

## KENNEL LICENSE WITH OR WITHOUT RESTRICTIONS

Applicant must:

1. Fill out online application for Kennel License.
2. Required submittals include:
  - a. Proof of publication with The Norman Transcript reflecting notice of intention to apply for a Kennel License. Such notice shall give the date that the applicant intends to file the application, the location of the kennel and the approximate date the applicant intends to commence owning, keeping, or harboring more than two adult dogs. (over 14 weeks of age is considered an adult dog)
  - b. Receipt reflecting that notice by certified mail has been given to the abutting property owners for a distance of 300 feet on all sides of the applicant's premises, excluding streets and alleys, stating same information as contained in the newspaper.
  - c. A radius map (300 feet) will be provided by the Planning Department once a legal description of the property has been given to them.
  - d. Payment with cash, check, or credit card prior to the Hearing and, if not approved, all money except \$35.00 will be refunded.
3. A Kennel License Review Board hearing will be scheduled one to two weeks from the date of application.
4. The Kennel License Review Board will meet and determine if a license will be issued.

COST: Commercial Kennel License - \$350.00 filing fee (Renewal - \$100.00 per year)

Private Kennel License - \$50 filing fee (Renewal - \$25.00 per year)

Rescue Kennel License - \$100 (Renewal - \$50 per year)

**ALL CITY PERMITS EXPIRE MARCH 31ST OF EACH YEAR. PERMITS ARE HALF PRICE BETWEEN OCTOBER 1ST AND MARCH 31ST.**

City Clerk's Office                      405-366-5386