagher, 1522 East Boyd Street, asked questions
7. Ms. Joy Hampton, *The Norman Transcript*, 215 East Comanche Street, asked questions
8. Mr. David Riesland, City Traffic Engineer
9. Ms. Arlene Barnhill #17 F Street, proponent
10. Mr. B.T. Barnhill, #17 F Street, proponent

and the question being upon adopting Resolution No. R-1314-54 and upon the subsequent amendment, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Resolution No. R-1314-54 adopted; and the NORMAN 2025 Land Use and Transportation Plan was amended according thereto.

* * * * *

Item 33, being:

CONSIDERATION OF ORDINANCE NO. O-1314-23 UPON SECOND AND FINAL READING:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF LOT 1, BLOCK 1, OF SOONER MOBILE HOME PARK ADDITION, NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-1, LOCAL COMMERCIAL DISTRICT, THE R-3, MULTI-FAMILY DWELLING DISTRICT, THE RM-4, MOBILE HOME PARK DISTRICT, AND THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE THE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, AND PROVIDING FOR THE SEVERABILITY THEREOF. (2601 SOUTH CLASSEN BOULEVARD)

Ordinance No. O-1314-23 having been Introduced and adopted upon First Reading by title in City Council's meeting of November 26, 2013, Councilmember Kovach moved that Ordinance No. O-1314-23 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1314-23 dated October 17, 2013, by Jane Hudson, Principle Planner
2. Ordinance No. O-1314-23 with PUD Narrative which includes Exhibit A, Preliminary Plat; Exhibit B, Preliminary Site Development Plan; Exhibit C, Calculations of Intensity of Uses; Exhibit D, Proposed Open Space Areas; and Exhibit E, Landscape Plan
3. Location map
4. Staff Report dated November 14, 2013, recommending approval
5. Pertinent excerpts of City Council minutes of November 14, 2013

Item 33, continued:

and the question being upon adopting Ordinance No. O-1314-23 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1314-23 was adopted upon Second Reading section by section.

Thereupon, Councilmember Kovach moved that Ordinance No. O-1314-23 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Griffith; and the question being upon adopting Ordinance No. O-1314-23 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1314-23 was adopted upon Final Reading as a whole.

* * * * *

Item 34, being:

CONSIDERATION OF ORDINANCE NO. O-1314-24 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF LOT 1, BLOCK 1, SOONER MOBILE HOME PARK ADDITION, NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-1, LOCAL COMMERCIAL DISTRICT, THE R-3, MULTI-FAMILY DWELLING DISTRICT, AND THE RM-4, MOBILE HOME PARK DISTRICT, AND PLACE THE SAME IN THE C-2, GENERAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (EAST SIDE OF 12TH AVENUE S.E. BETWEEN CLASSEN BOULEVARD AND CONSTITUTION STREET, AT 2601 S. CLASSEN BOULEVARD)

Ordinance No. O-1314-24 having been Introduced and adopted upon First Reading by title in City Council's meeting of November 26, 2013, Councilmember Kovach moved that Ordinance No. O-1314-24 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1314-24 dated October 17, 2013, by Jane Hudson, Principle Planner
2. Ordinance No. O-1314-24
3. Location map
4. Staff Report dated November 14, 2013, recommending approval
5. Preliminary site plan
6. Pertinent excerpts of City Council minutes of November 14, 2013

and the question being upon adopting Ordinance No. O-1314-24 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1314-24 was adopted upon Second Reading section by section.

Item 34, continued:

Thereupon, Councilmember Kovach moved that Ordinance No. O-1314-24 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Griffith; and the question being upon adopting Ordinance No. O-1314-24 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1314-24 was adopted upon Final Reading as a whole.

