

CITY COUNCIL SPECIAL SESSION MINUTES

October 26, 2010

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in a City Council Special Session at 5:30 p.m. in the Municipal Building Conference Rooms on the 26th day of October, 2010, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Atkins, Butler, Cubberley,  
Dillingham, Ezzell, Griffith, Kovach, Quinn,  
Mayor Rosenthal

ABSENT: None

Item 1, being:

CHANGE ORDER NO. TWO TO CONTRACT NO. K-0809-117 WITH URBAN CONTRACTORS, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$11,900 FOR THE HEADWORKS SCREENING WASHER/COMPACTOR MODIFICATION PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

The Norman Utilities Authority in its meeting of July 14, 2009, approved Contract No. K-0809-117 with Urban Contractors, L.L.C., in the amount of \$75,600 for the Headworks Screening Washer/Compactor and Vertical Conveyor Modification/Relocation Project and Change Order No. One decreasing the contract amount by \$35,000. Mr. Mark Daniels, Utilities Engineer, said installation of the screenings conveyor washing and compactor system was completed in early 2005 under the Wastewater Treatment Plant (WWTP) Headworks project. He said the operation of the vertical screenings conveyor has been problematic, particularly during peak flow periods or during freezing conditions, while the horizontal conveyor works well. Mr. Daniels said in order to resolve the problem, the Headworks Screening Washer/Compactor Modification Project (WW0046) was authorized with a budget of \$100,000. The project eliminated the vertical screw conveyor and relocated the existing screenings compactor from its original above grade location to the bottom of the headworks structure allowing screenings to be conveyed to the washer/compactor in a horizontal fashion.

The design engineer, Camp Dresser and McKee (CDM), acknowledged some responsibility for the poor performance and has provided engineering design of the system modifications, submittal review, and construction assistance during the project at no additional charge. Mr. Daniels said the conveyor manufacturer has supplied the inclined conveyor materials at no cost which reduced the contract amount by \$35,000 to \$40,600.

Mr. Daniels said Change Order No. Two would increase the contract amount by \$11,900. He said \$3,700 would allow relocation of a two-inch water line and \$8,200 would modify the driveway to the new dumpster location. He said the project was completed September 15, 2010, and works very well.

Items submitted for the record

1. Text File No. K-0809-117, Change Order No. Two
2. Change Order No. Two to Contract No. K-0809-117
3. Letter dated September 21, 2010, from James E. Parrish, Urban Contractors, Inc., to Norman Utilities Authority

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Item 2, being

PRESENTATION FROM STEPHEN WILLOUGHBY, 9-1-1 AND PUBLIC SAFETY DIVISION DIRECTOR FOR THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS, REGARDING 9-1-1 SYSTEM IMPROVEMENTS.

Mr. John Johnson, Executive Director, Association of Central Oklahoma Governments (ACOG), expressed his appreciation to Council for the investment and interest in the 9-1-1 System Improvement and specifically to Councilmember Butler for being an ACOG Board Member. He said she has been a benefit to the 9-1-1 System Improvements and to the ACOG Board of Directors.

Mr. Stephen Willoughby, 9-1-1 and Public Safety Director, ACOG, provided an overview of the 9-1-1 System Improvements and said it represents a \$4.3 million investment over a three-year period. He said the existing system is in its eighth year of a five-year life cycle and the new system will be brought on line in Norman on Thursday, October 28, 2010.

Item 2, continued:

ACOG is looking towards the future and wants to make certain information can be received as new technologies and the capabilities to interface with 9-1-1 come along. Mr. Willoughby said the new system has a partially meshed network which means two different telephone communication providers will be used, i.e., Cox and AT&T. He said in the event one network is lost, the other would still provide limited capability to handle the call balance for the entire region. He said significant network security and monitoring was built into the new system with Intrado Company, an AT&T vendor; who will ensure the security of the network.

Mr. Willoughby provided an overview of screens the 9-1-1 call-takers see and said ACOG tried to streamline the screens to be more user friendly. He said the new system allows auto re-bid of wireless calls providing for a more precise location in the address of the call, Instant Messaging (IM) and intercom capability from 9-1-1 center to 9-1-1 center allowing call-takers to relay information to alert another jurisdiction(s) without having to pick up the telephone, and near unlimited speed dials which are housed at the centralized host that provides service to all 21 answering points, thus allowing any updated information to be entered only once but relayed to all 21 answering points. It also included instant recorder play-back where the call-taker could instantly replay a call and receive call history, which helps determine if and when the last time the caller may have called, etc; and updated TDD/TTY interface for the hearing impaired community.

