CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

October 8, 2013

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 8th day of October, 2013, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
ABSENT:	Councilmember Kovach

The Pledge of Allegiance was led by students from Roosevelt Elementary School.

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Item 3, being:

CONSIDERATION OF APPROVAL OF MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF AUGUST 20, 2103
CITY COUNCIL CONFERENCE MINUTES OF AUGUST 27, 2013
PUBLIC MEETING MINUTES OF SEPTEMBER 3, 2013
CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 10, 2013
CITY COUNCIL STUDY SESSION MINUTES OF SEPTEMBER 17, 2013
CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 24, 2013
CITY COUNCIL MINUTES OF SEPTEMBER 24, 2013
NORMAN UTILITIES AUTHORITY MINUTES OF SEPTEMBER 24, 2013
NORMAN MUNICIPAL AUTHORITY MINUTES OF SEPTEMBER 24, 2013
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF SEPTEMBER 24, 2013

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Griffith moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. GID-1314-39 dated October 1, 2013, by Brenda Hall, City Clerk
2. City Council Special Session minutes of August 20, 2013
3. City Council Conference minutes of August 27, 2013
4. Public Meeting minutes of September 3, 2013
5. City Council Conference minutes of September 10, 2013
6. City Council Study Session minutes of September 17, 2013
7. City Council Conference minutes of September 24, 2013
8. City Council minutes of September 24, 2013
9. Norman Utilities Authority minutes of September 24, 2013
10. Norman Municipal Authority minutes of September 24, 2013
11. Norman Tax Increment Finance Authority minutes of September 24, 2013

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO STUDENTS FROM ROOSEVELT ELEMENTARY SCHOOL.

Mayor Rosenthal and Councilmember Williams presented Citizenship Awards to students from Roosevelt Elementary School.

Items submitted for the record

1. Text File No. GID-1314-37 dated September 20, 2013, by Carol Coles, Administrative Assistant

Participants in discussion

1. Students receiving Citizenship Awards were Molly Cole; Abby Schultz; Ellie Simon; Rebecca Tweedy; Kimberlyn McDonald; Huston Ridings; Josh Vordenbaum; Nicholas Dionisio; Reece Jones; Stephen Szcezesny; and Lindsey Miller
2. Tiffany Dixon, Principal of Roosevelt Elementary School, said these students were selected as representatives of good citizens of Roosevelt Elementary School

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Item 5, being:

CONSENT DOCKET

Councilmember Griffith moved that Item 6 through Item 23 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Heiple; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 23, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple. Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Item 6 through Item 23 were placed on the consent docket by unanimous vote.

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Item 6, being:

CONSIDERATION OF ORDINANCE NO. O-1314-10 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A UTILITY EASEMENT LOCATED IN LOT 4, BLOCK 4, RED CANYON RANCH SECTION 3, A PLANNED UNIT DEVELOPMENT, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Griffith moved that Ordinance No. O-1314-10 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. O-1314-10 dated August 20, 2013, by Ken Danner, Subdivision Manager
2. Ordinance No. O-1314-10
3. Location map
4. Memorandum dated July 22, 2013, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Ken Komiske, Director of Utilities; Ken Danner, Subdivision Manager; Rone Tromble, Administrative Assistant IV; and Jane Hudson, Principal Planner
5. Letter of request dated July 17, 2013, from Robert L. Bailey, II, Bailey and Poarch, to Brenda Hall, City Clerk
6. Final plat
7. Radius map
8. Staff Report dated September 12, 2013, recommending approval
9. Pertinent excerpts from Planning Commission minutes of September 12, 2013

Item 6, continued:

and the question being upon the Introduction and adoption of Ordinance No. O-1314-10 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance No. O-1314-10 was Introduced, read, and adopted upon First Reading by title.

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Item 7, being:

CONSIDERATION OF ORDINANCE NO. O-1314-11 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THAT PART OF FARMER STREET LYING BETWEEN JENKINS AVENUE AND LINCOLN AVENUE LOCATED IN HARDIE-RUCKER ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Griffith moved that Ordinance No. O-1314-11 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. O-1314-11 dated August 20, 2013, by Ken Danner, Subdivision Manager
2. Ordinance No. O-1314-11
3. Location map
4. Memorandum dated July 22, 2013, from Brenda Hall, City Clerk, to Rone Tromble, Administrative Assistant IV; Jeff Bryant, City Attorney; Ken Komiske, Director of Utilities; Ken Danner, Subdivision Manager; and Jane Hudson, Principal Planner
5. Letter of request filed July 22, 2013, from Harold Heiple, Attorney-Agent, to City of Norman in care of Brenda Hall, City Clerk
6. Radius map
7. Letter filed August 27, 2013, from Pat Mason, Assistant to Thomas Ishamel, AT&T to City Clerk, City of Norman
8. Memorandum dated August 1, 2013, from Jim Speck, Capital Projects Engineer, to Ken Danner, Subdivision Development Manager
9. Letter dated September 9, 2013, from Timothy J. Bailey, Right-of-Way Agent, OG&E Electric Services, to Ken Danner, Development Coordinator
10. Location maps
11. Staff Report dated September 12, 2013, recommending approval
12. Site plan
13. Pertinent excerpts from Planning Commission minutes of September 12, 2013

and the question being upon the Introduction and adoption of Ordinance No. O-1314-11 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance No. O-1314-11 was Introduced, read, and adopted upon First Reading by title.