* * * * *

Item 35, being:

CONSIDERATION OF ORDINANCE NO. O-1314-25 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF LOT 1, BLOCK 1, SOONER MOBILE HOME PARK ADDITION, NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT AND RM-4, MOBILE HOME PARK DISTRICT AND PLACE THE SAME IN THE C-1, LOCAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (EAST SIDE OF 12TH AVENUE S.E. NORTH OF THE INTERSECTION WITH CLASSEN BOULEVARD, AT 2601 S. CLASSEN BOULEVARD)

Ordinance No. O-1314-25 having been Introduced and adopted upon First Reading by title in City Council's meeting of November 26, 2013, Councilmember Kovach moved that Ordinance No. O-1314-25 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Griffith:

Items submitted for the record

1. Text File No. O-1314-25 dated October 17, 2013, by Jane Hudson, Principle Planner
2. Ordinance No. G-1314-25
3. Location map
4. Staff Report dated November 14, 2013, recommending approval
5. Preliminary site plan
6. Pertinent excerpts of City Council minutes of November 14, 2013

and the question being upon adopting Ordinance No. O-1314-25 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1314-25 was adopted upon Second Reading section by section.

Thereupon, Councilmember Griffith moved that Ordinance No. O-1314-25 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Kovach; and the question being upon adopting Ordinance No. O-1314-25 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1314-25 was adopted upon Final Reading as a whole.

* * * * *

Item 36, being:

CONSIDERATION OF A PRELIMINARY PLAT FOR SOONER MOBILE HOME REDEVELOPMENT ADDITION, A PLANNED UNIT DEVELOPMENT, (A PORTION OF THE PROPERTY), A REPLAT OF SOONER MOBILE HOME PARK ADDITION AND WAIVER OF ALLEY REQUIREMENTS FOR LOTS 3 AND 4, BLOCK 1 LOCATED AT 2601 S. CLASSEN BOULEVARD.

Councilmember Kovach moved that the preliminary plat for Sooner Mobile Home Redevelopment Addition, a Planned Unit Development, be approved, which motion was duly seconded by Councilmember Griffith

Items submitted for the record

1. Text File No. PP-1314-10 dated October 17, 2013, by Ken Danner Subdivision Manager, with Attachment A, Traffic Impacts
2. Location map
3. Preliminary plat
4. Staff Report dated November 14, 2013, recommending approval
5. City of Norman Development Review Form Transportation Impacts dated October 21, 2013, by David Riesland, City Traffic Engineer
6. Preliminary site plan
7. Preliminary site development plan
8. Letter requesting alley waiver dated November 1, 2013, for Tom L. McCaleb, P.E., SMC Consulting Engineers, P.C., to Mr. Chris Lewis, Chairman, Planning Commission
9. Pertinent excerpts from Planning Commission minutes of October 21, 2013

and the question being upon approving the preliminary plat for Sooner Mobile Home Redevelopment Addition, a Planned Unit Development, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the preliminary plat for Sooner Mobile Home Redevelopment Addition, a Planned Unit Development, was approved.

* * * * *

MISCELLANEOUS DISCUSSION

Revisions to the NORMAN 2025 Plan. Mr. Hal Ezzell, 100 48th Avenue N.W., said he knows City Staff is presently working on many projects and he wants them to know that he has offered to be a participant in the process of revising the NORMAN 2025 Land Use and Transportation Plan and wants to help put together a group to the cost of bringing in consultants to do a comprehensive view of the City as a whole and all of the layers of multi-family. He said there have been many questions about this and it is an important dialogue to have.

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Item 26. Resolution No. R-1314-78. Mr. Roger Gallagher, 1522 East Boyd Street, complimented Councilmember Jungman for taking a stand by voting against Resolution No R-1314-78. He said Councilmember Jungman stated that the Norman Tax Increment Finance District split the City and he agreed.

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Commemorative Badge Honoring Fallen Police Officers. Mr. Roger Gallagher, 1522 East Boyd Street, said he is wearing a commemorative badge that can be bought at the Norman Police Department for \$5.00 which is worn to honor police officers killed in the line of duty. He urged those who were interested to purchase one.

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Miscellaneous Discussion, continued:

Citizens Police Academy. Mr. Roger Gallagher, 1522 East Boyd Street, said the Citizens Police Academy is a remarkable learning experience. He said when a person signs up, they go twelve sessions. He said he learned many things about law enforcement and about how a policeman thinks during dangerous situations which gave him a better appreciation of law enforcement personnel. He urged those who were interested or know someone who might be interested to contact the Police Department and turn in an application.