Another concern was limited space at the center site(s) and the new system allows for most of the equipment to be located at the centralized host site. The Power M.I.S. is another feature of the new 9-1-1 system which allows the supervisor(s) at the individual centers to pull up call information. Mr. Willoughby said ACOG has a five-year agreement with Geocom Company and the mapping solutions have also been upgraded. All of the communities in the region will receive the same map and it will be dynamically updated at least once a week. A Norman call-taker could pan/zoom up or down to another community, i.e., Oklahoma City, Edmond, etc., or visa versa to mesh responses and he said dispatchers and sheriff departments for multiplies communities really like this type of mapping feature.

The new 9-1-1 system will be able to plot Voice Over Internet Protocol (VOIP) 9-1-1 calls allowing ACOG to address newer technologies as information is received. The call-taker can also select a setting to configure where other community 9-1-1 calls are occurring. This can be beneficial in determining if other 9-1-1 calls may somehow be related incidents, although the calls are in different communities.

The new 9-1-1 system will also be able to do online trouble reporting allowing the call-taker to open up a dialogue window, type in the information, and send directly to ACOG to process. He said the online trouble reporting will also send mapping information to the Geographical Information System (GIS) department so they can see exactly what the call-taker is seeing.

The search capabilities in the new 9-1-1 system have been refined and the landmarks layer of the GIS has been enhanced, i.e., parks, schools, etc. The mark-up capability of the new 9-1-1 system will allow certain events i.e., burn permits, etc., to reveal areas in order to detour calling out emergency services. Mr. Willoughby said all the communities will be able to see the mark-up information and the hope is to eliminate having to pick up the telephone and directly contacting each community to see who is working the incident.

Mr. Willoughby said local map production is another feature of the new 9-1-1 system. The call-taker can query specific information and design a map for their use, i.e., city boundaries, emergency response areas, etc. The new 9-1-1 system has the ability to do hyperlinks allowing the call-taker to point on a map and pull up pertinent information, i.e., photographs, outlines of buildings, and/or rooms in schools, etc.

ACOG is also looking at potentially incorporating weather modeling in the future. Mayor Rosenthal asked Mr. Willoughby to explain ACOG's role in the 9-1-1 Policy and he said the new system upgrade is funded through the 9-1-1 service fees that are accessed on land line telephones, wireless phones, voice over internet protocol telephone, etc. He said ACOG manages the 9-1-1 system for the 21 answering points that serve approximately 50 communities in the metro area and ACOG takes care of all the equipment, network, basic training, and continuing education training.

Councilmember Butler said it was interesting to hear about the interfacing the 9-1-1 system will operate with other devices, i.e., blue tooth, etc., and Mr. Willoughby said ACOG is responsible and manages all the interfaces and devices into the 9-1-1 network. He said the blue tooth device is called ZOM and ACOG has purchased the device to see how it will interact with the 9-1-1 network. He said ACOG has been working with the manufacturer in hopes to refine ways for ZOM to interact better with the 9-1-1 system.

Item 2, continued:

Councilmember Butler said Norman is accustomed to working with an accurate and well maintained GIS and the new 9-1-1 system would be no different. She said the new system will calibrate any new devices, i.e., new cell towers, etc., used to help make the system run more efficiently. Mr. Willoughby said ACOG develops partnerships with communities that have efficient GIS data so that once per month map(s) can be incorporated. He said ACOG also maintains maps for communities that are unincorporated and do not have mapping solutions so they are at the same level as communities with GIS mapping solutions. He said this technology assists emergency personnel should they have to go into unincorporated areas of the community.

Mr. Johnson said ACOG performed a survey asking 1500 people what they they would use as their second mode of communication when contacting 9-1-1, if cell phones were not working properly, and 63% said they would use Facebook. He said the technology is growing and there is a push in the industry to have a 9-1-1 Facebook.

Mayor Rosenthal thanked Mr. Johnson, Mr. Willoughby, and ACOG for today's update and the work they do with the legislature to make certain all the various technologies are covered in order to support the 9-1-1 system.

Items submitted for the record

1. PowerPoint presentation entitled, "9-1-1 ACOG, Power 911/Viper & Geolynx 911, New PSAP Equipment Presentation," presented by Association of Central Oklahoma Governments (ACOG)

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Item 3, being:

CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES TITLE 25 § 307(B)(4) TO DISCUSS A POSSIBLE SETTLEMENT OF JACLYNN REYNOLDS VS. THE CITY OF NORMAN, CLEVELAND COUNTY CASE NO. CJ-2010-512BH AND AS AUTHORIZED BY OKLAHOMA STATUTES TITLE 25 § 307(B)(3) TO DISCUSS THE POSSIBLE PURCHASE OF REAL PROPERTY TO BE USED AS CONSERVATION EASEMENTS.