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Item 8, being:

CONSIDERATION OF ORDINANCE NO. O-1314-12 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE PART OF THE SOUTHEAST QUARTER OF SECTION 25 OF TOWNSHIP 9 NORTH, RANGE 3 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT, AND REMOVE THE SAME FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1515 WEST MAIN STREET)

Councilmember Griffith moved that Ordinance No. O-1314-12 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. O-1314-12 dated August 20, 2013, by Jane Hudson, Principal Planner
2. Ordinance No. O-1314-12
3. Location map
4. Staff Report dated September 12, 2013, recommending approval
5. Rose Rock School Foundation PUD Narrative submitted August 5, 2013 and revised August 29, 2013, and September 5, 2013
6. Site plan
7. Architectural drawings of existing and proposed project
8. History of the house at 1515 West Main Street submitted August 5, 2013, and revised August 29, 2013
9. Protest and support map containing 38% protest and 7.9% support within notification area
10. Letter of protest filed September 3, 2013, from James F. Ryan, O.D. to Planning Commission
11. Letter of protest filed September 3, 2013, from Colette Fudge to Planning Commission
12. Petition of protest filed September 9, 2013, containing 32 signatures
13. Petition of support filed September 6, 2013, containing 56 signatures
14. Email of support filed September 6, 2013, from Stephanie Royse to Whom It May Concern
15. Letter of support filed September 6, 2013, from Mr. L. Dee Fink to Norman City Council
16. Letter of support filed September 6, 2013, from Mary Jo Tinsley to City Council
17. Letter of support filed September 6, 2013, from David Kelso Spradling and Family to Whom It May Concern
18. Letter of support filed October 1, 2013, from Arletta Fink to Brenda Hall, City Clerk

and the question being upon the Introduction and adoption of Ordinance No. O-1314-12 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance No. O-1314-12 was Introduced, read, and adopted upon First Reading by title.

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Item 9, being:

CONSIDERATION OF ORDINANCE NO. O-1314-13 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN TO ALLOW CREMATORIUMS IN CONJUNCTION WITH A FUNERAL PARLOR OR MORTUARY, WHETHER A PERMITTED OR SPECIAL USE IN THE DISTRICT, WITH CONDITIONS IN THE OFFICE-INSTITUTIONAL (O-1), SUBURBAN OFFICE COMMERCIAL (CO), LOCAL COMMERCIAL (C-1), GENERAL COMMERCIAL (C-2), INTENSIVE COMMERCIAL (C-3), AND LIGHT INDUSTRIAL (I-1) ZONING DISTRICTS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Griffith moved that Ordinance No. O-1314-13 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. O-1314.13 dated August 20, 2013, by Susan Connors, Director of Planning and Community Development with Exhibit A, Survey on Crematoriums
2. Ordinance No. O-1314-13
3. Legislatively notated copy of Ordinance No. O-1314-13
4. Staff Report dated September 12, 2013, recommending approval
5. Pertinent excerpts from Planning Commission minutes of September 12, 2013

and the question being upon the Introduction and adoption of Ordinance No. O-1314-13 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance No. O-1314-13 was Introduced, read, and adopted upon First Reading by title.

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Item 10, being:

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

NORMAN ELECTION COMMISSION
TERM: 09-01-13 TO 09-01-16: ROBIN ALLEN, #6 BINGHAM PLACE
TERM: 09-01-13 TO 09-01-16: ELIZABETH WINDES, 1862 ROLLING HILLS STREET

SOCIALAND VOLUNTARY SERVICES COMMISSION
TERM: 10-08-13 TO 12-09-13: KAY ANTINORO, 613 SHERWOOD DRIVE
TERM: 10-08-13 TO 12-09-14: ANDREA DIXON, 1917 EMBERWOOD DRIVE

Councilmember Griffith moved that the appointments be confirmed, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. AP-1314-9 dated September 20, 2013, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 11, being:

CONSIDERATION OF BID NO. 1314-6, CONTRACT NO. K-1314-6 WITH CENTRAL CONTRACTING SERVICES, INC., IN THE AMOUNT OF $296,457; PERFORMANCE BOND NO. B-1314-4, STATUTORY BOND NO. B-1314-5, MAINTENANCE BOND NO. MB-1314-2, AND RESOLUTION NO. R-1314-5 FOR THE FRANKLIN ROAD BRIDGE WATER LINE AND WASTEWATER FORCE MAIN RELOCATION PROJECT AND BUDGET TRANSFER.

