

COUNCIL CONFERENCE MINUTES

September 14, 2010

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in a conference at 6:00 p.m. in the Municipal Building Conference Room on the 14th day of September, 2010, and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Atkins, Butler, Cubberley, Dillingham, Ezzell, Griffith, Kovach, Quinn, Mayor Rosenthal

ABSENT: None

DISCUSSION REGARDING ORDINANCE NO. O-1011-10 AMENDING ARTICLE XXVII, SECTIONS 13-2705 AND 13-2712 OF CHAPTER 13 OF THE CODE OF THE CITY OF NORMAN BY AMENDING THE SUPPORTING DOCUMENTS REQUIRED AND ADDING A PROVISION REGARDING SAFETY REQUIREMENTS OF BANNERS FOR SPECIAL EVENTS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ms. Leah Messner, Assistant City Attorney, provided background information on the limited license process which allows for signs in the City's rights-of-way, typically at intersections, with Council approval. She said historically, Council has not permitted banners across City right-of-way due to safety concerns. A special event sponsor has made a request to place a banner across Asp Avenue on University of Oklahoma game days.

The City Council Oversight Committee met on September 1, 2010, to review the request and discuss options for permitting banners over and across City right-of-way. The Oversight Committee recommended amending the Special Event Ordinance to allow for banners during a special event when the street was closed while taking safety precautions. Ms. Messner said the proposed ordinance amendment is scheduled for First Reading during Council's regular session on September 14, 2010.

Ms Messner said the proposed amendment would require event sponsors to show the location of the banner(s) on the map of the event area. The banners would only be allowed while the street is closed and only for the duration of the special event. Additional conditions limit the banners to two lane streets; require the applicant obtain a permit for the banner through the Public Works and Planning Departments to ensure adequate wind load and proper installation; limit the sponsor to no more than two banners per event; and require a permit fee of \$50 per banner.

Councilmember Cubberley asked what the banner(s) would be connected to and expressed concern with event sponsors trying to connect to street light poles. City Clerk Brenda Hall said in this particular case, the banner is being anchored to two buildings with a sophisticated pulley system; however, under each situation, the Public Works Department is requiring the applicant submit plans sealed by a structural engineer that the anchor source can support the wind load capacity. She said the Public Works Department shares your concerns with the street light poles, which would not fit the criteria for support. Council also expressed concern about the integrity of the cable and Ms. Hall said each request will require a separate permit, which will trigger an inspection of the banner, at which time the cable could also be inspected. Councilmembers concurred with this process.

Mayor Rosenthal reminded Council the ordinance is included in tonight's regular meeting for First Reading with the public hearing occurring at Second Reading on Council's September 28th agenda.

City Council Conference Minutes

September 14, 2010

Page 2

Items submitted for the record

1. Text File dated September 7, 2010, introduced by Leah Messner, Assistant City Attorney
2. Draft Ordinance No. O-1011-10
3. Pertinent excerpts from City Council Oversight Committee minutes of September 1, 2010
4. PowerPoint presentation entitled, "Regulation of Banners at Special Events" dated September 14, 2010

The meeting adjourned at 6:15 p.m.

ATTEST:

City Clerk

Mayor