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Human Rights Award. Councilmember Williams commended Chief Humphrey and the Norman Police Department for being recipients of the Human Rights Award this evening. He said the My Body, My Life Program is an excellent program and he knows several ladies who had been in the program and all had spoken highly of it. He said the program is free of charge and urged anyone interested to contact the Police Department.

Councilmember Holman said there are also programs for men as well as women and he would like to see more of these programs because he knows several men who would be interested in getting involved.

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Anti-Bullying Campaign. Councilmember Williams said he attended the Anti-Bullying Seminar held on December 3rd and he was very impressed. He said it was a great event with a large attendance in spite of many other events happening at the same time. He said the speaker, Wes Moore, left thoughts with him that would last forever. He said this had been a great opportunity to hear different viewpoints that was shared through the panel discussion. He had heard several quotes that he would not forget that could apply to anyone. He thanked Chief Humphrey for playing a major role in bringing this event to Norman.

Councilmember Kovach said he also had attended the seminar and thanked Chief Humphrey for the work done that evening and throughout the year to help bring this event to Norman. He said it was very important to be preventative and not reactive. He said it was also important not to let this stop at one event and the discussions need to continue. He said it was important to support the Police Department and the school system and it goes beyond school and police. He said bullying hurts both the perpetrator and the individual who is targeted and both are in need of help. He said he once watched someone get bullied and did not help them and has regretted it all of his life. He said he has pledged to stand up when he sees it happen. He encouraged everyone to get involved in the Anti-Bullying effort.

Councilmember Castleberry said Wes Moore was a wonderful speaker and he commended Chief Humphrey. He said it really made an impression on him when Wes Moore said Norman is the only City in the United States that had done something like this, it speaks volumes about the City of Norman and Chief Humphrey's leadership.

Councilmember Griffith said Wes Moore was an amazing speaker and he had learned a lot about bullying. He said he had been bullied in the Sixth Grade and experienced fear for a number of days afterward. He said this seminar brought back those memories. He said Norman as a community should be very proud that the City is taking a proactive approach against a situation in schools and everywhere that needs to be remedied. He said the City has made great strides to generate public awareness that will help the community immensely.

Councilmember Holman said it was great to see Norman be proactive instead of reactive.

Mayor Rosenthal acknowledged and expressed appreciation to the City's partners in the event, Norman Public Schools, Norman Regional Health System, as well as many members on the steering committee from the faith community.

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Miscellaneous Discussion, continued:

Conference for Protecting the Environment. Councilmember Miller said she attended a Conference on Monday, December 9th, entitled "Planning and Building Better Communities" which provided information about how to get greener infrastructure and do low impact development and the result of that is better water quality and a more beautiful community. She said she was so pleased to see City Staff, City Council, the development community, and the Planning Commission in attendance because it shows the City's commitment to become a greener City, She applauded Richard McKown, a Norman developer, who is doing projects using many of these ideas to preserve water and make a beautiful environment. She said it was a great conference she was really pleased to be a part of it.

Councilmember Kovach said he was unable to attend the conference but one of the largest impacts of green development is fiscal and if the growth in platted development in Norman is examined as well as the potential for growth for this community over the next few years, the City can make multi-millions of dollars worth of infrastructure difference if more green growth is done. He said it is not only good for the environment but good for the citizen because they pay less taxes for infrastructure. He said City Council and Staff need to work with Mr. McKown, the Developers Council, and the Planners to have green growth in Norman. He said it not only makes a huge impact on water quality and source but also future generations.

Councilmember Castleberry said the conference was very educational and green building can be done right by the City of Norman.

Mayor Rosenthal said the Low Impact Development Seminar was a collaboration hosted by the Oklahoma Conservation Commission and expressed her appreciation. She said there were also representatives from other Cities, the University of Oklahoma, and many resource people who attended. She said it was a great opportunity to take advantage of different skills and knowledge. She said some of these initiatives actually will be required in the future so the more the City can learn about it now to make the necessary changes ahead of these requirements, the better.