Acting as the City Council and the Norman Utilities Authority, Councilmember Griffith moved that all bids meeting specifications be accepted; the bid in the amount of $296,457 be awarded to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; Contract No. K-1314-6 and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized; the filing of the bonds be directed; Resolution No. R-1314-5 be adopted; and $44,800 be transferred from Project No. WA0188, SE Oklahoma Raw Water Preliminary Report, Design (031-9356-462.62-01) to Project No. WA0198, Franklin Road Bridge Waterline and Wastewater Force Main Relocation Project, Utilities (031-9727-462.67-01), which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. K-1314-6 dated September 24, 2013, by John Clink, Capital Projects Engineer
2. Tabulation of Bids dated August 12, 2013, for the Franklin Road Force Main and Waterline Relocation
3. Contract No. K-1314-6
4. Performance Bond No. B-1314-4
5. Statutory Bond No. B-1314-5
6. Maintenance Bond No. MB-1314-2
7. Resolution No. R-1314-5
8. Location map
9. Purchase Requisition No. 0000223445 dated September 17, 2013, in the amount of $296,457 to Central Contracting Services, Inc.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, directive, adoption, and transfer, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and all bids meeting specifications accepted; the bid in the amount of $296,457 was awarded to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; Contract No. K-1314-6 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds was authorized; the filing of the bonds was directed; Resolution No. R-1314-5 was adopted; and $44,800 was transferred from Project No. WA0188, SE Oklahoma Raw Water Preliminary Report, Design (031-9356-462.62-01) to Project No. WA0198, Franklin Road Bridge Waterline and Wastewater Force Main Relocation Project, Utilities (031-9727-462.67-01)

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Item 12, being:

CONSIDERATION OF BID NO. 1314-14, APPROVAL OF CONTACT NO. K-1314-41 WITH SCOTT RICE IN THE AMOUNT OF $366,013.70 AND CHANGE ORDER NO. ONE DECREASING THE CONTRACT AMOUNTY BY $74,734.39 FOR A REVISED CONTRACT AMOUNT OF $291,788.81 AND ADOPTION OF PROJECT AGENT RESOLUTION NO. R-1314-22 FOR THE NORMAN PUBLIC LIBRARY FLOORING REPLACEMENT PROJECT AND BUDGET APPROPRIATION.

Councilmember Griffith moved that all bids meeting specifications be accepted; the bid be awarded to Scott Rice as the lowest and best bidder meeting specifications; Contract No. K-1314-41 in the amount of $366,013.70 and Change Order No. One to Contract No. K-1314-41 decreasing the contract amount by $74,734.39 for a revised contract amount of $292,788.81 be approved; the Mayor be authorized to execute the contract and change order and to sign Performance Bond No. B-1314-14, Statutory Bond No. B-1314-15, and Maintenance Bond No. MB-1314-7 contingent upon the City Attorney's approval; Resolution No. R-1314-22 be adopted; and GO Bond funds in the amount of $278,732 were appropriated from the from the Capital Fund Balance (050-0000-253.20-00) to Project No. BP0015, Library Flooring Replacement Project, Construction, (050-9365-419.61-01), which motion was duly seconded by Councilmember Williams;

Item 12, continued:

Items submitted for the record

1. Text File No. K-1314-41 dated September 12, 2013, by Brenda Hall, City Clerk
2. Bid Record dated August 29, 2013, for the Norman Public Library Flooring Replacement Project
3. Contract No. K-1314-41
4. Change Order No. One to Contract No. K-1314-41
5. Resolution No. R-1314-22
6. Purchase Requisition No. 0000224377 dated October 3, 2013, in the amount of $291,278.81 to Scott Rice Company

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, adoption, authorization, and appropriation, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and all bids meeting specifications accepted; the bid was awarded to Scott Rice as the lowest and best bidder meeting specifications; Contract No. K-1314-41 in the amount of $366,013.70 and Change Order No. One to Contract No. K-1314-41 decreasing the contract amount by $74,734.39 for a revised contract amount of $292,788.81 were approved; the Mayor was authorized to execute the contract and change order and to sign Performance Bond No. B-1314-14, Statutory Bond No. B-1314-15, and Maintenance Bond No. MB-1314.7 contingent upon the City Attorney's approval; Resolution No. R-1314-22 was adopted; and GO Bond Funds in the amount of $278,732 were appropriated from the Capital Fund Balance (050-0000-253.20-00) to Project No. BP0015, Library Flooring Replacement Project, Construction, (050-9365-419.61-01).

