

CITY OF NORMAN
CLEVELAND COUNTY, OKLAHOMA



ADDENDUM #1

TO RFP 2223-29

REQUEST FOR PROPOSAL:

**COMPREHENSIVE PLAN
HOUSING MARKET ANALYSIS AND AFFORDABILITY STRATEGY
COMPREHENSIVE TRANSPORTATION PLAN UPDATE
STORMWATER MASTER PLAN UPDATE
WATER HYDRAULIC MODELING UPDATE
WASTEWATER MASTER PLAN
SANITATION MASTER PLAN**

RFP 2223-29

ISSUED: OCTOBER 21, 2022

The following changes for submittal deadlines and pre-proposal conference meeting dates shall be made to the Request for Proposal, RFP 2223-29 for commission of a planning consulting firm or firms to assist with the development of the following documents:

**COMPREHENSIVE PLAN
HOUSING MARKET ANALYSIS AND AFFORDABILITY STRATEGY
COMPREHENSIVE TRANSPORTATION PLAN UPDATE
STORMWATER MASTER PLAN UPDATE
WATER HYDRAULIC MODELING UPDATE
WASTEWATER MASTER PLAN
SANITATION MASTER PLAN**

X. PROJECT CRITERIA

B. Project Schedule

The final schedule for adoption will be determined during the negotiation of the professional services agreement; the schedule for proposal submittal is as follows:

Milestone	Schedule
RFP Released	September 30, 2022
*Pre-proposal Conference	October 13, 2022
*Pre-proposal Conference	November 3, 2022
Questions Due to the City	October 20, 2022 November 10, 2022
Responses Posted	October 28, 2022 November 16, 2022
Proposals Due to the City	November 10, 2022 — December 1, 2022
Proposal Evaluation and Interviews	November — December 2022 December 2022 – January 2023
Contract Negotiations and Contract Award by City Council	December 2022 — January 2023 January – February 2023

***Mandatory Pre-proposal Conference** **October 13, 2022 and/or November 3, 2022 – Applicants must attend one of the pre-proposal conference meetings.**

C. General Requirements

Proposals are due no later than 4:00 P.M. CST, Thursday, ~~November 10, 2022~~ **December 1, 2022**. Responses received after this time and date will not be accepted. Responses shall be addressed and marked as:

Attn: Jane Hudson, Planning Director
RFP 2223-29
City of Norman
201 West Gray, Bldg. A
Norman, Oklahoma 73069

Proposals must be signed by a duly authorized official of the proposer. Six (6) hard copies, and one (1) electronic copy contained on a USB drive must be submitted. No reimbursement will be made for any cost incurred in preparing the proposal or any cost prior to a formal notice of award.

D. Inquiries/Questions

Respondents should submit questions and/or clarifications to the City of Norman no later than 4:00 p.m. CST on ~~October 20, 2022~~ **Thursday, November 10, 2022**. Any correspondence, questions or requests for copies of the Request for Proposal should be directed to Jane Hudson, Director, Planning and Community Development Department, or call (405) 366-5431, or Email: PlanFor2045@normanok.gov. Correspondence should be marked Attn: City of Norman, RFP 2223-29. The questions should cite the section of the RFP needing clarification. Responses to the questions will be posted by ~~Friday, October 28, 2022~~ **Wednesday, November 16, 2022** at <https://www.normanok.gov/businesses/bids-rfps-rfqs>.

For the complete RFP and submission requirements, please go to <https://www.normanok.gov/businesses/bids-rfps-rfqs>.

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