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Thanks for Attendance. Councilmember Holman thanked those who attended tonight's meeting and those who watching on television.

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Good Reports about the City. Councilmember Heiple said he had been pleased to receive good reports from the Chamber of Commerce, Norman Economic Development Coalition, and several developers about City government and the City Council. He said he was pleased with the Brown Bag Luncheon that the City Manager had arranged.

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Norman North Band. Councilmember Heiple said the Norman North High School Band marched in honor of the USS Oklahoma in the 2013 Pearl Harbor Memorial Parade in Hawaii. He said due to inclement weather, the band did not get to leave as scheduled; however, the band leaders were able to get everyone back safe and sound after several days of layovers. He said the young people made Norman and the State of Oklahoma very proud and he thanked the band leaders at Norman North for dealing with difficult weather conditions and logistics.

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Difference of Opinions. Councilmember Castleberry said he greatly appreciated the budget discussion that Council had and appreciates the difference of opinions. He said one of the reasons he went into accounting is that numbers are numbers and they do not lie. He said someone can have an opinion but the numbers have to back up the opinion. He said he also appreciated the discussion about the Tax Increment Finance Authority (TIF) although he disagreed with these opinions. He welcomed a public forum about the TIF and said he chaired the TIF Oversight Committee and still attends the meetings. He said although the TIF is not spectacular, the General Fund was increased with TIF monies by \$2.1 million last year. He said he wondered what would have happened if the City had not done the TIF and whether the City would have developed on its own. He said he thought there would have been a budget crisis three or four years ago if it had not been done but it would have eventually developed on its own. He said there had been many benefits from the TIF but he agrees it should be looked at.

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Miscellaneous Discussion, continued:

Shop Norman. Councilmember Castleberry said Christmas is coming up and he wanted everyone to "Shop Norman".

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Thanks to City Workers. Councilmember Holman thanked City workers for working around the clock the past few days to clear the ice and snow from the streets. He said he knows that due to the size of Norman all streets cannot be taken care of but he appreciates what has been done during extremely cold temperatures.

Mayor Rosenthal expressed appreciations to all of the workers who were out in the cold weather during long hours.

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Don't Forget to Help Others During the Holiday Season. Mayor Rosenthal wished everyone a wonderful holiday season and thanked the many organizations in this community who come together to serve those in need. She said the weather has made it very difficult for those who are at risk for homelessness and that Food and Shelter for Friends has been trying to find emergency shelter care. She said the Christmas Store is in full swing and many organizations had assisted with funding and merchandise but the "Fill the Trolley" effort at the University of Oklahoma had helped tremendously. She said now is the time to give to the United Way because the funds will be put to good use by many agencies in our community.

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City Manager's Report

Sales Tax Report. The monthly sales tax report for December has been received which reflects collections made during the month of October. Sales tax is up 6% over 2012 levels and so far this year in FYE 2013-2014, collections are approximately 5.3% above last year.

Wastewater Treatment Plant Expansion. There was a recent City-Wide vote to raise the sewer rate for the Wastewater Treatment Plant Expansion. This past week, the City received the construction permit from the Oklahoma Department of Environmental Quality with no major modifications to the plans submitted.

Winter Storm Cleanup. City Crews have been working 24 hours a day, 7 days a week in order to keep up with the needs of the community. These crews include employees from the Public Works, Parks and Recreation, and Utilities Departments with the help of all operating departments. Cleveland County District No. Two also assisted during the storm by providing additional equipment and City Staff and the County Commissioners are very appreciated for their help.

Curbside Recycling. Republic Services, the independent contractor for curbside recycling, has gotten behind for residential collections and are presently one day behind schedule. For example, if Tuesday is the normal day for collection, curbside will be picked up on Wednesday. Beginning next week, they will be back to their normal schedule.

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ADJOURNMENT

There being no further business, Councilmember Kovach moved that the meeting be adjourned, which motion was duly seconded by Councilmember Griffith; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the meeting was adjourned at 9:30 p.m.

ATTEST:

City Clerk

Mayor