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Item 13, being:

CONSIDERATION OF BID NO. 1314-24 AND THE NORMAN UTLITIES AUTHORITY APPROVAL OF CONTRACT NO. K-1314-52 WITH DOWNEY CONTRACTING, L.L.C., IN THE AMOUNT OF $259,620, PERFORMANCE BOND NO. B-1314-33, STATUTORY BOND NO. B-1314-34, AND MAINTENANCE BOND NO. MB-1314-30 FOR THE HIGHWAY 9 WATERLINE PROJECT, PHASE 2.

Acting as the Norman Utilities Authority, Trustee Griffith moved that all bids meeting specifications be accepted; the bid in the amount of $259,620 be awarded to Downey Contracting, L.L.C., as the lowest and best bidder meeting specifications; Contract No. K-1314-52 and the performance, statutory, and maintenance bonds be approved; the execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Highway 9 Waterline Project be authorized; and the filing of the bonds be directed, which motion was duly seconded by Trustee Williams;

Items submitted for the record

1. Text File No. K-1314-52 dated September 23, 2013, by Jim Speck, Capital Projects Engineer
2. Tabulation of Bids for the Highway 9 Waterline Project, Phase 2
3. Contract No. K-1314-52
4. Performance Bond No. B-1314-33
5. Statutory Bond No. B-1314-34
6. Maintenance Bond No. MB-1314-30
7. Purchase Requisition No. 0000224247 dated October 1, 2013, in the amount of $259,620 to Downey Contracting, L.L.C.

Item 13, continued:

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, and directive, a vote was taken with the following result:

YEAS:	Trustees Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid in the amount of $259,620 was awarded to Downey Contracting, L.L.C., as the lowest and best bidder meeting specifications; Contract No. K-1314-52 and the performance, statutory, and maintenance bonds were approved; the execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Highway 9 Waterline Project were authorized; and the filing of the bonds was directed.

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Item 14, being:

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR GLENRIDGE ADDITION, SECTION 1, A PLANNED UNIT DEVELOPMENT; ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN; AND DEFERRAL OF PAVING, DRAINAGE, AND SIDEWALK IMPROVEMENTS IN CONNECTION WITH INDIAN HILLS ROAD. (GENERALLY LOCATED ON THE SOUTH SIDE OF INDIAN HILLS ROAD EAST OF 48TH AVENUE N.W.)

Councilmember Griffith moved that the final site development plan and final plat for Glenridge Addition, Section 1, a Planned Unit Development, be approved; the public dedications contained within the plat be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to completion and the City Development Committee's acceptance of all public improvements and receipt of a Certificate of Deposit in the amount of $65,233 for deferral of paving, drainage, and sidewalks in connection with Indian Hills Road within ten (10) days, traffic impact fee in the amount of $4,263.58, and a filed copy of a warranty deed for private park land; and the filing of the final site development plan and final plat be directed, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. FP-1213-5 dated July 17, 2012, by Ken Danner, Subdivision Manager
2. Location map
3. Final plat approved by Planning Commission
4. Final plat with minor modifications
5. Staff Report dated August 9, 2012, recommending approval
6. Memorandum dated August 1, 2012, from Shawn O'Leary, Director of Public Works, to Andy Sherrer, Chairman, Planning Commission
7. Letter dated September 19, 2103, from Tom L. McCaleb, P.E., SMC Consulting Engineers, P.C., to Todd McLellan, P.E., Development Engineer, with Deferred Cost of Improvements
8. Preliminary plat
9. Pertinent excerpts from Planning Commission minutes of August 9, 2012

and the question being upon approving the final site development plan and final plat for Glenridge Addition, Section 1, a Planned Unit Development, and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the final site development plan and final plat for Glenridge Addition, Section 1, a Planned Unit Development, approved; the public dedications contained within the plat were accepted; the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to completion and the City Development Committee's acceptance of all public improvements and receipt of a Certificate of Deposit in the amount of $65,233 for deferral of paving, drainage, and sidewalks in connection with Indian Hills Road within ten (10) days, traffic impact fee in the amount of $4,263.58, and a filed copy of a warranty deed for private park land; and the filing of the final site development plan and final plat was directed.

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Item 15, being:

CONSIDERATION OF THE ACCEPTANCE OF DONATIONS IN THE AMOUNTS OF $250 FROM SOONER VETERINARY HOSPITAL; $250 FROM DENISE SWAROWSKY; $300 FROM BELINDA SNEED; $325 FROM DANIELLE BROWN; $500 FROM LYNN ROSE; $500 FROM BARRETT WILLIAMSON ARCHITECTS, INC.; AND $5,000 FROM AN ANONYMOUS DONOR TO BE USED BY THE CITY OF NORMANANIMALWELFARE CENTER.