Councilmember Kovach moved that the City Council Special Session be adjourned out of and an Executive Session be convened into in order to discuss a possible settlement of Jaclynn Reynolds vs. the City of Norman, Cleveland County Case No. CJ-2010-512BH, and the possible purchase of real property to be used as conservation easements, which motion was duly seconded by Councilmember Quinn; and the question being upon adjourning out of the City Council Special Session and convening into an Executive Session, a vote was taken with the following result:

YEAS:	Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the City Council Special Session adjourned out of; and an Executive Session was convened into in order to discuss a possible settlement of Jaclynn Reynolds vs. the City of Norman, Cleveland County Case No. CJ-2010-512BH, and the possible purchase of real property to be used as conservation easements, and the possible purchase of real property to be used as conservation easements.

The City Council convened into Executive Session at 5:52 p.m. Mr. Steve Lewis, City Manager; Mr. Jeff Bryant, City Attorney; Mr. Blaine Nice, Assistant City Attorney; Ms. Rebecca Frazier, Assistant City Attorney; and Ms. Kathryn Walker, Assistant City Attorney, were in attendance at the Executive Session.

Thereupon, Councilmember Kovach moved that the Executive Session be adjourned out of and the City Council Special Session be reconvened, which motion was duly seconded by Councilmember Butler; and the question being upon adjourning out of Executive Session and reconvening the City Council Special Session, a vote was taken with the following result:

YEAS:	Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal
NAYES:	None

Item 3, continued:

The Mayor declared the motion carried and the Executive Session was adjourned out of and the City Council Special Session reconvened.

The Executive Session was adjourned out at 6:17 p.m.

The Mayor said a possible settlement of Jaclynn Reynolds vs. the City of Norman, Cleveland County Case No. CJ-2010-512BH, was discussed in Executive Session. No action was taken and no votes were cast.

Due to time constraints, Council was unable to discuss the possible purchase of real property to be used as conservation easements. Thereupon, Councilmember Quinn moved that the City Council Special Session be recessed, which motion was duly seconded by Councilmember Atkins; and the question being upon recessing the City Council Special Session, a vote was taken with the following result:

YEAS:	Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal
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NAYES:	None
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The Mayor declared the motion carried and the City Council Special Session was recessed.

The City Council recessed the City Council Special Session at 6:18 p.m. with plans to reconvene after the regular meeting.

Thereupon, Councilmember Quinn moved that the City Council Special Session be reconvened, which motion was duly seconded by Councilmember Griffith; and the question being upon reconvening the City Council Special Session, a vote was taken with the following result:

YEAS:	Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal
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NAYES:	None
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The Mayor declared the motion carried and the City Council Special Session was reconvened.

The City Council Special Session reconvened at 7:35 p.m.

Thereupon, Councilmember Quinn moved that the City Council Special Session be adjourned out of and an Executive Session be convened into in order to discuss the possible purchase of real property to be used as conservation easements, which motion was duly seconded by Councilmember Griffith; and the question being upon adjourning out of the City Council Special Session and convening into an Executive Session, a vote was taken with the following result:

YEAS:	Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal
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NAYES:	None
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The Mayor declared the motion carried and the City Council Special Session adjourned out of and the Executive Session was convened into in order to discuss the possible purchase of real property to be used as conservation easements.

The City Council convened into Executive Session at 7:36 p.m. Mr. Steve Lewis, City Manager; Mr. Jeff Bryant, City Attorney; Ms. Kathryn Walker, Assistant City Attorney; Ms. Susan Connors, Director of Planning and Community Development; and Mr. Pat Copeland, Development Services Manager, were in attendance at the Executive Session.

Item 3, continued:

Thereupon, Councilmember Quinn moved that the Executive Session be adjourned out of and the City Council Special Session be reconvened, which motion was duly seconded by Councilmember Butler; and the question being upon adjourning out of the Executive Session in order to reconvene into the City Council Special Session, a vote was taken with the following result:

YEAS:	Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal
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NAYES:	None
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The Mayor declared the motion carried and the Executive Session adjourned out of and the City Council Special Session was reconvened.

The Executive Session was adjourned out of at 8:08 p.m.

The Mayor said the possible purchase of real property to be used as conservation easements was discussed in Executive Session. No action was taken and no votes were cast.

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ADJOURNMENT

There being no further business, Councilmember Quinn moved that the meeting be adjourned, which motion was duly seconded by Councilmember Butler; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal
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NAYES:	None
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The Mayor declared the motion carried and the meeting was adjourned at 8:09 p.m.

ATTEST:

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City Clerk

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Mayor