Councilmember Griffith moved that donations in the amount of $250 from Sooner Veterinary Hospital; $250 from Denise Swarowsky; $300 from Belinda Sneed; $325 from Danielle Brown; $500 from Lynn Rose; $500 from Barrett Williamson Architects, Inc.; and $5,000 from an anonymous donor to be used by the City of Norman Animal Welfare Center be accepted; and Animal Control Liability (010-0000-227.24-31) be increased by $7,125, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. GID-1314-38 dated September 23, 2013, by John Bowman, Animal Welfare Supervisor
2. Receipt No. R13-002323 dated September 3, 2013, in the amount of $250 from Sooner Vet Hospital
3. Receipt No. R13-002498 dated September 19, 2013, in the amount of $250 from Denise Swarowsky
4. Receipt No. R13-002453 dated September 16, 2013, in the amount of $300 from Belinda Sneed
5. Receipt No. R13-002479 dated September 17, 2013, in the amount of $325 from Danielle Brown
6. Receipt No. R13-002380 dated September 7, 2013, in the amount of $500 from Lynn Rose
7. Receipt No. R13-002338 dated September 5, 2013, in the amount of $500 from Barrett William Architects, Inc.
8. Receipt No. R13-002488 dated September 18, 2013, in the amount of $5,000 from an anonymous donor

and the question being upon accepting donations in the amount of $250 from Sooner Veterinary Hospital; $250 from Denise Swarowsky; $300 from Belinda Sneed; $325 from Danielle Brown; $500 from Lynn Rose; $500 from Barrett Williamson Architects, Inc.; and $5,000 from an anonymous donor to be used by the City of Norman Animal Welfare Center and upon the subsequent increase, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and donations in the amount of $250 from Sooner Veterinary Hospital; $250 from Denise Swarowsky; $300 from Belinda Sneed; $325 from Danielle Brown; $500 from Lynn Rose; $500 from Barrett Williamson Architects, Inc.; and $5,000 from an anonymous donor to be used by the City of Norman Animal Welfare Center accepted; and Animal Control Liability (010-0000-227.24-31) was increased by $7,125.

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Item 16, being:

LIMITED LICENSE NO. LL-1314-7: A LIMITED LICENSE TO PLACE THREE (3) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE CLEVELAND COUNTY FAMILY YMCA FOR THE YMCA FREE FALL CARNIVAL EVENT TO BE HELD ON OCTOBER 25, 2013.

Councilmember Griffith moved that Limited License No. LL-1314-7 to place three (3) ground banners within the public rights-of-way pursuant to a request from the Cleveland County Family YMCA be approved and the issuance thereof be authorized, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. LL-1314-7 dated September 24, 2013, by Wayne Stenis, Planner II
2. Application for Limited License for three ground banners dated August 31, 2013, from the Cleveland County Family YMCA
3. Limited License No. LL-1314-7

Item 16, continued:

and the question being upon approving Limited License No. LL-1314-7 to place three (3) ground banners within the public rights-of-way pursuant to a request from the Cleveland County Family YMCA and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Limited License No. LL-1314-7 to place three (3) ground banners within the public rights-of-way pursuant to a request from the Cleveland County Family YMCA approved; and the issuance thereof was authorized.

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Item 17, being:

LIMITED LICENSE NO. LL-1314-8: A LIMITED LICENSE TO PLACE SIX (6) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM DOWNTOWN NORMAN FALL FESTIVAL, L.L.C., FOR THE DOWNTOWN NORMAN FALL FEST MAIN STREET EVENT TO BE HELD ON OCTOBER 25, 2013.

Councilmember Griffith moved that Limited License No. LL-1314-8 to place six (6) ground banners within the public rights-of-way pursuant to a request from the Downtown Norman Fall Festival, L.L.C., be approved and the issuance thereof be authorized, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. LL-1314-8 dated September 25, 2013, by Wayne Stenis, Planner II
2. Application for Limited License for six ground banners dated September 23, 2013, from Ashley Adair-Garner on behalf of Downtown Norman Fall Festival, L.L.C.
3. Limited License No. LL-1314-8
4. Ground banner design

and the question being upon approving Limited License No. LL-1314-8 to place six (6) ground banners within the public rights-of-way pursuant to a request from the Downtown Norman Fall Festival, L.L.C., and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Limited License No. LL-1314-8 to place six (6) ground banners within the public rights-of-way pursuant to a request from the Downtown Norman Fall Festival, L.L.C., approved; and the issuance thereof was authorized.

* * * * *

Item 18, being:

CONSIDERATION OF FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT NO. K-1213-168 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND REX PLAYGROUND EQUIPMENT FOR THE MCGEORGE PARK PLAYGROUND EQUIPMENT PROJECT.

Councilmember Griffith moved that the project be accepted and final payment in the amount of $3,500 to Rex Playground Equipment be directed, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. K-1213-168, Final, dated October 8, 2013, by Mitch Miles, Park Planner
2. Location map and picture of new playground equipment

Item 18, continued:

and the question being upon accepting the project and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the project accepted; and final payment in the amount of $3,500 to Rex Playground Equipment was directed.

* * * * *

Item 19, being:

CONSIDERATION OF FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT NO. K-1213-197 BY AND BETWEEN THE CITY OF NORMAN. OKLAHOMA, AND ACS PLAYGROUND ADVENTURES, INC., FOR THE WOODSLAWN PARK PLAYGROUND EQUIPMENT PROJECT.

Councilmember Griffith moved that the project be accepted and final payment in the amount of $1,726.65 to ACS Playground Adventures, Inc., be directed, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. K-1213-197, Final, dated September 24, 2013, by Mitch Miles, Park Planner
2. Location map and picture of new playground equipment
3. Purchase Order No. 232903 dated June 13, 2013, in the amount of $34,533 subtracting payment in the amount of $32,806.35 for a final payment amount of $1,726.65 to ACS Playground Adventure, Inc.

and the question being upon accepting the project and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the project accepted; and final payment in the amount of $1,726.65 to ACS Playground Adventures, Inc., was directed.

* * * * *

Item 20, being:

AMENDMENT NO. ONE TO CONTRACT NO. K-1213-78: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PRA GOVERNMENT SERVICES, L.L.C., D/B/A REVENUE DISCOVERY SYSTEMS (RDS) EXTENDING THE TERM OF THE CONTRACT UNTIL OCTOBER 8, 2014, TO PERFORM COMPLIANCE AUDIT SERVICES.

Councilmember Griffith moved that Amendment No. One to Contract No. K-1213-78 with PRA Government Services, L.L.C., d/b/a Revenue Discovery Systems (RDS) extending the term of the contract until October 8, 2014, be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. K-1213-78, Amendment No. One, dated September 20, 2013, from Suzanne Krohmer, Municipal Accountant
2. Amendment No. One to Contract No. K-1213-78
3. Contract No. K-1213-78 with Exhibit A, Confidentiality Agreement

Item 20, continued:

and the question being upon approving Amendment No. One to Contract No. K-1213-78 with PRA Government Services, L.L.C., d/b/a Revenue Discovery Systems (RDS) extending the term of the contract until October 8, 2014, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Amendment No. One to Contract No. K-1213-78 with PRA Government Services, L.L.C., d/b/a Revenue Discovery Systems (RDS) extending the term of the contract until October 8, 2014, approved; and the execution thereof was authorized.

* * * * *

Item 21, being:

CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF EQUIPMENT FROM CHICKASAW TELECOM, AN AUTHORIZED VENDOR OF CISCO SYSTEMS, INC., AND PROJECT AGENT RESOLUTION R-1314-51 FOR THE CITY-WIDE VOICE-OVER INTERNET PROTOCOL PHONE SYSTEM PROJECT.

Councilmember Griffith moved authorization for the purchase of equipment from Chickasaw Telecom, an authorized vendor of Cisco Systems, Inc., be approved and Resolution No. R-1314-51 be adopted, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. GID-1314-40 dated October 2, 2013, by Kari Madden, Network Manager
2. Resolution No. R-1314-51

and the question being upon approving authorization for the purchase of equipment from Chickasaw Telecom, an authorized vendor of Cisco Systems, Inc., and upon the subsequent adoption, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and authorization for the purchase of equipment from Chickasaw Telecom, an authorized vendor of Cisco Systems, Inc., approved; and Resolution No. R-1314-51 was adopted.

* * * * *

Item 22, being:

CONTRACT NO. K-1314-63: A FINANCING AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DE LAGE LANDEN PUBLIC FINANCE, L.L.C., IN THE AMOUNT OF $265,000 PER YEAR TO PROVIDE FOR A PERIOD OF THREE YEARS FOR THE CITY OF NORMAN VOICE OVER INTERNET PROTOCOL PHONE SYSTEM PROJECT AND BUDGET TRANSFERS.

Councilmember Griffith moved that Contract No. K-1314-63 with De Lage Landen Public Finance, L.L.C., in the amount of $265,000 per year for a period of three years be approved; execution of the contract be authorized; and $44,000 be transferred from Project No. EF1001, Smalley Center Renovations, Construction (050-9540-419.61-01); $11,200 from Project No. FT0002, Fire Station No. 8, Construction (050-9377-419.61-01); and $6,370 from Project No. FT0003, Fire Station No. 9, Construction (050-9377-419.61-01) to Project No. BG0040, City Phone System Replacement, Construction (050-9365-419.61-01), which motion was duly seconded by Councilmember Williams;

Item 22, continued:

Items submitted for the record

1. Text File No. K-1314-63 dated September 26, 2013, by Kari Madden, Network Manager
2. Contract No. K-1314-63 with Amendment to Equipment Lease/Purchase Agreement; Exhibit A, Payment Schedule; and Exhibit B, Equipment Description

and the question being upon approving Contract No. K-1314-63 with De Lage Landen Public Finance, L.L.C., in the amount of $265,000 per year for a period of three years and upon the subsequent authorization and transfers, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried Contract No. K-1314-51 with K-1314-63 with De Lage Landen Public Finance, L.L.C., in the amount of $265,000 per year for a period of three years approved; execution of the contract was authorized; and $44,000 was transferred from the Project No. EF1001, Smalley Center Renovations, Construction (050-9540-419.61-01); $11,200 from Project No. FT0002, Fire Station No. 8, Construction (050-9377-419.61-01); and $6,370 from Project No. FT0003, Fire Station No. 9, Construction (050-9377-419.61-01) to Project No. BG0040, City Phone System Replacement, Construction (050-9365-419.61-01).

* * * * *

Item 23, being:

RESOLUTION NO. R-1314-50: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA APPROPRIATING $30,630 FROM THE GENERAL FUND BALANCE TO REPLACE TRAFFIC SIGNAL EQUIPMENT THAT WAS DAMAGED DURING CONSTRUCTION AND TRAFFIC COLLISIONS.

Councilmember Griffith moved that Resolution No. R-1314-50 be adopted, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. R-1314-50 dated September 25, 2013, by David Riesland, City Traffic Engineer
2. Resolution No. R-1314-50

and the question being upon adopting Resolution No. R-1314-50, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution No. R-1314-50 was adopted.

* * * * *

Item 24, being:

RESOLUTION NO. R-1314-16: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AFFIRMING THE RECOMMENDATION OF THE CENTRAL REGION OF OKLAHOMA EMERGENCY MANAGEMENT ASSOCIATION TO DEVELOP PERSONAL SAFETY PLANS, TO STAY INFORMED, AND TO SHELTER IN PLACE IN THE EVENT OF SEVERE WEATHER AND CLOSING PUBLIC STORMS SHELTERS IN CONFORMANCEWITH THIS RECOMMENDATION.

Councilmember Griffith moved that Resolution No. R-1314-16 be adopted, which motion was duly seconded by Councilmember Williams;

Items submitted for the record

1. Text File No. R-1314-16 dated July 10, 2013, by James Fullingim, Fire Chief
2. Resolution No. R-1314-16
3. City Council Study Session minutes of February 19, 2013
4. City Council Oversight Committee minutes of August 7, 2013
5. PowerPoint presentation entitled, "Severe Weather Planning," presented by James Fullingim, Fire Chief

Participants in discussion

1. Mr. James Fullingim, Fire Chief
2. Mr. Mark Campbell, Post Office Box 1531, protestant
3. Mr. Harold Heiple, 2011 Morgan Drive, proponent
4. Ms. Joy Hampton, *The Norman Transcript*, asked questions
5. Ms. Susan Connors, Director of Planning and Community Development

and the question being upon adopting Resolution No. R-1314-16, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution No. R-1314-16 was adopted.

* * * * *

MISCELLANEOUS DISCUSSION

Storm Shelters. Mr. Mark Campbell, Post Office Box 1531, said he was disappointed with Council's decision to stop promoting the schools as storm shelters. He said most severe weather develops in the afternoon when people are at work or school and having buildings open during a storm is not the same as designating or advertising them as storm shelters. He urged Council to leave the buildings open, but not advertise them as storm shelters. He said during the May tornado, the Library closed and made people leave and busses kept running even though there were no plans on where riders would go if the tornado hit. He said the City should be involved in decisions on whether or not to close the Library or stop busses from running during severe weather instead of leaving those decisions solely to the agencies that operate them. He said the Library is a City building and he does not understand why the City does not have some jurisdiction in decisions on closing the Library during severe weather.

*

National Night Out. Councilmember Holman said he enjoyed National Night Out on October 1st. He met a number of new people and enjoyed the conversation and food.

Councilmember Griffith said he enjoyed National Night Out as well. His Ward held nine events and he attended six of those events. He thanked the Norman Police Department for escorting him to the events allowing him to attend as many as time allowed. He thanked the District Attorney's (DA) Office and said this is the first year DA Staff has attended the events. He also thanked the Animal Welfare Division for attending and discussing improvements being made to the Animal Welfare Facility and thanked the Fire Department because they were always the hit of the party when they arrived in fire trucks.

Councilmember Castleberry echoed previous comments about National Night Out. He said there were five parties in his Ward that were very well attended and thanked the Mayor for attending a couple of them. He appreciated the citizen feedback and said it was nice to hear that many people think the City is doing a good job.

Miscellaneous Discussion, continued:

National Night Out, continued. Councilmember Williams said National Night Out is his favorite time of the year. He always enjoys meeting new people and eating the wonderful food they provide. He said his Ward held nine events and he attended them all and thanked the Mayor for attending a few. He thanked the Police and Fire Departments as well as citizens who attended and hosted the events. He thanked the City Manager for helping resolve two issues that were brought to his attention at the events and said if the City is not aware there is a problem, they cannot fix it and encouraged citizens to call their Councilmember or City Hall to report problems.

Councilmembers Miller and Heiple said National Night Out was great and they had good time.

Mayor Rosenthal thanked Deputy Police Chief Jim Maisano for escorting her to the many National Night Out events. She said moving the event from August to October made it a huge success and many constituents urged the City to keep the event in October.

*

Business and Community Affairs Committee. Councilmember Castleberry thanked Professor Cindy Rogers for inviting Dr. Carlianne Patrick of the Department of Economics, Georgia State University, to make a presentation to the Business and Community Affairs Committee regarding economic development and clawback agreements. He said it was nice to hear from an expert that Council did some things right in regards to the Norman Economic Development Authority and that the City is moving in the right direction on economic development.

*

Norman Public Library Flooring Replacement Project. Councilmember Miller said an item on the consent docket may have seemed obscure to many people, but is a big deal to her. The Library will be getting new flooring, which is badly needed. She said the City has made a lot of recent improvements to the Library building that included a new heat and air system and new lighting throughout the building.

*

Crop Walk for Hunger. Councilmember Heiple said approximately 700 people attended the Crop Walk for Hunger event. He said it was a fun time and encouraged citizens to attend next year's event. He said there are at least 200 to 300 people that do not have a place to go to at night and this is an issue that needs to always be considered.

*

Norman Regional Hospital. Councilmember Heiple said when Norman Regional Hospital submitted their annual budget to the City, he had asked if them if they could provide prices for the twenty most common procedures they perform and they could not. He and Councilmember Miller recently met with hospital Administrative Staff to discuss this and found there is no simple solution. He said the City of Norman has the best community hospital in the world and if health care is going to be fixed, it has to start in our own back yard because federal and state governments are not going to do it. He hopes within twelve months the hospital will be able to list prices they have for some medical procedures. He thanked Norman Regional Staff for their assistance as well as Councilmember Miller and constituents who attended the meeting. He said if anyone wants to be a part of these discussions, feel free to contact him.

*

City Manager's Report

Sewer Rate Increase Election. A Special Election for a sewer rate increase will be held on November 12, 2013. Those rates will be used to finance the expansion of the Water Reclamation Facility. Citizens will be receiving an informational brochure in the mail soon and the information is posted on the City's website. He said if citizens have questions, please contact the Action Center.

Road Improvements. Construction seems to happening everywhere and I-35 and Lindsey Street will soon be added. Many citizens ask what is happening on Highway 9 between 24th Avenue and 36th Avenue. He said there have been a lot of utility relocations as part of a project that the Oklahoma Department of Transportation (ODOT) is sponsoring to construct a four-lane urban section with divided median, curbs, and shoulders. That project is scheduled to be bid in December 2013, with improvement beginning in March 2014, with an estimated construction period of one year.

Miscellaneous Discussion, continued:

City Manager's Report, continued:

Many motorists have been trying to navigate around the closure of the Indian Hills Road Bridge at I-35. This is a project where Norman has partnered with ODOT to make major maintenance repairs to the bridge deck and the project should be completed by Friday, October 11th. The maintenance should sustain the bridge for ten years, but the City and ODOT are in the process of scheduling rebuilding that interchange within the eight year plan.

Budget. The total General Fund Revenue Budget is $37,700,000 for FYE 14 and $9,073,000 was projected for the first three months of revenue; however, $9.4 million has been collected to date, an increase of 4 1/2 % on sales tax revenue. Use taxes have increased by 22% and although franchise taxes have decreased they are above last year's figures. Other taxes have increased by $300,000 due to a Federal Emergency Management Agency (FEMA) reimbursement. In July sales tax increased by 3.6%, 5.9% in August, and 5.3% in September 2013.

Expenditures have been projected to be $8 million to date, but only $7.4 million has actually been expended.

License and permit revenues have increased while fines and forfeitures have decreased. Expenditures are creeping ahead of revenues and that is a chronic issue the City is trying to address.

Hotel/Motel revenues have increased because of the room tax increase voters approved recently, but there has also been an increase in occupancy because of the May 31st tornado, housing victims of the tornado as well as contractors involved in clean up and rebuilding efforts.

Residential water revenues have had a dramatic decrease from last year, but the City is comparing very dramatic years. He said the summer of FYE 14 has been very moderate and is the fourth or fifth wettest year in Oklahoma while FYE 13 was one of the driest years. Emergency water was purchased from Oklahoma City, which is not reflected in the revenue figures and that would offset the revenues. The City is monitoring the Water Fund carefully and because it is capital intensive, some projects may have to be readjusted.

Mayor Rosenthal said although it is very early in the fiscal year, Council needs to be vigilant in monitoring the budget and not change course. She said, typically, budget adjustments are made mid-year after the audit is complete so Council has three months to review proposed adjustments.

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ADJOURNMENT

There being no further business, Councilmember Griffith moved that the meeting be adjourned, which motion was duly seconded by Councilmember Williams; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman. Jungman, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the meeting was adjourned at 7:45 p.m.

ATTEST:

City Clerk

Mayor